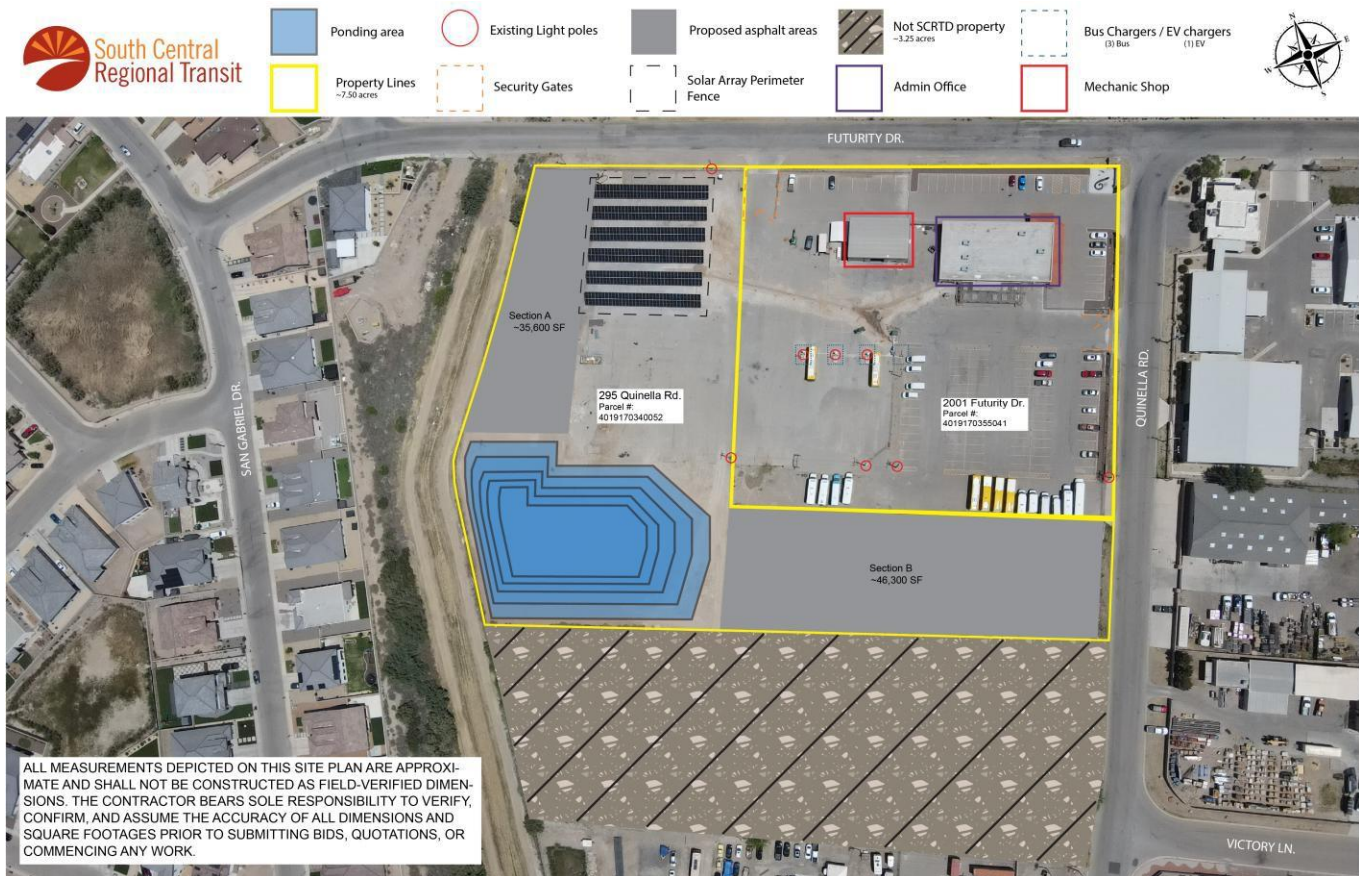


SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
REQUEST FOR QUALIFICATIONS (RFQ)
CIVIL ENGINEERING SERVICES

Sunland Park Facility New Asphalt Paving Project — Sections A and B

RFQ Number	SCRTD-2026-82726
Issue Date	August 28, 2026
Pre-Proposal Site Visit	September 3, 2026
Questions Due	September 8, 2026
Statements of Qualifications Due	September 16, 2026 at 5 p.m. Mountain Time
Procurement Contact	Liza Alonzo, Chief Procurement Officer
Project Location	Sunland Park Mobility and Energy Hub, 2001 Futurity Drive, Sunland Park, NM 88063
Funding	Approximately \$170,000 in capital funding for the total engineering and construction project, subject to NMDOT approval



1. Notice of Request for Qualifications

The South Central Regional Transit District (SCRTD or District) requests Statements of Qualifications from qualified civil engineering firms to evaluate, survey, design, and prepare bid-ready construction documents for new asphalt pavement and associated site improvements within two currently unpaved portions of the Sunland Park Mobility and Energy Hub, identified as Section A and Section B on the SCRTD Facility Map. The proposed project areas comprise approximately 81,900 square feet in total, subject to field verification and final sealed engineering design. Section A consists of approximately 35,600 square feet, and Section B consists of approximately 46,300 square feet. The shaded gray areas shown on the SCRTD Facility Map establish the approximate intended paving limits.

2. Project Background

SCRTD owns and operates the Sunland Park Mobility and Energy Hub at 2001 Futurity Drive in Sunland Park, New Mexico. The facility supports transit administration, dispatch, maintenance, vehicle storage, electric vehicle charging, and regional public transportation services.

Sections A and B have been cleared of debris and currently consist of unpaved native or disturbed soil surfaces. No existing asphalt pavement is located within the proposed Section A or Section B paving limits. The Project is therefore intended to construct new asphalt pavement and associated grading, drainage, aggregate base, striping, accessibility, and site improvements and is not an asphalt resurfacing or overlay project.

Section A consists of approximately 35,600 square feet located generally west and south of the fenced solar array. Section B consists of approximately 46,300 square feet located south of the existing bus operations and parking area, extending from the stormwater ponding area toward the SCRTD property line adjacent to Quinella Road. The stormwater ponding area, fenced solar array, existing paved operations area,

administrative office, mechanic shop, charging equipment, and adjacent property identified as “Not SCRTD Property” are excluded from the proposed asphalt limits.

SCRTD anticipates that approximately \$170,000 in capital funding may be available for the total engineering and construction project. The final amount, eligible costs, and required obligation date are subject to NMDOT authorization. The engineer must design a project that can be competitively bid and constructed within the remaining available project budget.

3. Procurement Objective and Delivery Method

SCRTD intends to use a design-bid-build delivery method. The engineer selected through this RFQ will serve as the engineer of record and will prepare a common, sealed design for use in a later construction Invitation for Bids or other approved competitive construction procurement.

Firms will be ranked on qualifications, experience, project understanding, approach, schedule, and past performance. Respondents shall not include a proposed fee in the Statement of Qualifications. After ranking, SCRTD will negotiate the detailed scope, schedule, and fair and reasonable compensation with the highest-ranked firm, subject to NMDOT approval and applicable procurement requirements.

4. Project Objectives

Design new asphalt pavement sections, including subgrade preparation, stabilization where required, aggregate base course, and hot-mix asphalt pavement suitable for transit buses, support vehicles, employee vehicles, visitor vehicles, and anticipated heavy operating loads.

Confirm the final limits and square footage of Section A and Section B through field investigation and survey, using the SCRTD Facility Map as the conceptual project-limit exhibit.

5. Anticipated Scope of Services

The final scope will be negotiated with the highest-ranked firm. SCRTD anticipates that the work will include the following tasks. Respondents may recommend refinements or additional tasks necessary to deliver a complete and bid-ready project.

5.1 Project Initiation and Records Review

- Conduct a kickoff meeting with SCRTD and confirm project goals, schedule, budget, communications, and decision-making responsibilities.
- Review available property, facility, utility, environmental, drainage, construction, and funding information.
- Coordinate with SCRTD staff to confirm current and future use of the project area, vehicle types, circulation needs, access restrictions, and operational constraints.
- Prepare a detailed work plan, data-needs list, and schedule.

5.2 Survey, Site Investigation, and Testing

- Conduct a detailed site inspection and establish the limits of the cleared area and adjacent improvements.
- Provide or coordinate topographic surveying and other survey services necessary for design.
- Document existing grades, drainage patterns, surface conditions, access points, curbs, fencing, lighting, utilities, charging infrastructure, and other features that may affect the project.
- Evaluate existing subgrade soils, disturbed surface materials, existing aggregate materials if present, and other site conditions necessary to design new asphalt pavement. No existing asphalt pavement is anticipated within Sections A or B.
- Determine and coordinate pavement coring, test pits, geotechnical investigation, soil testing, compaction testing, or materials testing necessary to support the design.
- Identify soft areas, settlement, erosion, ponding, rutting, unsuitable material, and potential utility conflicts.

- Field-verify the approximate limits and square footage of Section A and Section B and identify the boundaries of all excluded features, including the stormwater ponding area, solar array and perimeter fence, existing paved operations area, buildings, charging infrastructure, and property not owned by SCRTD.

5.3 Technical Evaluation and Alternatives

Develop practical new-construction alternatives that may include grading, excavation or removal of unsuitable materials, subgrade stabilization, aggregate base course, full-depth hot-mix asphalt pavement, reinforced heavy-load areas, concrete aprons where appropriate, drainage improvements, erosion control, striping, signage, and accessibility improvements.

5.4 Plans, Specifications, and Engineer's Estimate

- Prepare existing-conditions and project-limit plans identifying Section A, Section B, property boundaries, excluded areas, existing facilities, and features that must be protected.
- Prepare clearing, earthwork, grading, subgrade preparation, aggregate base, new asphalt paving, drainage, striping, signage, accessibility, erosion-control, and construction-detail plans, as applicable.
- Prepare pavement sections and technical details appropriate for the anticipated vehicle loads.
- Prepare technical specifications, construction quantities, bid schedule, recommended contract time, and construction sequencing requirements.
- Prepare an engineer's opinion of probable construction cost at each design milestone.
- Prepare final bid-ready documents signed and sealed by a professional engineer licensed in New Mexico.
- Provide electronic deliverables in PDF and editable native formats requested by SCRTD.
- The final plans shall clearly distinguish new asphalt construction from existing paved areas that are to remain.

5.5 Permitting and Agency Coordination

- Identify all permits, reviews, and approvals required for the proposed work.
- Assist SCRTD with coordination involving NMDOT, the City of Sunland Park, Doña Ana County, utilities, drainage authorities, and other agencies with jurisdiction.
- Prepare or support required permit applications and revise the plans in response to review comments.
- Provide documentation required for NMDOT project and funding approval.

5.6 Optional Bidding and Construction-Phase Services

At SCRTD's option and subject to funding, the agreement may include:

- Assistance preparing the construction solicitation and bid schedule.
- Participation in the pre-bid conference and site visit.
- Responses to bidder questions and preparation of addenda.
- Review of bids for responsiveness, mathematical accuracy, and consistency with the engineer's estimate.
- Construction kickoff meeting and periodic construction observation.
- Review of submittals, material certifications, pay applications, requests for information, and proposed change orders.
- Substantial and final completion inspections, punch-list preparation, record-document review, and closeout assistance.

6. Deliverables

- Project work plan and schedule.
- Existing-conditions memorandum with photographs and testing recommendations.
- Survey and investigation information necessary for design.
- Preliminary engineering report and alternatives analysis.
- Conceptual and design-level cost estimates.

- Recommended pavement, grading, drainage, and site-improvement concept.

- Thirty-percent design documents, if requested by SCRTD.
- Ninety-percent plans, specifications, quantities, bid schedule, and engineer's estimate.
- Final signed and sealed bid-ready plans, specifications, quantities, bid schedule, and engineer's estimate.
- Permit and agency-review documents and responses.
- Optional bidding and construction-administration deliverables.
- Survey-verified project-limit exhibit identifying the final limits and square footage of Sections A and B.
- New asphalt pavement design for each section, including subgrade, aggregate base, and asphalt thicknesses.
- Plans clearly identifying excluded features and areas that are not to be paved.

7. Budget Requirements

- The total available capital funding is anticipated to be approximately \$170,000 for engineering, testing, permitting, construction, and related project costs, subject to NMDOT approval.
- The selected engineer must establish and regularly update the amount estimated to remain available for construction after engineering and other non-construction costs.
- The design must be scalable and should include bid alternates or other cost-control measures when appropriate.
- No representation is made that the entire anticipated funding amount will be available or eligible. SCRTD may reduce, phase, or discontinue the project based on funding authorization and project conditions.

8. Accelerated Procurement and Project Schedule

SCRTD intends to proceed on an accelerated schedule because the capital funding may require a contract award or other obligation action before September 30, 2026. The dates below are proposed and may be revised by addendum to meet NMDOT or legal requirements.

Procurement Milestone	Proposed Date
Issue RFQ	Friday, August 28, 2026
Pre-proposal site visit	Thursday, September 3, 2026, at 9:00 a.m. MT
Written questions due	Tuesday, September 8, 2026, at 5:00 p.m. MT
Final addendum issued, if required	Wednesday, September 9, 2026
Statements of Qualifications due	Wednesday, September 16, 2026, at 5:00 p.m. MT
Evaluation and ranking	Thursday, September 17, 2026
Interviews, if required	Friday, September 18, 2026
Selection notice	Monday, September 21, 2026
Scope and fee negotiation	September 21–23, 2026

Procurement Milestone	Proposed Date
NMDOT review/concurrence and contract approval	September 24–28, 2026
Contract award and execution	Tuesday, September 29, 2026
Notice to proceed	Immediately after contract execution

Anticipated engineering performance milestones. Respondents shall propose the earliest realistic schedule for the following activities:

- Kickoff meeting within two business days after notice to proceed.
- Initial site investigation and testing plan within seven calendar days after notice to proceed.
- Existing-conditions findings and preliminary alternatives within ten business days after completion of field investigation.
- Intermediate design submittal within twenty business days after SCRTD selects the preferred alternative.
- Final bid-ready PS&E within ten business days after receipt of consolidated SCRTD and agency comments.

A respondent may recommend a modified schedule when necessary to complete testing, permitting, or quality control. Schedule realism and the firm's demonstrated availability will be considered during evaluation.

9. Minimum Qualifications

- Authorization to conduct business in New Mexico.
- A professional engineer licensed in New Mexico who will serve as engineer of record.
- Demonstrated experience with parking areas, bus facilities, industrial yards, roadway pavement, or similar heavy-duty pavement projects.
- Experience evaluating subgrade, pavement condition, drainage, and rehabilitation or reconstruction alternatives.
- Experience preparing signed and sealed plans, specifications, quantities, bid schedules, and construction cost estimates for public works projects.
- Ability to provide or subcontract surveying, geotechnical, materials-testing, and permitting support.
- Ability to begin work immediately and meet the accelerated project schedule.
- Satisfactory performance and references for comparable assignments.
- Ability to meet SCRTD insurance and contract requirements.

10. Statement of Qualifications Requirements

Statements of Qualifications should be concise and organized in the following order:

10.1 Cover Letter

- Identify the firm, principal office, local office if applicable, primary contact, telephone number, email address, and person authorized to negotiate an agreement. The cover letter must be signed by an authorized representative.

10.2 Firm Qualifications

- Describe the firm's history, organization, relevant areas of expertise, staffing resources, and experience with comparable projects.

10.3 Project Team

- Identify the project manager, engineer of record, key personnel, and subconsultants. Describe each person's role, professional license, relevant experience, current workload, and availability.

10.4 Comparable Project Experience

- Describe up to five comparable projects completed within the past seven years. Include the client, location, project scope, engineering fee, construction cost, completion date, services provided, and client reference.

10.5 Project Understanding and Technical Approach

- Describe the firm's understanding of the site and project; approach to investigation, testing, pavement and drainage evaluation, development of alternatives, cost estimating, preparation of bid-ready documents, permitting, quality control, and budget management.

10.6 Schedule and Availability

- Provide a task schedule and identify the earliest date the firm can begin. Explain how the proposed team will meet the accelerated procurement and design schedule.

10.7 Past Performance and References

- Provide at least three client references for comparable work.

10.8 Required Disclosures and Certifications

- Include all required conflict-of-interest disclosures, campaign-contribution disclosures, debarment certifications, and other forms included by addendum or attachment.

Do not include a proposed engineering fee in the Statement of Qualifications. SCRTD will negotiate compensation after ranking the firms.

11. Evaluation Criteria

Evaluation Factor	Maximum Points
Relevant pavement, parking, roadway, transit-facility, or industrial-site experience	25
Qualifications and availability of the proposed project team	20
Understanding of the project and proposed technical approach	25
Ability to meet the accelerated schedule	15
Past performance and references	10
Knowledge of local conditions, permitting, and agency coordination	5
Total	100

SCRTD may conduct interviews with the highest-ranked firms. After final ranking, SCRTD will negotiate the scope, schedule, and compensation with the highest-ranked firm. If an agreement determined to be fair and reasonable cannot be reached, SCRTD may terminate negotiations and begin negotiations with the next highest-ranked firm.

12. Site Visit

Location and Meeting Point: Sunland Park Mobility and Energy Hub, SCRTD Administrative Office/Main Entrance, 2001 Futurity Drive, Sunland Park, New Mexico 88063

Proposed Date and Time: September 3, 2026 at 9:00 a.m. Mountain Time

The site visit is strongly encouraged. Statements made during the site visit will not modify this RFQ unless confirmed through a written addendum issued by the Chief Procurement Officer.

13. Questions and Addenda

Procurement Contact: Liza Alonzo, Chief Procurement Officer

Email: laonzo@scrted.org

Questions Due: September 8, 2026 at 5 p.m. Mountain Time

All questions must be submitted in writing. Only written answers and addenda issued by the Chief Procurement Officer are binding. Respondents are responsible for confirming receipt of all addenda.

14. Submission Instructions

Due Date: September 16, 2026 at 5 p.m. Mountain Time

Electronic Submission: laonzo@scrted.org

Physical Delivery: South Central Regional Transit District, Attention: Liza Alonzo, Chief Procurement Officer, 2001 Futurity Drive, Sunland Park, NM 88063

SCRTD will not accept late submissions except as permitted by applicable procurement requirements. The respondent is responsible for ensuring that the complete submission is received by the deadline.

15. Funding and Contract Conditions

- Availability and authorization of capital funding.
- NMDOT review, concurrence, and approval, as applicable.
- Compliance with the New Mexico Procurement Code, SCRTD procurement requirements, and any applicable federal requirements.
- Negotiation of a fair and reasonable scope and fee.
- Approval and execution by authorized representatives of SCRTD.
- Completion of required certifications, disclosures, insurance, and contract clauses.
- Issuance of a written notice to proceed before any work begins.

SCRTD may award the agreement in phases or authorize tasks through separate written notices to proceed. SCRTD does not guarantee a minimum amount of work and may modify or discontinue the project if funding is unavailable or the project is not approved.

16. General Conditions and Reservation of Rights

- Reject any or all Statements of Qualifications.
- Cancel, amend, delay, or reissue this RFQ.
- Request clarification or additional information.
- Waive minor informalities that do not affect the integrity of the procurement.
- Conduct interviews or request presentations.
- Verify qualifications, licenses, references, and representations.
- Negotiate the final scope, schedule, terms, and compensation.
- Award all, part, or none of the anticipated services.
- Phase the work based on funding, approvals, and operational priorities.
- Terminate the procurement when determined to be in SCRTD's best interest.

All costs of preparing and submitting a response are the responsibility of the respondent.

17. Procurement Protests

Any protest concerning this procurement must be submitted in writing to Liza Alonzo, Chief Procurement Officer, South Central Regional Transit District, 2001 Futurity Drive, Sunland Park, NM 88063, with a copy by email to laonzo@scrted.org. A protest must be filed within fifteen (15) calendar days after knowledge of the facts or occurrences giving rise to the protest, pursuant to Section 13-1-172 NMSA 1978 and applicable SCRTD procurement procedures.

18. Included Exhibits and Appendices

- Exhibit A — SCRTD Facility Map identifying the approximate limits of Sections A and B, proposed asphalt areas, property lines, stormwater ponding area, solar array perimeter, buildings, gates, light poles, charging equipment, existing paved areas, and property not owned by SCRTD.
- Appendices A through N — Required response forms, disclosures, and certifications.
- Additional applicable NMDOT and federal contract requirements, insurance requirements, and professional services agreement terms will be incorporated into the negotiated agreement or issued by addendum, as applicable.

The Facility Map is conceptual and is provided to identify the approximate intended project areas. All limits, dimensions, square footages, property boundaries, and existing conditions shall be verified by the selected engineer. Final construction limits and quantities shall be established in the signed and sealed engineering documents.

SOUTH CENTRAL REGIONAL TRANSIT DISTRICT

RFQ APPENDIX FORMS

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Civil Engineering Services

These forms are intended to be completed and submitted with the Statement of Qualifications as specified in the RFQ. Respondents may reproduce the forms provided that all requested information and certifications are included.

Appendix	Form
A	Statement of Qualifications Cover Sheet
B	Letter of Interest / Transmittal Certification
C	Firm Qualifications
D	Key Personnel
E	Relevant Project Experience
F	Project References
G	Subconsultants and Team Participation
H	Conflict of Interest Certification
I	Non-Collusion Affidavit
J	Debarment and Suspension Certification
K	Certification Regarding Lobbying
L	Insurance Capability Certification
M	Acknowledgment of Addenda
N	Campaign Contribution Disclosure Form

APPENDIX A

STATEMENT OF QUALIFICATIONS COVER SHEET

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Complete all fields. This form should be the first page of the SOQ.

Legal Firm Name: _____
Doing Business As: _____
Principal Office Address: _____
Local Office Address: _____
Primary Contact Name and Title: _____
Telephone: _____
Email: _____
Website: _____
New Mexico Business Registration No.: _____

Federal UEI, if applicable: _____
Years in Business: _____
Number of Employees: _____
New Mexico PE of Record: _____
NM PE License No.: _____

- ☐ Firm is authorized to conduct business in New Mexico.
- ☐ Firm can begin work immediately after Notice to Proceed.
- ☐ Firm accepts the RFQ requirements, subject to negotiated scope and agreement.

Authorized Representative: _____
Title: _____
Signature: _____
Date: _____

APPENDIX B

LETTER OF INTEREST / TRANSMITTAL CERTIFICATION

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Attach a signed letter of interest and complete the certification below.

The letter should state the firm's interest, understanding of the assignment, ability to meet the accelerated schedule, and the signer's authority to negotiate and execute an agreement.

Firm Name: _____

CERTIFICATION

The undersigned certifies that the enclosed Statement of Qualifications is submitted on behalf of the firm identified above; that the information provided is true and complete to the best of the undersigned's knowledge; and that the undersigned is authorized to submit the SOQ and negotiate an agreement with SCRTD.

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

APPENDIX C

FIRM QUALIFICATIONS

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Provide concise information. Attach additional pages only when necessary.

Firm Name: _____

Year Established: _____

Organizational Structure: _____

Principal Office: _____

Office Proposed to Perform the Work:

Total Professional Staff: _____

Civil Engineers: _____

Licensed New Mexico Professional Engineers:

Survey Resources: _____

Geotechnical / Materials Testing Resources:

Relevant Areas of Expertise

- ☐ Heavy-duty asphalt pavement design
- ☐ Transit, bus facility, or fleet-yard projects
- ☐ Parking and circulation design
- ☐ Surveying and existing-conditions documentation
- ☐ Geotechnical and subgrade evaluation
- ☐ Grading, drainage, and stormwater design
- ☐ Permitting and agency coordination
- ☐ Public works plans, specifications, quantities, and estimates
- ☐ NMDOT-funded project experience
- ☐ FTA-funded project experience

Firm Narrative

Describe the firm's organization, relevant capabilities, quality-control program, current workload, and ability to complete the assignment.

APPENDIX D

KEY PERSONNEL

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Complete one form for each key person. Duplicate as needed.

Name: _____

Proposed Project Role: _____

Employer / Firm: _____

Office Location: _____

Professional License(s) and Number(s):

Years of Experience: _____

Years with Current Firm: _____

Current Workload / Availability: _____

Education and Professional Registrations

Relevant Project Experience

Project / Owner	Role	Year	Construction Cost

Specific Responsibilities on This Project

APPENDIX E

RELEVANT PROJECT EXPERIENCE

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Provide up to five comparable projects completed within the past seven years. Duplicate as needed.

Project Name: _____
Owner / Client: _____
Location: _____
Completion Date: _____
Engineering Fee: _____
Construction Cost: _____
Prime Consultant or Subconsultant: _____
Services Provided: _____
Project Manager: _____
Client Reference Name / Title: _____
Reference Phone: _____
Reference Email: _____

Project Description and Relevance

- ☐ Included heavy-duty pavement or bus/industrial vehicle loading.
- ☐ Included grading and drainage design.
- ☐ Included sealed plans, specifications, quantities, and engineer's estimate.
- ☐ Completed within approved budget and schedule.

APPENDIX F

PROJECT REFERENCES

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Provide at least three references for comparable work.

No.	Client / Agency	Contact Name and Title	Phone	Email	Project
1					
2					
3					
4					
5					

SCRTD may contact any listed reference and verify information provided in the SOQ.

APPENDIX G

SUBCONSULTANTS AND TEAM PARTICIPATION

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Identify every proposed subconsultant. If none, check the box below.

☐ No subconsultants are proposed.

Subconsultant	Discipline / Scope	Key Contact	Estimated %	DBE Status, if applicable

Describe management, coordination, and quality control of subconsultant work.

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

APPENDIX H

CONFLICT OF INTEREST CERTIFICATION

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Disclose actual, potential, or apparent conflicts. Attach an explanation if necessary.

Firm Name: _____

- ☐ The firm has no known actual, potential, or apparent conflict related to this procurement.
- ☐ All actual, potential, or apparent conflicts are disclosed below or on an attachment.
- ☐ No owner, officer, employee, or team member has an undisclosed interest that would improperly influence the work.
- ☐ The firm will promptly disclose any conflict arising during the procurement or contract term.

Disclosure / Explanation

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

APPENDIX I

NON-COLLUSION AFFIDAVIT

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Complete and notarize if required by applicable law or SCRTD.

Firm Name: _____

The undersigned certifies that the SOQ was independently prepared and submitted without collusion, fraud, agreement, or understanding with another person or firm for the purpose of restricting competition; that no attempt was made to induce another firm not to submit; and that submission information was not improperly disclosed before the deadline.

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

NOTARY ACKNOWLEDGMENT

State of: _____

County of: _____

Subscribed and sworn before me on _____ by _____.

Notary Public: _____

Commission Expires: _____

APPENDIX J

DEBARMENT AND SUSPENSION CERTIFICATION

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Required when applicable to federal or NMDOT-assisted procurement.

Firm Name: _____

The respondent certifies, to the best of its knowledge and belief, that neither it nor its principals:

- ☐ is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded;
- ☐ has been convicted of or had a civil judgment rendered for fraud or other offenses affecting public transactions during the applicable period;
- ☐ is presently indicted for or otherwise charged with such offenses;
- ☐ has had a public transaction terminated for cause or default during the applicable period.

Exceptions / Explanation

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

APPENDIX K

CERTIFICATION REGARDING LOBBYING

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Use for covered federal transactions when required. Submit Standard Form LLL if disclosure is required.

Firm Name: _____

The undersigned certifies that no federally appropriated funds have been paid or will be paid to influence or attempt to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal transaction. If non-federal funds were used for such lobbying, Standard Form LLL shall be submitted.

☐ No lobbying disclosure is required.

☐ Standard Form LLL is attached.

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

APPENDIX L

INSURANCE CAPABILITY CERTIFICATION

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Do not attach certificates unless requested. Evidence will be required before contract execution.

Firm Name: _____

The respondent certifies that it can obtain and maintain insurance required by SCRTD, NMDOT, the funding agreement, and the negotiated professional services contract, including professional liability coverage appropriate to the services.

Coverage	Current Limit	Carrier	Expiration
Commercial General Liability			
Automobile Liability			
Workers' Compensation / Employers' Liability			
Professional Liability / Errors and Omissions			
Umbrella / Excess, if applicable			

Insurance Agent / Broker: _____

Telephone / Email: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

APPENDIX M

ACKNOWLEDGMENT OF ADDENDA

Sunland Park Facility New Asphalt Paving Project — Sections A and B

List every addendum received.

Addendum No.	Date Issued	Date Received	Initials

Firm Name: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

APPENDIX N

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Sunland Park Facility New Asphalt Paving Project — Sections A and B

Complete if required by New Mexico law or SCRTD policy.

Respondent / Firm Name: _____

Address: _____

Authorized Representative: _____

- ☐ No campaign contribution requiring disclosure was made in connection with this procurement.
- ☐ A reportable campaign contribution was made and is disclosed below.

Contributor	Recipient / Public Official	Amount	Date	Relationship

The respondent certifies that the information is complete and accurate and agrees to update the disclosure before contract execution.

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____