

SOUTH CENTRAL REGIONAL TRANSIT DISTRICT BOARD OF DIRECTORS

July 22, 2026-1:30 PM

DOÑA ANA COUNTY COMMISSION CHAMBERS

845 N MOTEL BLVD. LAS CRUCES, NM 88004

AGENDA

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT

All items listed under the Consent Agenda item are considered to be routine and non-controversial. The Consent Agenda items will be considered and may be approved by one motion if no member of the Board or Audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Agenda and will be considered in listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.



Meeting link:

<https://donaanacounty.webex.com/donaanacounty/j.php?MTID=m2a92ad64ef72751f1bc9b794dd60c0d0>

Meeting number:

2632 425 5284

Meeting password:

ZgmdJtSM362

Join from a video system or application

Dial 26324255284@donaanacounty.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0003 Toll

Access code: 26324255284



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SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
Board Meeting
July 22, 2026 – 1:30 PM (MST)
Doña Ana County Government Center
845 N. Motel Boulevard Las Cruces, New Mexico 88007

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Input
6. Executive Director's Report – *David Armijo*
7. Approval of South Central Regional Transit District Meeting Minutes of June 24, 2026
8. Board resolution to Adopt an Independent Transit Asset Management Plan – *David Armijo*
9. Board resolution and approval of the ADA Fixed Route and Paratransit Plan – *David Armijo*
10. Board resolution and approval to release RFP for Paratransit Service and ADA Certification Contract - *David Armijo*
11. Board resolution to approve submittal of FY2028 5310 and 5311 annual grant applications - *Liza Alonzo*
12. APTA Awards Submittal Report - *Daniela Gutierrez*
13. A Resolution Approving the South Central Regional Transit District Amendment to the FY2026 Budget - *Adam Shea*
14. A Resolution Approving the South Central Regional Transit District YTD Financials for FY2026. - *Adam Shea*
15. A Resolution Authorization South Central Regional Transit District to Proceed with Transfer of Federal Grants from NMDOT to SCRTD– *David Armijo*
16. Adjournment - **No Meeting in August Next Board Meeting on September 23, 2026**

**South Central RTD
Board of Directors Meeting
Wednesday,
June 24, 2026 - 1:30 PM**

MINUTES

MEMBERS PRESENT:

Manuel Sanchez, SCRTD Chair, Doña Ana County/Commissioner
Gabriel Holguin, SCRTD Vice-Chair, City of Anthony/Mayor
Javier Perea, SCRTD Treasurer, City of Sunland Park/Mayor
Amanda Cardona, SCRTD Alternate, Village of Williamsburg
Majorie Powey, Trustee, Village of Williamsburg

MEMBERS ABSENT:

Biviana Cadena, SCRTD, Town of Mesilla
John Munoz, SCRTD Member, City of Las Cruces
Robert Martinez, SCRTD Member, Village of Hatch/Trustee

SCRTD STAFF:

David Armijo, SCRTD Executive Director
Liza Alonzo, SCRTD Executive Assistant
Sara Vasquez, SCRTD Human Resources
Crystal Gomez, SCRTD Accounting Assistant
Veronica De La O, SCRTD Administrative Assistant
Adam Shea, SCRTD Finance Manager
Rosa Isela Talamantes, SCRTD Senior Accountant
Loretta Gallegos, SCRTD Transit Manager

1. CALL TO ORDER

Manuel Sanchez called the meeting to order at 1:36 p.m.

2. PLEDGE OF ALLEGIANCE

ALL STAND FOR THE PLEDGE OF ALLEGIANCE.

3. ROLL CALL

A quorum was determined to be present.

4. APPROVAL OF THE AGENDA

Motioned by Javier Perea, second by Manuel Sanchez. Passed unanimously.

5. PUBLIC INPUT

There was none.

6. EXECUTIVE DIRECTOR'S REPORT - DAVID ARMIJO

David Armijo reported on the grant process for the 5310 and 5311 grants from NMDOT. Work begins in August when staff submits interest in funding online. Then all the paperwork is submitted, and the award has been arriving in June. This year's award is \$1.89 million, which is more than last year. SCRTD ranked #1 in the yearly statewide competition for performance indicators for the fourth year in a row, mainly because the system is extremely efficient. The money will actually be available for October 2026 through September 2027. This is the 11th year SCRTD has received these grants. The County provides the local match that allows SCRTD to apply for and receive these grants. Mr. Armijo showed several slides showing the district's excellent progress over the past 11 years. The new routes are doing well and staff plans to initiate more paratransit/ADA services.

7. CONSENT AGENDA

8. APPROVAL OF SOUTH CENTRAL REGIONAL TRANSIT DISTRICT MEETING MINUTES OF APRIL 22, 2026

Administrative change to correct Amanda Cardona's name in the minutes.

9. RESOLUTION APPROVING SOUTH CENTRAL REGIONAL TRANSIT DISTRICT FIXED ASSETS FY26 REPORT

10. RESOLUTION APPROVING THE AUTHORIZATION OF FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FEDERAL TRANSPORTATION ASSISTANCE FY2027

Motion to approve Items 8, 9, and 10 by Manuel Sanchez, second by Javier Perea. Passed unanimously.

11. RESOLUTION AUTHORIZING THE SOUTH CENTRAL TRANSIT DISTRICT TO SEEK FTA REVIEW AND FEDERAL REIMBURSEMENT RESOLUTION FOR GILLIG BUS PROCUREMENT - DAVID ARMIJO

David Armijo discussed that NMDOT sent a challenge last month. The appeal is due in this Friday. Bus 2505 was one of the first buses that staff sought reimbursement for. In 2022, a funding request was granted from the El Paso MPO. El Paso MPO area includes El Paso and southern NM including Chaparral, Anthony, Sunland Park, and Santa Teresa. That area has not been served for a long time. The awards added up to \$5 million. There were two No-Low grants as well which gave an additional \$5.6 million. Several battery electric buses were the result of those funds in 2025. The buses in question today are the ones received in spring 2026, which brings the buses count up to eight battery electric buses, four EVs, and four hybrid electric buses plus other smaller vehicles. The fleet is now about 30 vehicles total. There were some agreement changes from CMAC to FTA in 2024 and 2025. Staff is asking NMDOT to reconsider the denial of reimbursement for the bus received this spring and staff wishes to provide additional information to support that request. SCRTD would build a record needed for NMDOT approval, conditional approval, or defer for FTA concurrence rather than issue a final adverse determination. David Armijo thinks this is an opportunity to treat this process as more of an administrative issue with NMDOT. SCRTD is asking that the Gillig history

as a fleet standardization be considered as a sole-source: Everyone is already trained on this particular bus, maintenance and equipment are all for this bus, so why would you change brands? The Gillig buses have been reliable and the company provides very good support, while other companies have gone out of business. The supplemental information will also discuss the chronology of the transfer from CMAC to FTA and where the funding came from as well as the timing of the bus procurement and deliveries. Eligibility, audits, and post delivery paperwork will be included in the information as well.

David Armijo presented these three options to ask for: Approve the reimbursement; do a conditional approval which could be subject to reasonable conditions, additional documentation, administrative resolution, and procedures updates; or defer for FTA concurrence and ask FTA to work with SCRTD and NMDOT jointly and to bring in a third party to look at the process. Staff has drafted a letter to submit with the additional information. Mr. Armijo is asking the Board to approve this submission to be sent in on Friday. If that submittal fails, staff will look for FTA concurrence. If that fails, staff will ask for a separate FTA review. David Armijo is asking the Board to approve all three options.

Resolution motioned by Gabriel Holguin, second by Manuel Sanchez. Passed unanimously.

12. DISCUSSION AND APPROVAL OF A RESOLUTION AUTHORIZING SOUTH CENTRAL REGIONAL TRANSIT TO ISSUE AN RFP FOR AN ADA COMPLEMENTARY PARATRANSIT SERVICE STUDY PURSUANT TO A FEDERAL TRANSIT ADMINISTRATION (FTA) REQUEST - DAVID ARMIJO

David Armijo discussed the study request. SCRTD has been operating ADA services as express services and FTA has asked those to be converted to motor coach or fixed-route services. This would increase the number of stops and connections as well as making it an hourly service. This conversion was already included in the Ten-Year Plan. The study will allow a third party to come look at it. The internal review is being wrapped up and will be released to the State for review. In around 30 days, the State review will be done and the procurement can be released. The annual review has been wrapped up and the final plan can be done. On November 11th the FTA will finalize it and staff will bring it back to the Board at the same time that FTA submits it to the Civil Rights Department. The plan could be in the Civil Rights Department for weeks or months, Mr. Armijo doesn't know. The Civil Rights Department can use the report to decide which routes will be paratransit. The paratransit will cost roughly \$100,000 per route to convert the buses and even though funding will cover around 80%, SCRTD has to come up with the other 20%. Some of these routes also run through RoadRUNNER Transit territory, so SCRTD will need to sit down with them and figure out how it will work. This conversion will hopefully happen with a phased approach over a few years, but Plan B is to use the 5310 funds for it. The number of organizations involved will make it a bit complex, but Mr. Armijo has done this before and is confident.

Resolution motioned by Javier Perea, second by Majorie Powey. Passed unanimously.

13. RESOLUTION AUTHORIZING THE SOUTH CENTRAL TRANSIT DISTRICT ADOPTING THE FY2028-2032 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) - DAVID ARMIJO

David Armijo reported that Daniela Gutierrez is not available to discuss the ICIP. She is the On-Site Manager for the solar array and it is about five weeks from being complete, so she cannot leave the facility. This year's plan is due in July 1, 2026. The plan is already submitted, but this resolution is needed before it can be viable. The first part is the Venus Program. There is already several million in the Venus Project, but staff has secured an additional \$705,000 from the legislature that will be available later this year. The Hatch Project is interesting. Staff has been thinking that a small property use for layover in Hatch would save quite a bit of money. Currently the Hatch Police and School District are allowing SCRTD to store vehicles on their properties. Long-term, a small facility may be required there. Therefore, less than \$100,000 is included in the ICIP for purchase and fencing of a small property. Staff might go to the legislature in the winter for funding for this project.

Resolution motioned by Javier Perea, second by Manuel Sanchez. Passed unanimously.

14. A RESOLUTION APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT FISCAL YEAR 2027 ANNUAL BUDGET - ADAM SHEA

Adam Shea discussed the budget. Personnel expenditures including benefits is \$2,476,365.61 which is an increase of 9.5% over 2026 and brings several positions into line with other transit organizations' compensation rate and benefits. Travel and Maintenance decreases by 3.4%; Supplies increases by 40.6% to ensure Maintenance has everything they need at all locations; Insurance is a 43% increase due to the discount from prior years being reduced as well as having added some vehicles to the fleet; Contractual Services is a 51.3% increase primarily due to adding Security as a Contractual Service; Operating Costs is a 4.4% increase. The grand total of Expenses is \$4,481,460.32 which is an increase of 13.6% over the last fiscal year. David Armijo reported that there is a reserve of \$149,000. One of the major costs is Security and staff is looking for ways to reduce the cost. David Armijo will report on the results of that research next month and it may change the budget again. Mr. Shea and Rosa were able to get a rebate from the IRS for the alternative fuel/clean fuel vehicles that SCRTD is running. Initiation of the rebate cost \$25,000 but in the end the rebates should amount to around \$221,000. The State also has a credit program for clean vehicles, so staff was able to get that for an amount of around \$50,000 to \$95,000. These credits would be considered revenue. Staff will continue to research and find any funding available. David Armijo indicated that the budgeting is being done as though it is just a normal year. Staff is unsure of how much the new solar array will save, so the budget is simply being run as though it does not exist. The numbers will become clear after the array is online for several months. Adam Shea discussed the Revenue section of the budget: Operating Revenue is a total of \$4,630,252.56 which is a 15.74% increase; balance of Revenue over Expenses is \$148,792.24 based on the current expenditures and revenue programmed. Capital: 5303 and 5304 are Planning Funds and are 100% decreased because there is none programmed for the next fiscal year; 5310 is a decrease of 49.57%; 5311 is 100% decrease due to the movement of the capital that was under 5311 into the 5339; local funds 16.4% increase; FHWA 100% increase;

5307 was 27.74% increase; and 5339 was 6.76% decrease. This totals \$10,212,931.01 for a 6.89% increase.

Resolution motioned by Javier Perea, second by Majorie Powey. Passed unanimously.

15. BOARD COMMENTS

Majorie Powey is impressed at the difference between the start of SCRTD and how well it is doing now. She thanked David Armijo for his hard work. She is excited about the bus stops she sees in town. Everyone agreed that the progress is amazing and are looking forward to seeing the numbers for ridership and other data.

16. ADJOURNMENT - NEXT BOARD MEETING - JULY 22, 2026

Motion to adjourn by Gabriel Holguin, second by Manuel Sanchez. Meeting adjourned at 2:29 p.m.

Chairperson

Board Reports:

Item # 6: Executive Director Report

Item # 7: Approval of South Central Regional Transit District Meeting Minutes of June 24, 2026

Item # 8: Board resolution to Adopt an Independent Transit Asset Management Plan

Recommended Action

Adopt the SCRTD 2027 Transit Asset Management Plan as the District's independent Transit Asset Management Plan and authorize the Executive Director to submit the Plan, together with the District's notice opting out of the NMDOT Group Transit Asset Management Plan.

Background

SCRTD developed its own stand-alone Transit Asset Management Plan in 2023. Since that time, the District has expanded its fleet, facilities, zero-emission bus infrastructure, and long-term capital planning needs. SCRTD's contractor, SBLBF, has completed an update of the 2023 plan in coordination with the District's recently completed ten-year plan update.

The updated 2027 Transit Asset Management Plan reflects SCRTD's current fleet, facilities, capital priorities, asset condition targets, and long-term replacement planning. Adoption of an independent TAM Plan is also consistent with the District's continued transition toward becoming a direct FTA recipient and maintaining stronger local control over asset management responsibilities.

Because SCRTD now has its own updated TAM Plan, staff recommends that the District opt out of the NMDOT Group Transit Asset Management Plan and proceed under the District's independent plan.

Fiscal Impact

No immediate fiscal impact is associated with adoption of the plan. The independent TAM Plan supports future capital grant applications, asset replacement planning, and prioritization of capital investments.

Staff Recommendation

Staff recommends Board adoption of the SCRTD 2027 Transit Asset Management Plan as the District's independent TAM Plan and authorization for the Executive Director to submit the Plan and opt-out notice to NMDOT.

Proposed Motion

Move to adopt the SCRTD 2027 Transit Asset Management Plan as the District's independent Transit Asset Management Plan and authorize the Executive Director to submit the Plan and related opt-out notice to NMDOT.

Item # 9: Board resolution and approval of the ADA Fixed Route and Paratransit Plan

Recommended Action

Adopt a Board resolution approving the SCRTD ADA Fixed Route and Paratransit Plan and authorizing the Executive Director to implement the plan, coordinate with NMDOT and FTA as required, and return to the Board with future service, budget, and procurement actions.

Background

Following the FTA review process, SCRTD has been evaluating ADA requirements for fixed-route transit service and complementary paratransit service. The District is developing a plan that addresses fixed-route accessibility, ADA service eligibility, paratransit certification, public information, service area standards, operating policies, and phased implementation.

The ADA Fixed Route and Paratransit Plan establishes the District's compliance framework for services that require complementary paratransit. The plan will guide staff as SCRTD develops certification procedures, service boundaries within the required three-quarter-mile corridor, scheduling and dispatch protocols, complaint and appeal procedures, and phased service implementation options.

The initial service focus is expected to include areas within three-quarters of a mile of eligible fixed-route service. The first phase may focus on the Sunland Park/Santa Teresa service area, with later expansion into the Mesilla Valley service area as service planning, operating capacity, and facility development allow.

Fiscal Impact

Approval of the plan does not by itself award a contract or appropriate new operating funds. Implementation costs will depend on the service model adopted by the Board, available federal and local funding, and future procurement results. Staff will return with budget recommendations as implementation details are finalized.

Staff Recommendation

Staff recommends adoption of the Board resolution approving the ADA Fixed Route and Paratransit Plan and authorizing staff to proceed with implementation steps necessary to support ADA compliance.

Proposed Motion

Move to adopt Resolution No. 2027-02 approving the SCRTD ADA Fixed Route and Paratransit Plan and authorizing the Executive Director to implement the plan and coordinate with NMDOT, FTA, and District staff on required next steps.

Item # 10: Board resolution and approval to release RFP for Paratransit Service and ADA Certification Contract

Recommended Action

Adopt a Board resolution authorizing staff to release a Request for Proposals for a Paratransit Service and ADA Certification Contract, subject to final legal and procurement review.

Background

SCRTD requires professional support to implement ADA paratransit service requirements associated with eligible fixed-route services. The proposed procurement will allow the District to obtain contractor assistance for ADA certification, eligibility review, scheduling support, service operating requirements, customer communication, reporting, and related implementation tasks.

The RFP will support the District's phased implementation strategy and provide a structured process for evaluating qualified firms. The procurement will also help define whether SCRTD should operate portions of the program directly, contract for specialized functions, or use a hybrid model that preserves District oversight while securing technical expertise.

Because the ADA paratransit work involves compliance, customer eligibility, operations, and service delivery, staff recommends releasing the RFP so that SCRTD can identify qualified vendors and return to the Board with an award recommendation after evaluation.

Procurement Scope

- ADA paratransit certification and eligibility determination support.
- Customer application, intake, appeal, and documentation procedures.
- Scheduling, dispatch, reporting, and customer service support.
- Service implementation planning for the initial phase and later expansion areas.
- Coordination with SCRTD staff on compliance reporting, operating standards, and performance monitoring.

Fiscal Impact

Release of the RFP does not obligate the District to award a contract. Fiscal impacts will be determined after proposals are received and evaluated. Funding options may include existing and future FTA grant resources, planning funds, operating funds, and local match as applicable.

Staff Recommendation

Staff recommends adoption of the Board resolution authorizing release of the RFP for a Paratransit Service and ADA Certification Contract.

Proposed Motion

Move to adopt Resolution No. 2027-03 authorizing staff to release a Request for Proposals for a Paratransit Service and ADA Certification Contract, subject to final legal and procurement review, and to return to the Board with a recommended contract action after evaluation.

Item # 11: Board resolution to approve submittal of FY2028 5310 and 5311 annual grant applications

Staff is requesting Board approval of a resolution to submit the Fiscal Year 2028 Federal Transit Administration (FTA) Section 5310 and Section 5311 annual grant applications. These applications seek federal funding to support public transportation services for seniors and individuals with disabilities under the Section 5310 program, as well as rural public transportation operations and capital needs under the Section 5311 program. Approval will authorize staff to submit the applications and pursue available federal funding to support the District's transit services and capital improvement needs.

Item # 12: APTA Awards Submittal Report

Staff reports that the South Central Regional Transit District (SCRTD) successfully submitted three applications for the 2026 American Public Transportation Association (APTA) Awards on July 16, 2026. The applications include the Individual Award, the Innovation Award, and the Outstanding Public Transportation System Achievement Award. These submissions highlight SCRTD's leadership, innovative initiatives, and commitment to providing exceptional public transportation services while recognizing the District's accomplishments at the national level.

Item # 13: Board resolution Approving the South Central Regional Transit District Amendment to the FY2026 Budget

Staff is requesting Board approval of an amendment to the South Central Regional Transit District's Fiscal Year 2026 Budget. The proposed budget amendment reflects revisions to revenues and expenditures necessary to account for changes in grant funding, capital projects, operational needs, and other financial adjustments that have occurred during the fiscal year. Approval of the budget amendment will ensure the District's budget remains accurate, fiscally responsible, and aligned with current financial activities while maintaining compliance with applicable state and federal financial reporting requirements.

Item # 14: Board resolution Approving the South Central Regional Transit District YTD Financials for FY2026

Staff is requesting Board approval of the South Central Regional Transit District's Fiscal Year 2026 Year-to-Date (YTD) Financial Statements. The financial report provides a summary of the District's revenues, expenditures, and overall financial position through the current reporting period and demonstrates the District's fiscal performance in relation to the adopted budget. Approval of the YTD Financial Statements acknowledges the Board's review of the District's financial status and supports continued financial transparency, accountability, and sound fiscal management.

Item # 15: Board Resolution Authorization South Central Regional Transit District to Proceed with Transfer of Federal Grants from NMDOT to SCRTD

Purpose

To request Board authorization for the South Central Regional Transit District to proceed with transferring the District's Venus Project and ExpressBus Project federal grants from the New Mexico Department of

Transportation (NMDOT) to SCRTD.

Background

On June 24, 2026, SCRTD formally requested that NMDOT transfer the federal grants associated with the Venus Project and ExpressBus Project to the District. NMDOT subsequently met with Federal Transit Administration (FTA) Region VI representatives to review the available transfer options and requirements.

In its July 17, 2026, response, NMDOT identified the following federal awards associated with SCRTD:

- FY 2024 Bus and Bus Facilities/Low-No Award - \$2,434,886 for one 35-foot hybrid-electric bus, property acquisition, and development of the Venus Operations and Maintenance Facility.
- FY 2025 Low-No ExpressBus Award - \$4,049,179 for the District's ExpressBus hybrid-electric bus project.

Together, these grants represent \$6,484,065 in federal funding awarded for SCRTD projects.

For the Venus Project, NMDOT provided two options: continue under the existing joint NMDOT grant application, which is nearing final approval, or separate SCRTD's portion of the grant and transfer responsibility for its administration directly to the District. The ExpressBus grant may also be transferred through a similar process that requires approval from FTA Region VI and FTA Headquarters.

Discussion

Staff recommends proceeding with the transfer of both grants to SCRTD.

As a direct FTA recipient, SCRTD has the legal, financial, administrative, and technical capacity to manage these awards through the FTA Transit Award Management System (TrAMS). Direct administration will provide the District with greater control over project schedules, grant amendments, reimbursements, procurement activities, reporting, and communications with FTA.

The transfer will:

- Establish clear accountability for projects developed and operated by SCRTD.
- Reduce dependence on NMDOT to process grant actions and reimbursements on the District's behalf.
- Allow SCRTD to communicate directly with FTA regarding project implementation.
- Improve coordination among grant administration, procurement, finance, fleet acquisition, property acquisition, and construction activities.
- Position SCRTD to submit future federal discretionary grant applications directly to FTA.
- NMDOT has indicated that it supports either option and will provide technical assistance during the transfer process. NMDOT also recommends that SCRTD submit future discretionary applications as a direct recipient.

The transfer may add time to the initial grant approval process because FTA Headquarters must approve the change in the recipient. Staff believes any short-term delay is outweighed by the long-term administrative, financial, and project-management benefits of SCRTD directly controlling its federal awards.

Transfer Requirements

To complete the transfers, SCRTD will be required to:

1. Submit a letter affirming its willingness and capacity to administer the grants.
2. Obtain an NMDOT letter supporting the transfer.
3. Confirm the local matching funds for each project.
4. Complete all applicable Transportation Improvement Program and Statewide Transportation Improvement Program requirements.
5. Prepare and submit the grant applications through TrAMS.
6. Complete the appraisal and review appraisal requirements before acquiring property for the Venus Project.
7. Comply with all applicable FTA grant, procurement, financial management, reporting, environmental, and Uniform Act requirements.

Fiscal Impact

The proposed action would transfer administrative responsibility for \$6,484,065 in federal grant funding to SCRTD. The transfer would not change the amount of federal funding awarded.

Local matching funds must be confirmed as part of the transfer and grant application process. Staff will return to the Board should any additional local funding authorization be required.

The District will assume responsibility for grant administration, reimbursement requests, financial reporting, procurement compliance, project monitoring, and grant closeout.

Staff Recommendation

Staff recommends that the Board authorize the Executive Director to notify NMDOT and FTA that SCRTD has selected the grant-transfer option and wishes to assume direct responsibility for administering the federal grants for the Venus Project and Express Bus Project.

Proposed Motion

Move to authorize the South Central Regional Transit District to proceed with the transfer from the New Mexico Department of Transportation to SCRTD of the District's portion of the FY 2024 Venus Project federal grant and the FY 2025 ExpressBus Low-No federal grant, and to authorize the Executive Director to execute all letters, applications, certifications, planning amendments, agreements, and other documents necessary to complete the transfers, subject to confirmation of the required local matching funds and compliance with applicable federal and state requirements.

RESOLUTIONS:

**SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
COUNTY OF DOÑA ANA**

Resolution No. FY2027-01

A RESOLUTION

**APPROVING TO AUTHORIZE ADOPTING AN INDEPENDENT SOUTH CENTRAL REGIONAL
TRANSIT DISTRICT TRANSIT ASSET MANAGEMENT (TAM) PLAN**

WHEREAS, the South Central Regional Transit District (SCRTD) is authorized to provide public transportation services and to acquire, maintain, and manage transit assets necessary to provide safe, reliable, and efficient transportation services; and

WHEREAS, the Federal Transit Administration (FTA) requires public transportation providers to maintain a Transit Asset Management (TAM) Plan in accordance with 49 CFR Part 625 to support asset management, performance monitoring, and state of good repair objectives; and

WHEREAS, the South Central Regional Transit District has developed an independent Transit Asset Management Plan that reflects the District's fleet, facilities, equipment, infrastructure, capital investment priorities, and long-term asset management goals; and

WHEREAS, staff has provided written notice to the New Mexico Department of Transportation (NMDOT) that the South Central Regional Transit District is opting out of the NMDOT Group Transit Asset Management Plan; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH
CENTRAL REGIONAL TRANSIT DISTRICT THAT:**

1. The South Central Regional Transit District hereby adopts the Independent Transit Asset Management (TAM) Plan as the official Transit Asset Management Plan of the District.
2. The Executive Director is authorized to implement and administer the adopted Transit Asset Management Plan and to make administrative updates as necessary to maintain compliance with applicable federal regulations.
3. The Executive Director and staff are authorized to utilize the adopted Transit Asset Management Plan in support of capital planning, asset management, performance reporting, grant applications, and other activities required by the Federal Transit Administration.
4. The South Central Regional Transit District shall maintain the Transit Asset Management Plan and update it as required by applicable federal regulations and District asset management practices.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the South Central Regional Transit District at its meeting held on July 22nd, 2026.

Manuel A. Sanchez
SCRTD Board Chair
ATTEST:

David Armijo
Executive Director, South Central Regional Transit District

**SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
COUNTY OF DOÑA ANA**

Resolution No. FY2027-02

**A RESOLUTION
APPROVING AND ADOPTING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT ADA
FIXED ROUTE AND PARATRANSIT PLAN**

WHEREAS, the South Central Regional Transit District (SCRTD) is authorized to provide public transportation services throughout its service area and is committed to providing accessible transportation for all individuals; and

WHEREAS, the Americans with Disabilities Act (ADA) of 1990 and applicable Federal Transit Administration (FTA) regulations require public transit providers to operate accessible fixed route services and complementary ADA paratransit services for eligible individuals with disabilities; and

WHEREAS, the South Central Regional Transit District has developed an ADA Fixed Route and Paratransit Plan that establishes policies, procedures, and service standards for the administration and operation of accessible transit services in compliance with applicable federal requirements; and

WHEREAS, adoption of the ADA Fixed Route and Paratransit Plan will promote consistent service delivery, ensure regulatory compliance, and provide clear guidance for the administration of the District's ADA transportation services; and

WHEREAS, the Board of Directors finds that adoption of the ADA Fixed Route and Paratransit Plan is in the best interest of the District and the communities it serves.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT THAT:

1. The South Central Regional Transit District hereby approves and adopts the ADA Fixed Route and Paratransit Plan as the official policy governing the administration and operation of the District's ADA fixed route and complementary paratransit services.
2. The Executive Director is authorized to implement and administer the adopted ADA Fixed Route and Paratransit Plan and to make administrative revisions as necessary to maintain compliance with applicable federal and state laws and regulations.
3. District staff are authorized to utilize the adopted plan in the delivery, administration, and oversight of ADA fixed route and complementary paratransit services.
4. The South Central Regional Transit District shall periodically review and update the ADA Fixed Route and Paratransit Plan as necessary to reflect changes in federal regulations, operational needs, and service requirements.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the South Central Regional Transit District at its meeting held on July 22nd, 2026.

Manuel A. Sanchez
SCRTD Board Chair
ATTEST:

David Armijo
Executive Director, South Central Regional Transit District

**SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
COUNTY OF DOÑA ANA**

Resolution No. FY2027-03

A RESOLUTION

**AUTHORIZING THE RELEASE OF A REQUEST FOR PROPOSALS (RFP) FOR PARATRANSIT
SERVICE AND ADA CERTIFICATION SERVICES**

WHEREAS, the South Central Regional Transit District (SCRTD) is authorized to provide public transportation services, including complementary ADA paratransit services, throughout its service area; and

WHEREAS, the Americans with Disabilities Act (ADA) of 1990 and applicable Federal Transit Administration (FTA) regulations require public transit providers to offer complementary paratransit service to eligible individuals with disabilities and to administer an ADA eligibility certification process; and

WHEREAS, the South Central Regional Transit District desires to procure qualified professional services to provide ADA complementary paratransit operations and ADA eligibility certification services through a competitive procurement process; and

WHEREAS, issuance of a Request for Proposals (RFP) will ensure the District obtains qualified services in accordance with applicable federal, state, and local procurement requirements while supporting the continued delivery of safe, reliable, and accessible transportation services; and

WHEREAS, the Board of Directors finds that releasing the Request for Proposals for Paratransit Service and ADA Certification Services is in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT THAT:

1. The South Central Regional Transit District hereby authorizes the release of a Request for Proposals (RFP) for Paratransit Service and ADA Certification Services.
2. The Executive Director is authorized to prepare, advertise, and issue the Request for Proposals in accordance with all applicable federal, state, and District procurement requirements.
3. The Executive Director and staff are authorized to conduct the procurement process, evaluate proposals, negotiate with the highest-ranked proposer as appropriate, and return to the Board of Directors with a recommendation for contract award.
4. All procurement activities conducted pursuant to this Resolution shall comply with applicable Federal Transit Administration (FTA), Americans with Disabilities Act (ADA), State of New Mexico, and South Central Regional Transit District procurement requirements.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the South Central Regional Transit District at its meeting held on July 22nd, 2026.

Manuel A. Sanchez
SCRTD Board Chair
ATTEST:

David Armijo
Executive Director, South Central Regional Transit District

**SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
COUNTY OF DOÑA ANA**

Resolution No. FY2027-04

**A RESOLUTION
APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT SUBMITTAL OF FY2028
SECTION 5310 AND SECTION 5311 ANNUAL GRANT APPLICATIONS**

WHEREAS, the Federal Transit Administration (FTA) provides funding through the Section 5310 Program, *Enhanced Mobility of Seniors and Individuals with Disabilities*, and the Section 5311 Program, *Formula Grants for Rural Areas*, to assist eligible public transportation providers in meeting the mobility needs of the communities they serve; and

WHEREAS, the South Central Regional Transit District desires to submit annual grant applications for Fiscal Year 2028 funding under the FTA Section 5310 and Section 5311 programs through the New Mexico Department of Transportation (NMDOT) Transit and Rail Division; and

WHEREAS, funding received through these grant programs will assist the District in providing safe, reliable, and accessible public transportation services, including operating assistance, preventive maintenance, capital improvements, mobility services for seniors and individuals with disabilities, and other eligible transit activities; and

WHEREAS, the Board of Directors recognizes that participation in these federal grant programs supports the District's mission of improving mobility, enhancing regional connectivity, and maintaining compliance with all applicable federal and state regulations; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT THAT:

1. The South Central Regional Transit District hereby approves the submission of the Fiscal Year 2028 Federal Transit Administration Section 5310 and Section 5311 Annual Grant Applications through the New Mexico Department of Transportation Transit and Rail Division.
2. The Executive Director is hereby authorized to prepare, execute, and submit all grant applications, certifications, assurances, agreements, and supporting documentation necessary to obtain FY2028 Section 5310 and Section 5311 funding.
3. The Executive Director is further authorized to execute all grant agreements, amendments, reimbursement requests, and related documents necessary to administer the awarded grants in accordance with applicable federal and state laws, regulations, and grant requirements.
4. The South Central Regional Transit District agrees to provide any required local matching funds and to comply with all applicable Federal Transit Administration and New Mexico Department of Transportation requirements associated with these grant programs.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the South Central Regional Transit District at its meeting held on July 22nd, 2026.

Manuel A. Sanchez
SCRTD Board Chair
ATTEST:

David Armijo
Executive Director, South Central Regional Transit District

**SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
COUNTY OF DOÑA ANA**

Resolution No. FY2027-05

**A RESOLUTION
APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT AMENDMENT TO THE
FY2026 BUDGET**

WHEREAS, during the course of Fiscal Year 2026, it has become necessary to amend the adopted budget to accurately reflect changes in anticipated revenues, expenditures, grant funding, capital projects, and other operational requirements; and

WHEREAS, the proposed budget amendment is necessary to ensure that the District's financial records accurately reflect current fiscal conditions and to maintain compliance with the New Mexico Department of Finance and Administration, the New Mexico Department of Transportation, and all other applicable federal and state requirements; and

WHEREAS, the Board of Directors has reviewed the proposed FY2026 Budget Amendment and finds that the amendment is in the best interest of the South Central Regional Transit District and supports the continued delivery of safe, reliable, and efficient public transportation services throughout the District's service area.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT THAT:

1. The South Central Regional Transit District hereby approves the Amendment to the Fiscal Year 2026 Budget as presented.
2. The Executive Director is hereby authorized to submit the approved FY2026 Budget Amendment to the New Mexico Department of Finance and Administration, Local Government Division, and any other appropriate federal or state agencies, as required.
3. The Executive Director is further authorized to execute all documents and take all actions necessary to implement the approved FY2026 Budget Amendment in accordance with applicable federal and state laws, regulations, and District policies.
4. The South Central Regional Transit District shall administer the amended Fiscal Year 2026 Budget in compliance with all applicable budgetary, financial, and reporting requirements.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the South Central Regional Transit District at its meeting held on July 22nd, 2026.

Manuel A. Sanchez
SCRTD Board Chair

ATTEST:

David Armijo
Executive Director, South Central Regional Transit District

**SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
COUNTY OF DOÑA ANA**

Resolution No. FY2027-06

**A RESOLUTION
APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT YEAR-TO-DATE
FINANCIAL REPORT FOR FISCAL YEAR 2026**

WHEREAS, the South Central Regional Transit District is committed to maintaining sound financial management practices and ensuring transparency and accountability in the administration of public funds; and

WHEREAS, the District has prepared the Fiscal Year 2026 Year-to-Date Financial Report, which provides a summary of revenues, expenditures, and overall financial performance through the reporting period; and

WHEREAS, the Board of Directors has reviewed the Fiscal Year 2026 Year-to-Date Financial Report and finds that it accurately reflects the financial position and operations of the District for the reporting period; and

WHEREAS, the Board of Directors recognizes the importance of regularly reviewing the District's financial condition to ensure responsible fiscal management and compliance with applicable federal, state, and local financial reporting requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT THAT:

1. The South Central Regional Transit District hereby approves the Fiscal Year 2026 Year-to-Date Financial Report as presented.
2. The Board of Directors acknowledges receipt of the Fiscal Year 2026 Year-to-Date Financial Report and finds that it provides an accurate summary of the District's financial activities through the reporting period.
3. The Executive Director is authorized to take any actions necessary to ensure continued compliance with all applicable financial reporting, budgeting, and accounting requirements.
4. The South Central Regional Transit District shall continue to monitor its financial performance and provide periodic financial reports to the Board of Directors in accordance with District policies and applicable federal and state requirements.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the South Central Regional Transit District at its meeting held on July 22nd, 2026.

Manuel A. Sanchez
SCRTD Board Chair

ATTEST:

David Armijo
Executive Director, South Central Regional Transit District

**SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
COUNTY OF DOÑA ANA**

Resolution No. FY2027-07

**A RESOLUTION
AUTHORIZING THE TRANSFER OF THE VENUS PROJECT AND EXPRESSBUS
PROJECT FEDERAL GRANTS FROM THE NEW MEXICO DEPARTMENT OF
TRANSPORTATION TO THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT**

WHEREAS, the South Central Regional Transit District ("SCRTD" or "District") is a regional transit district organized pursuant to the laws of the State of New Mexico and is an eligible direct recipient of Federal Transit Administration funding; and

WHEREAS, the Federal Transit Administration awarded the New Mexico Department of Transportation ("NMDOT") federal funding on behalf of SCRTD for the Venus Project and the ExpressBus Project; and

WHEREAS, SCRTD's portion of the Fiscal Year 2024 Bus and Bus Facilities and Low or No Emission Grant award totals \$2,434,886 and includes funding for the purchase of one 35-foot hybrid-electric bus, property acquisition, and development of the Venus Operations and Maintenance Facility; and

WHEREAS, NMDOT was awarded \$4,049,179 on behalf of SCRTD through the Fiscal Year 2025 Low or No Emission Grant Program for the ExpressBus Project; and

WHEREAS, the two awards represent a combined federal investment of \$6,484,065 for projects to be implemented, owned, and operated by SCRTD; and

WHEREAS, on June 24, 2026, SCRTD requested that NMDOT transfer the Venus Project and ExpressBus Project grants to the District for direct administration; and

WHEREAS, NMDOT consulted with Federal Transit Administration Region VI and confirmed that the grants may be transferred to SCRTD, subject to approval by the Federal Transit Administration and completion of the applicable grant, planning, local-match, and administrative requirements; and

WHEREAS, the transfer will require SCRTD to affirm its legal, financial, administrative, and technical capacity to serve as the federal grant recipient and administer the awards through the Federal Transit Administration's Transit Award Management System; and

WHEREAS, SCRTD will be responsible for confirming the required local matching funds, satisfying applicable Transportation Improvement Program and Statewide Transportation Improvement Program requirements, preparing the grant applications in TrAMS, and complying with all applicable federal and state requirements; and

WHEREAS, acquisition of property for the Venus Project will require completion of an appraisal and review appraisal in compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act and other applicable federal requirements; and

WHEREAS, NMDOT has stated that it will support SCRTD's decision and provide technical assistance during the transfer process and has recommended that SCRTD submit future federal discretionary grant applications as a direct recipient; and

WHEREAS, the SCRTD Board of Directors finds that direct administration of these grants will improve accountability, project oversight, reimbursement processing, grant management, procurement coordination, financial reporting, and communication with the Federal Transit Administration.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT THAT:

Section 1. Authorization of Grant Transfers. The Board authorizes SCRTD to proceed with the transfer from NMDOT to SCRTD of: (1) SCRTD's portion of the Fiscal Year 2024 Bus and Bus Facilities and Low or No Emission Grant for the Venus Project, totaling \$2,434,886; and (2) the Fiscal Year 2025 Low or No Emission Grant for the ExpressBus Project, totaling \$4,049,179.

Section 2. Acceptance of Administrative Responsibility. SCRTD affirms its willingness and capacity to serve as the direct recipient and to assume legal, financial, administrative, and technical responsibility for administering the transferred federal grants.

Section 3. Executive Director Authority. The Executive Director is authorized to prepare, execute, and submit all letters, grant applications, certifications, assurances, planning amendments, agreements, resolutions, and other documents necessary to complete the transfers and administer the grants.

Section 4. Local Matching Funds. The Executive Director and Finance Officer are directed to confirm and document the eligible local matching funds required for each project. Any request requiring additional District funding beyond previously approved amounts shall be presented to the Board for consideration.

Section 5. Federal and State Compliance. SCRTD shall comply with all applicable Federal Transit Administration, NMDOT, federal, state, and local requirements, including TrAMS requirements, financial management standards, procurement requirements, environmental requirements, civil rights obligations, grant reporting, asset management, and grant closeout requirements.

Section 6. Planning Requirements. District staff is authorized to coordinate with the appropriate metropolitan planning organizations, NMDOT, and the Federal Transit Administration to complete all required Transportation Improvement Program and Statewide Transportation Improvement Program actions.

Section 7. Property Acquisition. No property shall be acquired for the Venus Project until all applicable appraisal, review appraisal, environmental, Uniform Act, and Federal Transit Administration requirements have been completed and documented.

Section 8. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the South Central Regional Transit District at its meeting held on July 22nd, 2026.

Manuel A. Sanchez
SCRTD Board Chair

ATTEST:

David Armijo

Executive Director, South Central Regional Transit District

APPROVED AS TO FORM:

District Legal Counsel

Reference: NMDOT Grant Transfer Request Response dated July 17, 2026.