

SOUTH CENTRAL REGIONAL TRANSIT DISTRICT BOARD OF DIRECTORS
January 28, 2026-1:30 PM
DOÑA ANA COUNTY COMMISSION CHAMBERS
845 N MOTEL BLVD. LAS CRUCES, NM 88004
AGENDA



CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT

All items listed under the Consent Agenda item are considered to be routine and non-controversial. The Consent Agenda items will be considered and may be approved by one motion if no member of the Board or Audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Agenda and will be considered in listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.

SCRTD Meeting
Hosted by BOCC

<https://donaanacounty.webex.com/donaanacounty/j.php?MTID=maf422a1e372a55b8838fb63e8242a32b>

Wednesday, January 28, 2026 1:30 PM | 3 hours | (UTC-07:00) Mountain Time (US & Canada)

Meeting number: 2862 984 5613

Password: M7jvpemGS38

Join by video system

Dial 28629845613@donaanacounty.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0003 US Toll

Access code: 286 298 45613



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SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
Board Meeting
January 28, 2026 – 1:30 PM (MST)
Doña Ana County Government Center
845 N. Motel Boulevard Las Cruces, New Mexico 88007

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Input
6. Approval of South Central Regional Transit District Meeting Minutes of November 12, 2025
7. Executive Director's Report – *David Armijo*
8. Approval of Annual Officer Board Appointments and Approval of Resolution – *Board Chair*
9. A Resolution approving the SCRTD Meeting Schedule for the Year 2026 – *Board Chair*
10. A Discussion to Introduce the South Central Regional Transit District's New Employee – *David Armijo*
11. A Discussion and Approval of Resolution for the South Central Regional Transit District Agency Safety Plan – *David Armijo*
12. A Discussion and Approval of Resolution for FY2026 Budget Amendment – *Adam Shea*
13. Discussion and Approval of Resolution of the Second Quarter Financials FY 2026 – *Adam Shea*
14. Discussion and Update of the SCRTD MOU between NMDOT, MVMPO, City of Las Cruces (RoadRUNNER Transit) and SCRTD – *David Armijo*
15. Board Comments
16. Adjournment - **Next Board Meeting –Meeting on February 25, 2026**

**South Central RTD
Board of Directors Meeting
Wednesday,
November 12, 2025 - 1:30 PM**

MINUTES

MEMBERS PRESENT:

Manuel Sanchez, SCRTD Chair, Doña Ana County/Commissioner
Gerald Nevarez, SCRTD Alternate, Town of Mesilla
Javier Perea, SCRTD Treasurer, City of Sunland Park/Mayor
Majorie Powey, SCRTD Member, Village of Williamsburg/Mayor Pro-Tem
Diana Murillo, SCRTD Member, City of Anthony/Mayor
Yvonne Flores, SCRTD Secretary, City of Las Cruces

MEMBERS ABSENT:

Robert Martinez, SCRTD Member, Village of Hatch/Trustee

SCRTD STAFF:

David Armijo, SCRTD Executive Director
Liza Alonzo, SCRTD Executive Assistant
Sara Vasquez, SCRTD Human Resources
Crystal Gomez, SCRTD Accounting Assistant
Veronica De La O, SCRTD Administrative Assistant
Adam Shea, SCRTD Finance Manager
Rosa Isela Talamantes, SCRTD Senior Accountant
Loretta Gallegos, SCRTD Transit Manager

OTHERS PRESENT:

1. CALL TO ORDER

Manuel Sanchez called the meeting to order at 1:38 p.m.

2. PLEDGE OF ALLEGIANCE

ALL STAND FOR THE PLEDGE OF ALLEGIANCE.

3. ROLL CALL

A quorum was determined to be present.

4. APPROVAL OF THE AGENDA

Motioned by Yvonne Flores, second by Gerald Nevarez. Passed unanimously.

5. PUBLIC INPUT

David Armijo was presented with his ten-year certificate and pin and thanked for all his hard work. Mr. Armijo discussed all the progress the district has made since starting with \$14,000 and five buses from the Legislature. He thanked his staff and everyone for their support.

6. APPROVAL OF SCRTD MEETING MINUTES OF OCTOBER 22, 2025

Motioned by Diana Murillo, second by Yvonne Flores. Passed unanimously.

7. APPROVE RESOLUTION TO AWARD THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT SUNLAND PARK MICROGRID AND SOLAR ARRAY PROJECT - DAVID ARMIVO

David Armijo discussed the project. Daniela is the Project Manager and Rosa is the Procurement Officer for this one. The grant funds were received from the El Paso MPO last August. The lowest bidder was Osceola Inc. at \$947,403.30 and is the staff's recommendation. Solar Smart Living bid \$1.1 million, but there were issues with their bid and staff prefers Osceola. The preferred bid will provide about 550 solar panels and generate about one gigabyte of power on one acre of property. This will generate 100% of the power to run the electric vehicles, maintenance facility, and administrative facility at that location. Once awarded today, the project should be done in about 120-150 days, so no later than April 10, 2026.

Motioned by Yvonne Flores, second by Manuel Sanchez. Passed unanimously.

8. BOARD COMMENTS

Diana Murillo will be leaving in December and thanked David Armijo for taking care of the district and for allowing her to be treasurer.

Majorie Powey thanked David Armijo as well.

Manuel Sanchez thanked David Armijo for his hard work and thanked Diana Murillo for her service on the Board.

Javier Perea congratulated David Armijo for ten years of service and thanked him and Diana Murillo for their hard work and friendship.

Yvonne Flores might be out of town next month. That would be her last meeting. She thanked everyone for the wonderful experience.

Manuel Sanchez thanked Yvonne Flores for her service on the Board.

9. ADJOURNMENT

Motion by Yvonne Flores, second by Manuel Sanchez. Meeting adjourned at 2:01 p.m.

Chairperson

Board Reports:

Item # 7: Executive Director Report

This report will be provided at the meeting.

Item #8: Approval of Annual Officer Board Appointments and Approval of Resolution

Action Requested

Approve the annual appointment of SCRTD Board officers and adopt the corresponding resolution.

Background

In accordance with SCRTD bylaws, the Board is required to annually appoint its officers. These appointments ensure continuity of leadership and compliance with governance requirements.

Purpose & Scope

- Confirm Board officer appointments for the upcoming term.
- Formally document appointments through Board resolution.
- Ensure compliance with SCRTD bylaws and governance standards.

Fiscal Impact

There is no fiscal impact associated with the approval of annual Board officer appointments.

Alternatives

- Approve the appointments as presented (recommended).
- Approve with modifications to officer assignments.
- Defer approval and request further discussion.

Risks & Mitigations

- Risk: Delay in officer appointments may impact Board organization.
Mitigation: Timely approval ensures uninterrupted leadership and governance.

Implementation Timeline

- Upon approval: Officer appointments become effective immediately for the new term.

Recommendation

Staff recommends the Board approve the annual officer appointments and adopt the resolution as presented.

Item #9: A Resolution approving the SCRTD Meeting Schedule for the Year 2026

Action Requested

Approve the SCRTD Board meeting schedule for calendar year 2026 and adopt the associated resolution.

Background

Each year, the SCRTD Board adopts a meeting schedule to establish regular meeting dates in advance, ensuring compliance with Open Meetings Act requirements and providing transparency and predictability for Board members, staff, and the public.

Purpose & Scope

- Establish official SCRTD Board meeting dates for calendar year 2026.
- Support compliance with the Open Meetings Act.
- Provide advance notice to Board members, staff, and the public.

Fiscal Impact

There is no fiscal impact associated with approving the 2026 SCRTD meeting schedule.

Risks & Mitigations

- Risk: Schedule conflicts may affect quorum or attendance.

Mitigation: Meeting dates are set in advance and may be amended by Board action if needed.

Implementation Timeline

- Upon approval: The 2026 meeting schedule becomes effective immediately and will be posted in accordance with Open Meetings Act requirements.

Recommendation

Staff recommends the Board approve the SCRTD meeting schedule for calendar year 2026 and adopt the resolution as presented.

Item #10: A Discussion to Introduce the South Central Regional Transit District's New Employee – Danielle Ornelas, Project Coordinator

Action Requested

No action requested, discussion only.

Background

SCRTD hired Danielle Ornelas in December 2025 as a Project Coordinator to assist with administrative, procurement, and project support functions.

Key Qualifications

- Over two years of administrative experience with the City of Sunland Park.
- Experience in purchasing, vendor setup, payment processing, and travel reimbursements.
- Chief Procurement Officer (CPO) Certification (February 2025–February 2027).
- Background in coordination, event support, and cross-departmental assistance.

Item #11: A Discussion and Approval of Resolution for the South Central Regional Transit District Agency Safety Plan

Action Requested

Discuss and approve the SCRTD Agency Safety Plan and adopt the associated resolution.

Background

The Federal Transit Administration (FTA) requires transit agencies to maintain an Agency Safety Plan that documents safety policies, procedures, and performance measures. The SCRTD Agency Safety Plan has been developed in accordance with federal requirements and reflects the District's commitment to safety management and continuous improvement.

Purpose & Scope

- Present the Agency Safety Plan to the Board for review and discussion.

- Formally adopt the Plan through Board resolution.
- Ensure compliance with FTA safety requirements.

Fiscal Impact

Approval of the Agency Safety Plan has no direct fiscal impact.

Implementation Timeline

- Upon approval: The Agency Safety Plan becomes effective immediately.

Recommendation

Staff recommends the Board approve the Agency Safety Plan and adopt the resolution as presented.

Item #12: A Discussion and Approval of Resolution for Budget Amendment

Action Requested

Discuss and approve the FY2026 Second Quarter budget amendment and adopt the associated resolution.

Background

The proposed budget amendment reflects updates identified during the second quarter of FY2026 and aligns the adopted budget with current operational needs, grant activity, and capital expenditures.

Purpose & Scope

- Adjust FY2026 budgeted revenues and expenditures.
- Incorporate approved or updated grant funding.
- Align capital and operating budgets with actual financial activity.

Fiscal Impact

The amendment reallocates and adjusts existing budget authority; it does not introduce new unfunded obligations.

Implementation Timeline

- Upon approval: Budget amendment becomes effective immediately and will be reflected in FY2026 financial reports.

Recommendation

Staff recommends the Board approve the FY2026 Second Quarter budget amendment and adopt the resolution as presented.

Item #13: Discussion and Approval of Resolution of the Second Quarter Financials FY 2026

Action Requested

Discuss and approve the FY2026 Second Quarter financial reports and adopt the associated resolution.

Background

The Second Quarter FY2026 financials present SCRTD's cash balances, revenues, expenditures, and capital activity through the end of the second quarter.

Purpose & Scope

- Review Second Quarter FY2026 financial performance.
- Provide transparency into operating and capital activity.
- Formally accept the financial reports by resolution.

Fiscal Impact

No direct fiscal impact; this item reflects acceptance of reported financial activity.

Implementation Timeline

- Upon approval: Second Quarter FY2026 financials are accepted and recorded.

Recommendation

Staff recommends the Board approve the Second Quarter FY2026 financials and adopt the resolution as presented.

Item #14: Discussion and Update of the SCRTD MOU between NMDOT, MVMPO, City of Las Cruces (RoadRUNNER Transit) and SCRTD

Action Requested

No action requested; discussion and update only.

Background

SCRTD to give update regarding a Memorandum of Understanding (MOU) with the New Mexico Department of Transportation (NMDOT), Mesilla Valley Metropolitan Planning Organization (MVMPO), and the City of Las Cruces (RoadRUNNER Transit) to coordinate transit planning, funding, and service delivery within the region.

Recommendation

Staff recommends the Board receive the update and provide direction, if any.

RESOLUTIONS:

South Central Regional Transit District

Resolution Number: 2026-13

**A RESOLUTION APPROVING ANNUAL OFFICER BOARD APPOINTMENTS AND
APPOINTMENT OF BOARD MEMBERS REPRESENTING THE CITY OF ANTHONY AND
THE CITY OF LAS CRUCES**

WHEREAS the South Central Regional Transit District Board of Directors met in a duly noticed meeting on Wednesday, January 28, 2026; and,

WHEREAS the Board of Directors is required to annually approve officer appointments in accordance with the District's bylaws and governing policies; and,

WHEREAS two Board seats representing the City of Anthony and the City of Las Cruces have become vacant due to the conclusion of service by the previous Board members; and,

WHEREAS the City of Anthony has appointed _____ to serve as its representative on the South Central Regional Transit District Board of Directors, and _____ to serve as its alternate representative; and,

WHEREAS the City of Las Cruces has appointed _____ to serve as its representative on the South Central Regional Transit District Board of Directors, and _____ to serve as its alternate representative; and,

WHEREAS the appointment of Board officers and members is necessary to ensure continued governance, oversight, and effective operation of the District;

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District Board of Directors that the annual Board officer appointments are hereby approved.

ADOPTED AND APPROVED ON THE 28TH DAY OF JANUARY 2026.

Manuel A. Sanchez, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

South Central Regional Transit District

Resolution Number: 2026-14

**A RESOLUTION APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
MEETING SCHEDULE FOR CALENDAR YEAR 2026**

WHEREAS the South Central Regional Transit District Board of Directors met in a duly noticed meeting on Wednesday, January 28, 2026; and,

WHEREAS the Board of Directors is required to establish a regular meeting schedule in accordance with the Open Meetings Act and the District's governing policies; and,

WHEREAS a proposed meeting schedule for Calendar Year 2026 has been prepared and presented to the Board for review and consideration; and,

WHEREAS adoption of the 2026 meeting schedule will ensure transparency, public access, and orderly conduct of the District's business;

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District Board of Directors that the Meeting Schedule for Calendar Year 2026 is hereby approved.

BE IT FURTHER RESOLVED that the approved 2026 meeting schedule shall be posted and maintained in accordance with the New Mexico Open Meetings Act, and that any changes to the schedule shall be noticed as required by law.

ADOPTED AND APPROVED ON THE 28TH DAY OF JANUARY 2026.

Manuel A. Sanchez, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

South Central Regional Transit District

Resolution Number: 2026-15

A RESOLUTION APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT AGENCY SAFETY PLAN

WHEREAS the South Central Regional Transit District Board of Directors met in a duly noticed meeting on Wednesday, January 28, 2026; and,

WHEREAS the Federal Transit Administration (FTA) requires recipients of federal transit funding to develop, implement, and maintain an Agency Safety Plan in accordance with 49 U.S.C. § 5329 and 49 CFR Part 673; and,

WHEREAS the South Central Regional Transit District (SCRTD) has developed an Agency Safety Plan that establishes policies, procedures, and performance targets to ensure the safety of passengers, employees, contractors, and the public; and,

WHEREAS the Agency Safety Plan addresses key safety management system components, including safety policy, safety risk management, safety assurance, and safety promotion; and,

WHEREAS the Agency Safety Plan has been presented to the Board of Directors for review, discussion, and consideration;

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District Board of Directors that the SCRTD Agency Safety Plan is hereby approved.

ADOPTED AND APPROVED ON THE 28TH DAY OF JANUARY 2026.

Manuel A. Sanchez, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

South Central Regional Transit District

Resolution Number: 2026-16

**A RESOLUTION APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
FY2026 SECOND QUARTER BUDGET AMENDMENT**

WHEREAS the South Central Regional Transit District Board of Directors met in a duly noticed meeting on Wednesday, January 28, 2026; and,

WHEREAS the South Central Regional Transit District (SCRTD) staff has reviewed and proposed updates to the FY2026 budget reflecting second quarter activity, including adjustments to revenues, expenditures, grant funding, and capital projects; and,

WHEREAS the proposed budget amendment aligns the adopted FY2026 budget with current operational needs, grant activity, and capital expenditures; and,

WHEREAS the budget amendment reallocates and adjusts existing budget authority and does not introduce new unfunded obligations; and,

WHEREAS the FY2026 Second Quarter budget amendment has been presented to the Board of Directors for review, discussion, and consideration;

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District Board of Directors that the FY2026 Second Quarter budget amendment is hereby approved.

ADOPTED AND APPROVED ON THE 28TH DAY OF JANUARY 2026.

Manuel A. Sanchez, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

South Central Regional Transit District

Resolution Number: 2026-17

**A RESOLUTION ACCEPTING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
FY2026 SECOND QUARTER FINANCIAL REPORTS**

WHEREAS the South Central Regional Transit District Board of Directors met in a duly noticed meeting on Wednesday, January 28, 2026; and,

WHEREAS the South Central Regional Transit District (SCRTD) staff has prepared the FY2026 Second Quarter financial reports, which present cash balances, revenues, expenditures, and capital activity through the end of the second quarter; and,

WHEREAS the Second Quarter FY2026 financial reports provide transparency into SCRTD's operating and capital activities and allow the Board to review financial performance; and,

WHEREAS the financial reports have been presented to the Board of Directors for review, discussion, and consideration;

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District Board of Directors that the FY2026 Second Quarter financial reports are hereby accepted and approved.

ADOPTED AND APPROVED ON THE 28TH DAY OF JANUARY 2026.

Manuel A. Sanchez, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director