

SOUTH CENTRAL REGIONAL TRANSIT DISTRICT BOARD OF DIRECTORS

September 24, 2025-1:30 PM

DOÑA ANA COUNTY COMMISSION CHAMBERS

845 N MOTEL BLVD. LAS CRUCES, NM 88004

AGENDA



CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT

All items listed under the Consent Agenda item are considered to be routine and non-controversial. The Consent Agenda items will be considered and may be approved by one motion if no member of the Board or Audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Agenda and will be considered in listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.

SCRTD Meeting
Hosted by BOCC

<https://donaanacounty.webex.com/donaanacounty/j.php?MTID=m5689749da1c8cb1facb9048daaf430c1>

Wednesday, September 24, 2025, 1:30 PM | 3 hours | (UTC-06:00) Mountain Time (US & Canada)

Meeting number: 2868 181 4677

Password: 9JukCnYgf68

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Thank you!



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SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
Board Meeting
September 24, 2025 – 1:30 PM (MST)
Doña Ana County Government Center
845 N. Motel Boulevard Las Cruces, New Mexico 88007

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Input
6. Approval of South Central Regional Transit District Meeting Minutes of July 23, 2025
7. Executive Director's Report – *David Armijo*
8. Approve Resolution for \$2,355,900 for FY2027 5311 Rural and Intercity NMDOT Grant – David Armijo
9. Approve Resolution for \$213,000 for FY2027 5310 NMDOT Grant – David Armijo
10. Approve the Resolution for \$630,000 for FY2026 Legislative Capital Funding Request – David Armijo
11. Approve Resolution to award \$131,399.82 for the Electronic Access Gate Replacement project (IFB #2025-04) to IntraWorks, Inc.
12. Adjournment - **Next Meeting October 22, 2025**

**South Central RTD
Board of Directors Meeting
Wednesday,
June 25, 2025 - 1:30 PM**

MINUTES

MEMBERS PRESENT:

Russell Hernandez, RTD Vice-Chair, Town of Mesilla/Mayor
Javier Perea, RTD Treasurer, City of Sunland Park/Mayor
Majorie Powey, Village of Williamsburg/Mayor Pro-tem
Diana Murillo, City of Anthony/Mayor
Yvonne Flores, RTD Secretary, City of Las Cruces

MEMBERS ABSENT:

Manuel Sanchez, RTD Chair, Doña Ana County/Commissioner
Robert Martinez, Village of Hatch/Trustee

SCRTD STAFF:

David Armijo, SCRTD Executive Director
Sara Vasquez, SCRTD Human Resources
Crystal Gomez, SCRTD Accounting Assistant
Veronica De La O, SCRTD Administrative Assistant
Adam Shea, SCRTD Finance Manager
Diana Chairez, SCRTD Procurement Specialist
Rosa Isela Talamantes, SCRTD Senior Accountant
Loretta Gallegos, SCRTD Transit Manager
Tim McDaniel, SCRTD

OTHERS PRESENT:

1. CALL TO ORDER

Russell Hernandez called the meeting to order at 1:30 p.m.

2. PLEDGE OF ALLEGIANCE

ALL STAND FOR THE PLEDGE OF ALLEGIANCE.

3. ROLL CALL

A quorum was determined to be present.

4. APPROVAL OF THE AGENDA

Motioned by Russell Hernandez, seconded by Javier Perea. Passed unanimously.

5. PUBLIC INPUT

There was none.

6. APPROVAL OF SCRTD MEETING MINUTES OF JUNE 25, 2025

Motioned by Diana Murillo, seconded by Yvonne Flores. Passed unanimously.

7. EXECUTIVE DIRECTOR'S REPORT - DAVID ARMIJO

David Armijo showed a nice aerial photo of the new facility. He reported that ridership has been a little lower than in recent months, which is normal for the summer. June ridership was 11,453 which is still higher than last year. Total rides for the year so far is 123,000 with three months left to go. Last year's total rides for all 12 months was 132,000. Staff submitted for the No-Low grant for rural bus service. SCRTD is currently the only applicant for that grant, so chances are very good for being funded. Mr. Armijo spoke to Secretary Duffey and a big and beautiful project is being planned. The buses that can be bought with grants right now are hybrid diesel/electric, diesel, or CNG. The new project will be in the Ten-Year Plan and includes \$4.8 million for new buses and \$240,000 for workforce development. Hybrid buses can go a minimum of 635 miles before refueling while a completely electric bus is lucky to go 240 miles before refueling. Workforce development includes training for the mechanics, drivers, seminars, and certifications. Facility integration will look at storage, charging facilities, and other things at the new facility up on the East Mesa. David Armijo showed the potential route design. The most requested route has been to the El Paso Airport. The proposed route starts at the Mesilla Valley Mall, goes to the Big 8 in Anthony, and then to the Sunland Park facility for transfer of buses. The Copper, Green, and Red Routes can be connected to the new route, or SCRTD can connect with RoadRUNNER Transit to bring people to the mall. Staff has also applied for a grant under bus and bus facilities and has a good chance of being awarded. It will pay for three more mid-sized buses, three more electric vehicles, facility and equipment upgrades for EV charging, and additional backup for the new cab and AVL systems and mobile app. The budget projected is \$1.7 million in Federal funds and \$330,000 local for a \$2.1 million project cost. Mr. Armijo hopes to get the \$339,000 from NM Matching Fund. Staff will know by the end of September if the grants will be awarded. The Feds asked if the project can be done in 12 months and Mr. Armijo told them it could. He will have to work hard to get it done, but he says he can. Mr. Armijo showed photos and discussed the plans for expanding the garages and purchasing new vehicles. He hopes the AVL transit app will be ready for use in 2026. There are three approved grants from NMDOT and one in contingency. The CMAC is \$832,000 from the State, from the 5333/5311 is \$919,000 of capital and operating funds, and a smaller 5310 grant for the Mesilla Valley that will amount to \$95,000 after match. SCRTD helped the City of Sunland Park to transport people to and from the memorial for Deputy Antonio Aleman. SCRTD's van pool program to T or C started last month and there were four to six riders each trip. They are switching to the smaller van that carries eight passengers to make it more economical. Mr. Armijo would like to also set up a van pool to Santa Teresa but there has not been a successful one yet. As long as the van pool breaks even, it will make money for the district because it increases the ridership numbers used to apply for grants. The new plaque has been installed at the Sunland Park facility on the front of the building.

8. A DISCUSSION TO INTRODUCE THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT'S NEW EMPLOYEES - DAVID ARMIJO

David Armijo introduced the new employees. Daniela Gutierrez is an architect and certified drone pilot. She took the terrific photos shown at the beginning of the meeting and will continue to take photos to document the projects as they happen. Liza Alonzo is a new office administrator and she will be very busy helping Mr. Armijo with the upcoming projects.

9. A RESOLUTION APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT EMPLOYEE HANDBOOK UPDATE - SARA VASQUEZ

Sara Vasquez discussed the changes. They are highlighted in red. The title will be "Employee Handbook" instead of "Human Resources Manual." The dates and addresses have been updated. On page 31, the penalties for inappropriate use of SCRTD vehicles have been made more stringent. The attorney has looked over the changes and approved them. Mr. Armijo expects to have to update the handbook every few years. Javier Perea mentioned that some people are adding expiration dates to policies. He asked if the wording for the disciplinary actions should be changed to read "verbal warning up to termination." The Board agreed to consider that. On page 44, a paragraph was added regarding failure to give notice if an employee cannot make it to work. Javier Perea suggested that executive authority be limited to "written warnings up to and including termination." The Board agreed to consider that. On page 71, the baseline pay scales have been added to give employees an idea of what to expect.

Javier Perea moved to postpone approving this matter until the next meeting so that staff will have time to make the suggested changes. Seconded by Yvonne Flores. Passed unanimously.

Resolution motioned by Yvonne Flores, seconded by Russell Hernandez. Passed unanimously.

10.A RESOLUTION APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT PROCUREMENT MANUAL UPDATE - DIANA CHAIREZ

Diana Chairez, Procurement Specialist discussed the updates to the Procurement Manual. The advertisement threshold has been raised from \$10,000 to \$60,000 to bring SCRTD policy in line with the New Mexico Procurement Code. Board approval will now only be required for projects more than \$100,000 excluding taxes. The definition of "small purchases" has been clarified to bring it in line with the New Mexico Procurement Code and SCRTD bylaws. There was discussion of oversight and checks and balances involved. A suggestion was made to add all these projects into the consent agenda so that the Board will know where the money is going.

Resolution motioned by Diana Murillo, seconded by Javier Perea. Passed unanimously.

11.A RESOLUTION APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT FISCAL YEAR 2025 BUDGET AMENDMENT - ADAM SHEA

Adam Shea discussed the amendment. Expenditures shows a number of line items, including the increase in salaries by almost \$15,000 but a decrease in benefits by \$18,000. Fuel has also decreased by \$47,000. Office equipment increased by almost \$6,000 and increase in facility maintenance by about \$43,000. These items are specific to the Sunland Park facility. Operating revenue increased by \$63,286.78 overall. There was a decrease in the 5307 by \$94,369 and increase in miscellaneous and other revenue by \$40,711 specific to a refund received from the Healthcare Authority. Thus, the total amount in operating revenue is now \$3,184,535.50; less expenditures after adjustments of \$3,004,157.09 for a total balance of \$180,378.41. Under Capital, line item local funds, net amount of \$88,787.25 increase in the local match from the State of New Mexico; under 5307, net increase of \$134,438.69 due to refunding expenditures for charging equipment from El Paso Electric. Under 5339A, an increase of \$305,000 due to an error in the last quarter's adjustment. Thus, an increase of \$528,225.94 for Capital.

Resolution motioned by Javier Perea, seconded by Russell Hernandez. Passed unanimously.

12.A RESOLUTION APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT FISCAL YEAR 2025 4TH QUARTER FINANCIAL REPORT - ADAM SHEA

Adam Shea discussed the actual financials for the fourth quarter of fiscal year 2025. Cash balances as of June 30, 2025: General Account \$190,110.26; Money Market \$21,440.46; making the total \$211,550.72. There are several items out for payment, mostly with the New Mexico Matching Funds and NMDOT, making a grand total of over \$1 million having been billed out and waiting for payment. Expenditures for the year: Grand total of \$2,998,848.96 which is 99.8% of the budgeted expenditures, mainly due to the new facility. Operating Costs line item increased drastically specific to the new facility office equipment, maintenance, utilities, and supplies.

Resolution motioned by Yvonne Flores, seconded by Majorie Powey. Passed unanimously.

13.ADJOURNMENT - NEXT MEETING AUGUST 27, 2025

Moved by Diana Murillo, seconded by Yvonne Flores. Meeting adjourned.

Chairperson

Board Reports:

Item # 7: Executive Director Report

The report will be provided in person at the meeting and will cover transit services and updates on capital projects.

Item # 8: A Discussion and Approval of Resolution on the FY2027 Rural and Intercity NMDOT Grant

BACKGROUND

The South Central Regional Transit District (SCRTD) is preparing to submit its FY2027 application for the **Formula Grants for Rural Areas (49 USC Section 5311)** to the **New Mexico Department of Transportation (NMDOT)**. This grant will fund rural transit operations and capital projects for the period **from October 1, 2026, to September 30, 2027**.

This annual application represents a critical funding source that supports the District's rural service routes, maintenance activities, and operational enhancements throughout Doña Ana County and the surrounding rural service areas.

Funding Request

- **Total Funding Request:** \$2,355,900
- **Federal Share (NMDOT):** \$1,379,140.74
- **Local Match (SCRTD):** \$976,760.14

The District is committed to securing the required local match to ensure the success of this grant application.

Use of Grant Funds

The FY2027 5311 Rural and Intercity Grant will support the following activities:

1. **Rural Transit Operations**
 - Continued operation of fixed-route services in rural communities.
 - Maintenance of current service levels with focus on underserved areas.
2. **Capital Investments**
 - Support for fleet operations, including maintenance and replacement of vehicles.
 - Technology upgrades to enhance service delivery and operational efficiency.
3. **Administrative and Planning Activities**
 - Project management, reporting, and compliance with federal and state requirements.
 - Community outreach and planning for future rural transit needs.

Next Steps

- The **grant application will be finalized and submitted to NMDOT** following the Board's approval.
- SCRTD will **work closely with NMDOT** throughout the review and award process to ensure timely funding allocation.
- Upon award, expected in June 2026, the District staff will provide regular updates to the Board on the implementation and financial performance of the program.

Recommendation:

The Board is asked to **approve the submission of the FY2027 5311 Rural and Intercity Grant application** and confirm the District's commitment to providing the \$976,760.14 local match.

Item #9: Approve Resolution for \$213,000 for FY2027 5310 NMDOT Grant

Requested Action

Approve the attached Resolution authorizing the South Central Regional Transit District (SCRTD) to (1) apply for FY2027 Section 5311 (Rural Area Formula) and Section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities) grant funding through the New Mexico Department of Transportation (NMDOT); (2) accept awarded funds and execute all related grant documents and agreements; and (3) commit the required local match and in-kind support.

Background

Each year, SCRTD participates in NMDOT's call for projects for Federal Transit Administration (FTA) programs. For FY2027 (federal period Oct 1, 2026 – Sep 30, 2027), SCRTD intends to request continued operating, administrative, and eligible capital support under Sections 5311 and 5310 to sustain and enhance rural and mobility services across Doña Ana County and the surrounding region.

Program Overview & Match Requirements

- Section 5311 (Rural): Operating assistance is typically funded up to 50% federal / 50% local; eligible administrative and capital activities are typically 80% federal / 20% local.
- Section 5310 (Enhanced Mobility): Operating assistance is typically 50% federal / 50% local; eligible capital activities are typically 80% federal / 20% local.

Proposed Uses of Funds (Illustrative)

- Operating assistance to maintain weekday and weekend service levels on rural and intercommunity routes.
- Administrative support for compliance, reporting, grants management, and planning activities.
- Capital and mobility management items eligible under the programs (e.g., passenger amenities, technology systems, preventive maintenance, safety/security, support vehicles not used for public transit, and other eligible equipment).

Item #10: A Discussion and Approval of Resolution of the 2026 Legislative Capital Funding Request– David Armijo

Purpose

This report provides the Board of Directors with an overview of SCRTD's planned **2026 capital funding request** to the New Mexico Legislature. The request targets essential projects that will support sustainable growth, improve service reliability, and expand transit access throughout Doña Ana County and surrounding regions.

Background

SCRTD has experienced **record ridership growth**, increasing from **135,000 rides in 2024** to a projected **160,000 rides in 2025**. This growth underscores the demand for reliable, efficient, and environmentally sustainable transportation services.

In recent years, SCRTD has successfully leveraged state capital appropriations and federal funding to build critical infrastructure such as the **Sunland Park Mobility & Energy Hub**, purchase electric buses, and begin development of the **Venus Operations & Maintenance Facility** in the East Mesa area, Las Cruces.

To continue this momentum, SCRTD is proposing a **2026 capital request totaling \$630,000**, which will serve as a **local match** to secure **\$2.52 million in federal funds**, creating a total project investment of **\$3.15 million**.

Capital Priorities for 2026

1. Venus O&M Facility – Final Phase

- Complete construction of the East Mesa facility, including:
 - Final bus bays.
 - Maintenance shop build-out.
 - Administrative office space and driver support areas.
- Supports expanded service on high-ridership routes and future fleet growth.

2026 Request: \$350,000

Total Project Cost: \$1.75M (80% federal / 20% local match)

2. Fleet Expansion – Electric Buses

- Purchase **five smaller electric vehicles**, to meet growing ridership demands.
- Supports expansion of service in high-demand areas using **zero-emission technology**.

2026 Request: \$200,000

Total Project Cost: \$1.0M (80% federal / 20% local match)

3. Charging Infrastructure – Sunland Park & Venus

- Install one charger at the **Venus Facility**.
- Prepare infrastructure for future charging capacity to support growing electric fleet.

2026 Request: \$80,000

Total Project Cost: \$400,000 (80% federal / 20% local match)

Funding Summary

Project	Local Match (20%)	Federal Share (80%)	Total Project Cost
Venus O&M Facility – Final Phase	\$350,000	\$1,400,000	\$1,750,000
Electric Bus Purchase	\$200,000	\$800,000	\$1,000,000
Charging Infrastructure	\$80,000	\$320,000	\$400,000
Total	\$630,000	\$2,520,000	\$3,150,000

Key Benefits

- **Ridership Growth:** Positions SCRTD to meet continued increases in demand for public transportation.
- **Regional Impact:** Expands service for both urban and rural residents, improving access for seniors, workers, and students.
- **Sustainability:** Supports zero-emission fleet expansion, lowering emissions and operational costs.
- **Economic Leverage:** Every \$1 in state funds generates **\$4 in federal funding**, providing a high return on investment.

Legislative Support and Partnerships

A broad coalition of local and regional leaders supports this funding request:

- **Manny Sanchez** – Doña Ana County Commissioner and SCRTD Board Chair.
- **Sen. Carrie Hamblen** – Clean energy and electrification advocate.
- **Rep. Joanne Ferrary** – Focus on mobility for seniors and public safety.
- **Mayor Javier Perea** – Sunland Park, economic development.
- **Mayor Diana Murillo** – Anthony, improved local access.
- **Mesilla Valley MPO & El Paso MPO** – Regional alignment and funding coordination

Next Steps

1. **September – October 2025:**
 - Schedule site visits to Sunland Park and Venus facilities for legislators and stakeholders.
 - Finalize legislative briefings and outreach plan.
2. **November – December 2025:**
 - Secure letters of support from local governments and MPO partners.
 - Complete one-pagers and advocacy materials.
3. **January – February 2026:**
 - Present funding request during the legislative session.
 - Provide testimony and coordinate with legislative sponsors.

Recommendation

Staff recommends that the Board of Directors **approve the 2026 capital funding request strategy** and authorize the Executive Director to proceed with preparations and advocacy activities needed to secure \$630,000 in state capital funds, which will leverage \$2.52 million in federal funding for a total investment of \$3.15 million.

Item #11: Approve to award for Electronic Access Gate Replacement IFB #2025-04 – David Armijo Requested Action

Approve the attached Resolution authorizing the South Central Regional Transit District (SCRTD) to (1) award a contract for the Electronic Access Gate Replacement project (IFB #2025-04) to IntraWorks, Inc.; (2) execute all related procurement documents and agreements; and (3) utilize Federal Transit Administration (FTA) funds for the full contract amount of \$131,399.82.

Background

SCRTD issued Invitation for Bid (IFB #2025-04) for the **Electronic Access Gate Replacement** project, which includes the installation of new wrought iron gates with electronic access control systems at the agency's Sunland Park and Anthony, New Mexico facilities. The IFB was published as part of the District's capital improvement efforts and is fully funded through the Federal Transit Administration.

The bid process closed on **September 8, 2025**, with bids opened publicly on **September 9, 2025**. Four firms responded, and three were determined to be non-responsive or did not meet bid requirements.

Following evaluation of all submissions, **IntraWorks, Inc.** was identified as the lowest **responsive** and **responsible** bidder, submitting a complete bid in the amount of **\$131,399.82**. SCRTD issued a Notice of Intent to Award to IntraWorks, Inc. on **September 17, 2025**. Contract execution is anticipated on or before **October 28, 2025**.

Resolutions:

South Central Regional Transit District

Resolution Number: 2026-05

A RESOLUTION APPROVING SUBMISSION OF THE FY2027 5311 RURAL AND INTERCITY GRANT APPLICATION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS the South Central Regional Transit District Board of Directors met in a meeting on Wednesday, September 24, 2025, in the Doña Ana County Offices, 845 N. Motel Blvd, Las Cruces, NM; and,

WHEREAS this application represents a critical funding source that supports the District's rural service routes, maintenance activities, and operational enhancements throughout Doña Ana County and the surrounding rural service areas; and,

WHEREAS the District is requesting \$2,355,900.88 in total funding, with \$1,379,140.74 in federal share (NMDOT) and \$976,760.14 as the required local match to be provided by SCRTD; and,

WHEREAS the grant funds will support rural transit operations, capital investments in fleet and technology, and administrative and planning activities, thereby ensuring the continued delivery of essential transit services; and,

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District Board of Directors that the submission of the FY2027 5311 Rural and Intercity Grant application to NMDOT is hereby approved, and that the District affirms its commitment to provide the \$976,760.14 local match required for the grant.

ADOPTED AND APPROVED ON THE 24TH DAY OF SEPTEMBER 2025.

Manuel A. Sanchez, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

South Central Regional Transit District

Resolution Number: 2026-06

A RESOLUTION AUTHORIZING APPLICATION FOR FY2027 SECTION 5310 GRANT FUNDING THROUGH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS the South Central Regional Transit District Board of Directors met in a meeting on Wednesday, September 24, 2025, in the Doña Ana County Offices, 845 N. Motel Blvd, Las Cruces, NM; and,

WHEREAS the South Central Regional Transit District (SCRTD) participates annually in the New Mexico Department of Transportation's (NMDOT) call for projects under Federal Transit Administration (FTA) programs; and,

WHEREAS for FY2027, covering the federal period October 1, 2026, through September 30, 2027, SCRTD intends to apply for \$213,000 continued funding support under Section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities); and,

WHEREAS Section 5310 funds provide essential support for rural operations, administration, and capital projects, generally requiring a 50% local match for operating and 20% local match for administrative and capital activities; and,

WHEREAS Section 5310 funds support mobility for seniors and individuals with disabilities, generally requiring a 50% local match for operating and 20% local match for capital activities; and,

WHEREAS SCRTD proposes to commit \$42,600 to support local match for the grant for capital and mobility management activities to sustain and enhance services across Doña Ana County and the surrounding region; and,

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District Board of Directors that the Executive Director is hereby authorized to apply for FY2027 Section 5311 and Section 5310 grant funding through NMDOT, accept awarded funds, execute all related agreements and documents, and commit the required local match and in-kind support.

ADOPTED AND APPROVED ON THE 24TH DAY OF SEPTEMBER 2025.

Manuel A. Sanchez, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

South Central Regional Transit District

Resolution Number: 2026-07

**A RESOLUTION APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
2026 LEGISLATIVE CAPITAL FUNDING REQUEST**

WHEREAS the South Central Regional Transit District Board of Directors met in a meeting on Wednesday, September 24, 2025, in the Doña Ana County Offices, 845 N. Motel Blvd, Las Cruces, NM; and,

WHEREAS the South Central Regional Transit District (SCRTD) is preparing its 2026 capital funding request to the New Mexico Legislature to support sustainable growth, improve service reliability, and expand transit access; and,

WHEREAS SCRTD has experienced record ridership growth, from 135,000 rides in 2024 to a projected 160,000 rides in 2025, demonstrating increasing demand for reliable and sustainable public transportation services; and,

WHEREAS SCRTD proposes a 2026 capital request of \$630,000 to leverage \$2.52 million in federal funds, creating a total investment of \$3.15 million; and,

WHEREAS the 2026 capital funding priorities include:

1. Venus O&M Facility – Final Phase (\$350,000 local match, \$1.75M total project cost).
2. Fleet Expansion – Electric Buses (\$200,000 local match, \$1.0M total project cost).
3. Charging Infrastructure – Sunland Park & Venus (\$80,000 local match, \$400,000 total project cost).

WHEREAS these projects will expand service capacity, support zero-emission fleet growth, and generate a strong economic return by leveraging four federal dollars for every state dollar invested; and,

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District Board of Directors that the 2026 Legislative Capital Funding Request is hereby approved, and the Executive Director is authorized to proceed with all necessary preparations, advocacy activities, and legislative outreach to secure \$630,000 in state capital funds.

ADOPTED AND APPROVED ON THE 24TH DAY OF SEPTEMBER 2025.

Manuel A. Sanchez, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

South Central Regional Transit District

Resolution Number: 2026-08

A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR ELECTRONIC ACCESS GATE REPLACEMENT (IFB #2025-04)

WHEREAS the South Central Regional Transit District Board of Directors met in a meeting on Wednesday, September 24, 2025, in the Doña Ana County Offices, 845 N. Motel Blvd, Las Cruces, NM; and,

WHEREAS the South Central Regional Transit District (SCRTD) issued Invitation for Bid (IFB #2025-04) for the Electronic Access Gate Replacement project, which includes the installation of new wrought iron gates with electronic access control systems at the agency's Sunland Park and Anthony, New Mexico facilities; and,

WHEREAS the bid process closed on September 8, 2025, with bids opened publicly on September 9, 2025, and four firms responded; and,

WHEREAS three firms were determined non-responsive or not meeting bid requirements, and IntraWorks, Inc. was identified as the lowest responsive and responsible bidder, submitting a complete bid in the amount of \$131,399.82; and,

WHEREAS a Notice of Intent to Award was issued to IntraWorks, Inc. on September 17, 2025, with contract execution anticipated on or before October 28, 2025; and,

WHEREAS the project is fully funded through the Federal Transit Administration (FTA) as part of the District's capital improvement program;

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District Board of Directors that the award of contract for IFB #2025-04 to IntraWorks, Inc. in the amount of \$131,399.82 is hereby approved, and the Executive Director is authorized to execute all related procurement documents and agreements, with funding provided by the Federal Transit Administration.

ADOPTED AND APPROVED ON THE 24TH DAY OF SEPTEMBER 2025.

Manuel A. Sanchez, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director