

**South Central RTD
Board of Directors Special Meeting
Wednesday,
January 29, 2025 - 1:30 PM**

MINUTES

MEMBERS PRESENT:

Javier Perea, RTD Chair, City of Sunland Park
Majorie Powey, Village of Williamsburg
Russell Hernandez, RTD Vice-Chair, Town of Mesilla
Shannon Reynolds, Doña Ana County proxy Manuel Sanchez
Diana Murillo, City of Anthony

MEMBERS ABSENT:

Manuel Sanchez, Doña Ana County
Robert Martinez, Village of Hatch
Yvonne Flores, City of Las Cruces

SCRTD STAFF:

David Armijo, SCRTD Executive Director
Sara Vasquez, SCRTD Human Resources
Veronica De La O, SCRTD Administration Assistant
Adam Shea, SCRTD Finance Manager
Tim McDaniel, SCRTD Special Projects Manager

OTHERS PRESENT:

Andrew Randall
Eddie Patella
Gerald Nevarez
James Otteson
Rafa Badilla

20. CALL TO ORDER

Javier Perea called the meeting to order.

21. PLEDGE OF ALLEGIANCE

ALL STAND FOR THE PLEDGE OF ALLEGIANCE.

22. ROLL CALL

A quorum was determined to be present.

23. APPROVAL OF THE AGENDA

Motioned by Diana Murillo, second by Majorie Powey. Passed unanimously.

24. PUBLIC INPUT

There was none.

25. APPROVAL OF SCRTD MEETING MINUTES OF OCTOBER 23, 2024

David Armijo indicated that Shannon Reynolds was actually present at the meeting and the minutes should be amended accordingly.

Motioned by Diana Murillo, second by Shannon Reynolds to accept the minutes as amended. Passed unanimously.

26. APPROVAL OF THE ANNUAL OFFICER BOARD APPOINTMENTS AND APPROVAL OF RESOLUTION - BOARD CHAR

Javier Perea opened nominations for Board Chair. Manuel Sanchez was nominated.

Motioned by Russell Hernandez, second by Shannon Reynolds. Passed unanimously.

Javier Perea opened nominations for Board Vice-Chair. Russell Hernandez volunteered.

Motioned by Shannon Reynolds, seconded by Russell Hernandez. Passed unanimously.

Javier Perea opened nominations for Board Secretary. Majorie Powey was nominated. She rejected the nomination and nominated Yvonne Flores instead.

Motioned by Majorie Powey, seconded by Russell Hernandez. Passed unanimously.

Javier Perea opened nominations for Board Treasurer. The Treasurer has to sign checks and do other work with staff. Majorie Powey nominated Javier Perea.

Motioned by Shannon Reynolds, seconded by Russell Hernandez. Passed unanimously.

Javier Perea offered to step down at this time. Vice-Chair Russell Hernandez preferred not to take over.

27. A RESOLUTION APPROVING THE SCRTD MEETING SCHEDULE FOR THE YEAR 2025 - BOARD CHAIR

Resolution motioned by Majorie Powey, second by Russell Hernandez. Passed unanimously.

28. DISCUSSION AND APPROVAL OF THE AMENDMENT TO THE FY2025 BUDGET AS OF DECEMBER 31, 2024 - ADAM SHEA

Adam Shea presented the amendment to the budget. Expenditures and Revenue need to be adjusted to reflect actuals. Expenditures will increase by \$55,667.63. Mr. Shea gave a breakdown of which items had changed. Revenue changes are neutral. Mr. Shea gave the breakdown of the changes.

Resolution motioned by Russell Hernandez, second by Majorie Powey. Passed unanimously.

29. DISCUSSION AND APPROVAL OF THE SECOND QUARTER REPORT FY 2025 - ADAM SHEA

Adam Shea presented the report through December 31, 2024. Cash Balance is \$735,215.65; Expenditures are \$1,443,060.90; Revenue is \$1,277,404.28; Capital is \$1,593,613.22.

Resolution motioned by Russell Hernandez, second by Shannon Reynolds. Passed unanimously.

30. A RESOLUTION APPROVING THE INTERLOCAL AGREEMENT FOR SERVICE EXPANSION PROGRAM BETWEEN THE CITY OF EL PASO AND SOUTH CENTRAL REGIONAL TRANSIT DISTRICT - TIM MCDANIEL

David Armijo presented the agreement for expansion of service, as Tim McDaniel has been ill. The resolution was approved by the Board last fall. Staff has brought it back since the agreement was signed between SCRTD and Sun Metro as a department of the City of El Paso. This agreement is necessary for SCRTD to get access to monies to fund service to the small rural areas around the County. There are currently two grants being received through this process.

Resolution motioned by Russell Hernandez second by Majorie Powey. Passed unanimously.

31. A RESOLUTION APPROVING THE DISTRICT'S TEN-YEAR SERVICE AND FINANCIAL PLAN - SARA VASQUEZ

Sara Vasquez presented a slideshow. There was a bid offer from a consulting firm. The RFP is available on the website and Sara Vasquez will send out the RFP submittals to the board on request.

Resolution motioned by Russell Hernandez, second by Majorie Powey. Passed unanimously.

32. RESOLUTION APPROVING THE BUS SHELTER AND PASSENGER AMENITIES AGREEMENT - SARA VASQUEZ

Sara Vasquez presented. The RFP for production of metal bus shelters was released. Several vendors attended the conference call and three offers were received. The offers were evaluated and SCLS was selected. The RFP is available on the website and Sara Vasquez will send out the RFP submittals to the board on request. The presentation is in the

e-mail that received yesterday afternoon. David Armijo reported that there are fewer than 10% of the shelters needed for the stops present. One shelter was run over and some of the staff repaired it, making it even nicer than it was before. Staff has wondered if it might be easier to just make the shelters in-house. The prison has welding classes for the prisoners and offered to do the work for free if SCRTD provided materials. Two shelters are slated to be installed in Sierra County.


Resolution motioned by Russell Hernandez, second by Majorie Powey. Passed unanimously.

33. BOARD COMMENTS

Javier Perea congratulated the new Board Officers and discussed how pleased he is about the growth of the SCRTD.

Majorie Powey thanked Javier Perea for his hard work.

34. ADJOURNMENT - NEXT MEETING FEBRUARY 26, 2025


Chairperson