



Request for Proposal RFP # 2024-01

**Conference Call**

Production of Metal Bus Shelters for Las Cruces, Anthony, Chaparral, and Santa Teresa, New Mexico.

**Date:** October 1, 2024

**Conference Call Questions and Answers**

**From:** Sara Vasquez  
Chief Procurement Officer

**Subject:** Conference Call for RFP # 2024-01

Question: Submitted by Tolar Manufacturing Company

On the Evaluation Criteria. Are those weighted in any particular way? Is there a percentage assigned to each of the 5 criteria?

Answer: Evaluation Attached

Question:

In the RFP you listed a concern for broken glass and vandalism. Is it a concern, should glass, temper glass, or the thickness of glass, mainly for breakage should be avoided entirely, or is that concern mainly just from breakage and glass should be removed?

Answer: For example the shelter we have in Santa Teresa Sunland Park and Las Cruces, are metal. Other shelters that have glass are broken. Those continue to be broken. We have to reconstruct them. The problem could be to replace the glass and clean up the area.

Question:

Would we have an opportunity to possibly piecemeal the project to where they have some with shelter lighting and some without in certain spots?

Answer: One of the reasons we narrowed the scope, to two designs or sizes of shelters was to try and narrow the focus of the pricing and process. We are looking for off-the-shelf. they should be close to something you already have, that falls into a Small or mid-size, we don't want you to spend time re-engineering them because it will raise the cost.

Question: Smart Era Lighting



It mentions the narrow state of the right away. What is that typically and how should that be accommodated? Do you have a thoroughfare in front of the shelter that should be left cleared?

Answer: It falls into two parts; Some of the Santa Teresa and Sunland Park areas are putting curbs and gutters in sidewalks, giving plenty of access right away. The typical right of way could be from a depth of four to five feet. From the curb face to the back to give plenty of room. Most of our right away have upwards of 8 feet or more, giving plenty of space. Best to place a pad. We would need to look at the sizes and we would place the pads. The two sizes would work pretty well.

Question: Tolar Manufacturing Co.

Are you planning to pour new pads for these new locations?

Answer: Yes

Question: Tolar Manufacturing Co.

It would be helpful. You talked about a wide geographic area and rural area is having the information for the areas having the highest wind loads so we can do the engineering calculation to confirm that they comply with the worst-case scenario.

Answer: We can provide a list of where the sites are going to be. You might get a list of 50 locations, but we would do half of that in the next two years. That is what we would be working with.

Question:

Mentions, add panels. to typically offer 3 to 5 feet for pedestrian travel. At least the back of the shelter. As far as the advertisement panel that has route times and schedules, Can that go on the back wall, do you want to have sidewalls open front? Probably the best route to accommodate the narrow right away and to also meet ADA and to make sure pedestrians are not pushed to the roadway we can do open sides.

Answer: We can look into providing photos with measurements.

Question: Tolar Manufacturing Co

Referring to the specifications in the small medium and large shelters. In the small shelter sample you say you want powder coated seal or aluminum says medium you want steel galvanized. My opinion is that you want to work from the same kit apart.

Answer: The idea is the larger the shelter gets, the more weight of the concern with aluminum shelter. Part of the quest is to provide some level of creativity.

David added he will provide added time.

Being that we are in NM in a warm climate, you would want as much airflow as possible. Perforated panels, would you want closed panels with perforations? Or open air with an overhead canopy. What is the preference for design?

Answer: We would like to have an open area. The ones we already have open air. So they don't hold all the heat. We tend to like the barrel Vault shelter. Also, flat roofs. We hope to place solar in the future. Dallas Rapid has a good example of our future vision with solar.

Question: Smart Era Lighting

It does mention Solar or lighting in the shelters. Are you saying we will not be looking for that?

Only if is secure, that would be a plus. We mentioned allowing everyone to be creative and provide an opportunity.

Question: Brasco International

Any idea, up to 50 shelters in three years? How do you want to be phased, do you have storage capacity? How do you have an idea of what could that look like on an annual basis?

Answer: we will move to a bigger facility and we can store shelters. Our team will be installing the shelters. Between the first and second year will be about twelve months. Years one, two, and three. We would not like to have too many in the storage. We would expect an increase in cost within the years. Funds we expect to have more money available. We can expect some delay.

(Comment from Tolar) It would be helpful if you indicate either the 25 number or shelters of minimum shipments of twelve. (That would help us)

Question: Submitted by Duo Guard (through email)

Scope of Work: Under 2: Manufacturing, the section specifies us to price according to the approved design. There are no design drawings so are we basing it on our proposed design to meet the specifications?

Answer:

The answer is yes as long as the design proposed is within the data provided in the bid document and shown here.

1. 1. Design:



- - Create a metal bus shelter design that can be installed within public right-of-way. Specific examples with measurements include:

### **Small Bus Shelter:**

Dimensions: Typically, around 4 feet by 8 feet (1.2m x 2.4m).

Capacity: Designed to accommodate 3-5 people, suitable for areas with low foot traffic.

The proposal requires prices for 25 small bus shelters.

### **Medium Bus Shelter:**

Dimensions: Typically, around 5 feet by 10 feet (1.5m x 3m).

Capacity: It accommodates 6-8 people and is more appropriate for moderate foot traffic areas.

The proposal requires prices for 25 medium bus shelters.

The exact dimensions may vary based on the manufacturer's design and specific requirements from the transportation authority or city planning guidelines. The size selected depends on factors like anticipated foot traffic, weather conditions, and available space.

Question: Evaluation Criteria :Submitted by Duo Guard (through email)

Do you have weights applied to the 5 Evaluation criteria listed?

Answer: Evaluation criteria attached

Question: Attachment A: Submitted by Duo Guard (through email)

Bus Shelter examples:

The bid calls for pricing of the Small and Medium shelters only but there is also a Large and Custom shelter Described in this section. Do you want pricing to accompany those types?

Answer: No, only for small and medium shelters.

Question: Submitted by Duo Guard (through email)

The bid calls for a Modular design, but the description of the Small and Medium calls for different materials, in order to create the same kit of parts can these shelters be variations of the same exact design?

Answer: Yes, The idea of the modular design is no minimize parts and make the assembly of the shelter easier with less labor costs.



Question: Submitted by Duo Guard (through email)

Finishes: The Medium shelter calls for galvanized steel with a powder coat finish. In order to achieve this, the galvanizing would need to be sandblasted in order to get proper adhesion for the Powder Coat which defeats the purpose of the galvanizing. Would a wet paint alternative be an option?

Answer: An equivalent process that provides the same quality of performance would be acceptable.

Glass: As it appears that you have both perforated metal and glass as wall options, is there a requirement for the glass to have an anti-graffiti film or is removability enough for this requirement?

d. Answer: Only perforated metal will be acceptable no glass.

Question: Submitted by Duo Guard (through email)

Bid Due Date: As the questions will be answered on the 11th, and the bid is due on the 16<sup>th</sup> that doesn't leave a lot of time to complete the pricing of this project - we would like to request an extension of

Answer: the bid date to the 31st of October.

For any questions or further clarifications, please contact the SCRDT Procurement Office at [vasquez@scrtd.org](mailto:vasquez@scrtd.org).

**End of Questions and Answers**

**Attendees to the Conference Call**

**David Armijo**  
**SCRDT Executive Director**

**Adam Shea**  
**Finance Officer**

**Sara Vasquez**  
**Chief Procurement Officer**

**Attendees Vendor List attached**