

**SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
September 25, 2024 -1:30 PM
Doña Ana County Commission Chambers
845 North Motel Boulevard Las Cruces, New Mexico 88007**

AGENDA



CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT

All items listed under the Consent Agenda item are considered to be routine and non-controversial. The Consent Agenda items will be considered and may be approved by one motion if no member of the Board or Audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Agenda and will be considered in listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.

Meeting link

<https://donaanacounty.webex.com/donaanacounty/j.php?MTID=m987daadbe106ddd51838f198c5cdd6c9>

Meeting number

2632 247 1809

Meeting password

56JfNPp9n3r

Host key

512209

Join by video system

26322471809@donaanacounty.webex.com

Join by phone

US Toll

+1-415-655-0003

Access code

26322471809

Global call-in numbers

<https://donaanacounty.webex.com/donaanacounty/globalcallin.php?MTID=m5b0f2baeb32f73e4e2acddbc0bfff1f88>



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Wednesday, September 25, 2024– 1:30 PM
Doña Ana County Commission Chambers
845 North Motel Boulevard
Las Cruces, New Mexico 88007

AGENDA

Adopt/Approve

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of agenda minutes for August 28, 2024
6. Public Input
7. Executive Directors Report /Comment – David Armijo
8. Discussion and Resolution approving Human Resources Handbook Update for FY25-August 2024 -Sara Vasquez
9. Discussion and Resolution FY2026 Financial Assistance \$330,000 for Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program – Tim McDaniel
10. Discussion and Resolution FY2026 Financial Assistance \$2,320,339.93 for Section 5311 Rural Grant Program – Tim McDaniel
11. Discussion and Resolution Approving a MOA between the NM DOT, NCRTD, and SCRTD for a Compensation and Classification Study – David Armijo
12. Discussion and Resolution to Approve the Establishment Designated Grant Recipient Status- David Armijo
13. Discussion and Resolution to Approve the demonstration of the SCRTD commitment to implement the SEP and to provide sufficient local funding to support the Section 5307 grant funds for Fiscal Years 2022 and 2023. – Tim McDaniel
14. Discussion and Resolution expressing support for the South Central Regional Transit District’s Federal FY25 and FY26 FTA5310 application- McDaniel
15. Informational presentation on Longevity Pay policies- Sara Vasquez
16. Future agenda items
17. Adjournment

Next Meeting
Wednesday, October 23, 2024 @ 1:30 PM

Under Government Code section 54957.5, any materials relating to an item on this agenda distributed to the Board of Directors after the distribution of the agenda packet will be made available for public inspection at the time of distribution at the following location: South Central Regional Transit District, 830 Anthony Drive, Anthony, NM 88021.

Requests for disability-related modifications or accommodation, including auxiliary aids or services, may be made by telephoning (575) 323-1620 at the District office. Please attempt to make such requests known at least 24 hours before the scheduled meeting.

**South Central RTD
Board of Directors Meeting
Wednesday,
August 28, 2024 - 1:30 PM**

MINUTES

MEMBERS PRESENT:

Daisy Lira proxy Javier Perea, RTD Chair, City of Sunland Park
Cathy Lueningborg proxy Majorie Powey, Village of Williamsburg
Shannon Reynolds, Doña Ana County
Yvonne Flores, City of Las Cruces

MEMBERS ABSENT:

Russell Hernandez, RTD Vice-Chair, Town of Mesilla
Robert Martinez, Village of Hatch
Manuel Sanchez, Doña Ana County
Diana Murillo, City of Anthony

SCRTD STAFF:

David Armijo, SCRTRD Executive Director
Sara Vasquez, SCRTRD
Crystal Gomez
Veronica De La O, SCRTRD
Adam Shea, SCRTRD

1. CALL TO ORDER

Yvonne Flores called the meeting to order at approximately 1:46.

2. PLEDGE OF ALLEGIANCE

ALL STAND FOR THE PLEDGE OF ALLEGIANCE.

3. ROLL CALL

A quorum was determined to be present.

4. APPROVAL OF THE AGENDA and MINUTES - July 24, 2024

Motioned by Cathy Lueningborg to amend the agenda so that only items 7 and 8 are addressed, second by Daisy Lira. Passed unanimously.

5. PUBLIC INPUT

There were none.

6. EXECUTIVE DIRECTOR'S REPORT / COMMENT

Postponed until the next meeting.

7. DISCUSSION AND RESOLUTION APPROVING THE FY24 END OF YEAR FIXED ASSETS - ADAM SHEA

Adam Shea presented fixed assets as of June 30, 2024 which is the end of the fiscal year. Total balance of Capital Assets at the beginning was \$3,519,653.85. During the year a service truck, two buses, and an electric van were purchased and received for a total of \$573,280.08. The ending Fixed Assets Initial Value is \$4,092,933.93 and the Depreciation to Date is \$1,661,629.75 giving the Fixed Assets Ending Value of \$2,431,304.18. Disposed items are listed in the PowerPoint and the value of those vehicles was actually zero.

Resolution motioned by Daisy Lira, second by Shannon Reynolds. Passed unanimously.

8. DISCUSSION AND RESOLUTION APPROVING \$71,838.02 NM DFA MATCH FUND AWARD - TIM MCDANIEL

Tim McDaniel presented the Matching Fund Award from DFA. The STP-L Grant was awarded in the amount of \$493,393. The Federal portion is \$421,554.98 and the local match is \$71,838.02 and it is being covered by the DFA. The funds will be used to design and construct a solar array on the new Sunland Park facility which will provide power for the new electric vehicles and possibly even the entire facility.

Resolution motioned by Shannon Reynolds, second by Daisy Lira. Passed unanimously.

9. DISCUSSION AND RESOLUTION APPROVING HUMAN RESOURCES HANDBOOK UPDATE FOR FY25 - AUGUST 2024 - SARA VASQUEZ

Postponed until the next meeting.

10. DISCUSSION OF THE VENUS EAST MESA PUBLIC ELECTRIC CHARGING FACILITY - DAVID ARMIJO

Postponed until the next meeting.

11. DISCUSSION AND RESOLUTION APPROVING THE MOU BETWEEN THE NMDOT, NCRTD, AND SCRTD FOR THE COMPENSATION AND CLASSIFICATION STUDY - DAVID ARMIJO

Postponed until the next meeting.

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

Motioned by Daisy Lira, second by Cathy Lueningborg. Passed unanimously.

Chairperson

Agenda Items:

South Central Regional Transit District

Board Agenda Item No. 7

September 25, 2024

AGENDA ITEM NO. 07:

Executive Directors Report:

The report will be provided in person at the meeting and will cover transit services and capital project updates.

South Central Regional Transit District

Board Agenda Item No. 8

September 25, 2024

AGENDA ITEM NO. 08:

Discussion and Resolution Approving the HR Manual Update. The revisions to the manual are in response to the growth of the district operations with additional staff both in operations and administration. Additionally, the review and evaluation of current policies and the following best practices for comparable transit and municipal operations have been incorporated into the changes to the manual. More specifically, changes should be addressed to holiday pay, on-call pay, and weekend and after-hours differential pay.

Based on the October 2022 market evaluation and survey undertaken by the New Mexico Transit Association, District pay shows that the district remains behind most of the transit agencies in northern New Mexico. However, our internal survey comparisons place SCRTD below RoadRunner Transit for operations and administrative positions. Despite this, the increase in the base level for operations and administrative starting positions at \$17.00, up from \$15.00 an hour two fiscal years ago, is a testament to our efforts to remain competitive. A comparison of the RoadRunner starting pay remains 19.25 per hour for part-time bus drivers but does not offer benefits. Consequently, our starting wage with benefits is better, but it confuses the comparison.

The NMTA market evaluation and survey authors reported that making minor adjustments each year, e.g., adding COLA at the beginning of the fiscal year, will not bring an organization up to where other organizations are in the salary levels. A market adjustment would be required. That number needs to be discussed and evaluated in relation to our position in this market in Southern New Mexico. Consequently, the District should determine its financial condition before making any substantive change.

RECOMMENDED MOTION:

Authorize the chair to sign a resolution approving the changes to the HR Policy.

SUPPORT INFORMATION:

- PowerPoint Presentation
- Draft Resolution
- DISCUSSION/OPTIONS:

This item is to be discussed during the September 25th Board Meeting.

South Central Regional Transit District

Board Agenda Item No. 09

September 25, 2024

AGENDA ITEM NO. 09:

Discussion and Resolution Approving the FY2026 Financial Assistance \$330,000 for Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program

Background:

The Federal Transit Administration (FTA) Section 5310 grant program provides financial assistance to meet the transportation needs of seniors and individuals with disabilities. This program funds projects that enhance mobility by removing barriers to transportation services and expanding the transportation options available to these populations.

Under this program, the organization is eligible for financial assistance totaling \$330,000 for FY2025. The funding will support transportation services, purchase accessible vehicles, and implement related programs designed to assist seniors and individuals with disabilities in maintaining independence and access to essential services.

Discussion:

1. Program Overview:

- The Section 5310 Enhanced Mobility Program focuses on improving transit access for the elderly and disabled. This funding is critical in providing specialized services, including door-to-door transport, accessible van purchases, and scheduling software improvements.

2. Allocation of Funds:

- A total of \$330,000 has been allocated for FY2025. This grant will support ongoing projects and programs that address the transportation needs of seniors and individuals with disabilities. Funds will be used for vehicle acquisition (including accessible vans and buses), driver training programs, maintenance, and scheduling/dispatching software upgrades.

3. Impact on the Community:

- The enhanced mobility services will significantly benefit the community's senior and disabled population by increasing accessibility to medical services, grocery stores, and other essential activities. This program prioritizes reducing isolation by ensuring that these people can participate in social, economic, and community life.

4. Compliance and Monitoring:

- The organization will ensure all funded projects comply with federal requirements, including reporting and performance metrics. A monitoring framework will be established to evaluate the effectiveness of the funded programs.

5. Budgetary Considerations:

- The FY2025 budget includes provisions for receiving and allocating the \$330,000 grant. The local match is \$66,000 for this grant.

RECOMMENDED MOTION:

Authorize the chair to sign a resolution approving the Section 5310 Grant Program grant application.

SUPPORT INFORMATION:

- PowerPoint Presentation
- Draft Resolution
- DISCUSSION/OPTIONS:

This item is to be discussed during the September 25th Board Meeting.

South Central Regional Transit District

Board Agenda Item No. 10

August 28, 2024

AGENDA ITEM NO. 10:

Discussion and Resolution FY2026 Financial Assistance \$2,320,339.93 for Section 5311 Rural Grant Program

Background:

The Federal Transit Administration (FTA) Section 5311 Rural Grant Program provides financial assistance to support public transportation services in rural areas with populations of less than 50,000. This program is designed to improve mobility for residents in rural communities and ensure they have access to essential services, employment, healthcare, and social activities.

Under this program, the organization can receive \$2,320,339.93 for FY2025. The funds will be used to maintain and enhance rural transit services, purchase vehicles, and cover operating expenses associated with transportation services in rural areas.

Discussion:

1. Program Overview:

The Section 5311 Rural Grant Program focuses on providing transportation services to rural areas where public transportation options are often limited. This funding ensures that rural residents have access to essential services, thereby improving these communities' overall quality of life.

2. Allocation of Funds:

The FY2025 allocation of \$2,320,339.93 will support ongoing rural transit services. These funds will cover vehicle acquisition, operating expenses, driver training, maintenance, and transit scheduling and dispatching improvements.

3. Community Impact:

Rural communities will benefit from increased accessibility to essential services like healthcare, education, employment, and shopping centers. The grant will enable rural residents to maintain a higher level of independence by providing reliable and affordable transportation options.

4. Compliance and Monitoring:

As the FTA requires, the organization will ensure compliance with all federal regulations governing the Section 5311 program. Regular reporting and performance evaluations will be conducted to monitor the effectiveness of the funded programs and services.

5. Budgetary Considerations:

The FY2025 budget includes the planned receipt and allocation of the \$2,320,339.93 grant, as well as the local match of \$919,317 of funding to support this grant application.

RECOMMENDED MOTION:

Authorize the chair to sign a resolution approving the Section 5311 Grant Program grant application.

SUPPORT INFORMATION:

- PowerPoint Presentation
- Draft Resolution
- DISCUSSION/OPTIONS:

This item is to be discussed during the September 25th Board Meeting.

South Central Regional Transit District

Board Agenda Item No. 11

September 25, 2024

AGENDA ITEM NO. 11:

The Board is requested to approve an MOU Agreement that will initiate a study on the compensation and classification of transit employees across the state.

More specifically, transit districts and up to twenty-three rural transit agencies employ hundreds of employees in various positions and roles to support transit service operations across the state. Furthermore, the Districts wish to study the compensation and classification of employees in other similarly situated entities to provide competitive compensation to attract and retain employees.

To support this effort, the New Mexico Department of Transportation, in conjunction with the North Central and South Central Regional Transit Districts, combines resources to execute the New Mexico Compensation Study, similar to a survey executed in 2020-2021. The state will pay eighty percent of the cost for this study. The district will share the grant's local match with NCRTD and ensure the survey includes the transit agencies operating in the Dona Ana County and West Texas service areas. This will ensure that the compensation study reflects the conditions in our service area.

RECOMMENDED MOTION:

Authorize the chair to sign a resolution approving the MOU Agreement for a Compensation Study.

SUPPORT INFORMATION:

- PowerPoint Presentation
- Draft Resolution
- DISCUSSION/OPTIONS:

This item is to be discussed during the September 25th Board Meeting.

South Central Regional Transit District

Board Agenda Item No. 12

September 25, 2024

AGENDA ITEM NO. 12:

Discussion and Resolution to Approve the Designated Grant Recipient Status

Recipient Designation Process:

Qualifications to Designation:

- The recipient(s) designated in each UZA must be a governmental authority and have the legal authority to receive and dispense federal funds in the UZA.

Recommendation: Ensure that SCRTD has a well-defined internal governance structure capable of managing federal funding and meeting FTA compliance requirements. This should include legal capacity, financial administration, and transportation coordination capabilities.

- SCRTD qualifies based on the following:
 - State of New Mexico 2003 Intergovernmental Agreement and State designation as a Regional Transit District.

FTA Considerations:

- FTA encourages the designation of a single designated recipient for each UZA with a population of 200,000 or more, including those that span more than one state, to streamline the program's administration and foster coordination.
- However, nothing precludes the designation of multiple designated recipients.

Recommendation: SCRTD should work proactively with local government entities, public transportation providers, and MPOs to build a coalition and secure broad-based support, ensuring that multiple stakeholders are coordinated and agree with the designation.

New Mexico Governor's Role:

- The governor of a state or the governor's official designee may also designate a single recipient for multiple contiguous large UZAs.
- In cases where a UZA extends into more than one state, and the public transportation providers are also located in more than one state, the governor of each state must participate in the process to designate a recipient.

Recommendation: For multi-state UZAs, SCRTD should ensure formal channels are established between the governors of each state involved, potentially forming a multi-state committee to facilitate regular communication and joint decision-making. This coordination will help ensure smooth operations across state boundaries.

- The governor or the governor’s designee performs the role of the designated recipient for UZAs under 200,000 in population and for the state’s portion of any multi-state UZAs under 200,000 in population.
- Although the governor may authorize a local entity, such as a metropolitan planning organization, to develop and recommend funding allocations, the governor must approve the final allocation of program funds for these areas.
- Additionally, the governor may authorize eligible public transportation operators to apply directly to FTA for grants as direct recipients.

Recommendation: Create templates for certified resolutions from the MPO and letters of concurrence from stakeholders to streamline obtaining official agreements when coordinating with the governor’s office and the state authorities.

- Designations for UZAs of 200,000 or more in population become effective when the governor of a state officially notifies the appropriate FTA regional administrator(s) in writing of that designation and remains in effect until changed by the governor of a state by official written notice of re-designation to the appropriate FTA regional administrator.
- The written designation notice must include:
 - A letter expressing the governor’s concurrence; and
 - Documentation of concurrence in the selection of the designated recipient by the providers of publicly owned public transportation service in the UZA, and an appropriately certified resolution of the metropolitan planning organization (MPO) concurring in the designation.
 - For each designated recipient, the state must submit an Opinion of Counsel certifying the entity’s legal capacity to perform the functions of a designated recipient.

Recommendation: Work closely with legal counsel to prepare the required Opinion of Counsel certifying the entity’s legal capacity as a designated recipient. Ensure that legal counsel is well-versed in FTA regulations.

Next Steps:

1. **Contact the Governor’s Office**
 - Establish a direct communication channel with the governor’s office to ensure timely processing and approval of the designation.
2. **Coordinate with the Secretary of Transportation and the Transit and Rail Department**
 - Develop a clear action plan to work closely with these departments, aligning transportation goals at the state level with regional needs.

3. Work with Stakeholders for Support, including SCRTD members, Dona Ana County, and Other Organizations

- Strengthen relationships with these stakeholders by engaging them in decision-making, ensuring broad-based regional support.

RECOMMENDED MOTION:

Authorize the chair to sign a resolution approving the Designated Grant Recipient Status

SUPPORT INFORMATION:

- PowerPoint Presentation
- Draft Resolution
- DISCUSSION/OPTIONS:

This item is to be discussed during the September 25th Board Meeting.

South Central Regional Transit District

Board Agenda Item No. 13

September 25th, 2024

AGENDA ITEM NO. 13:

Discussion and Resolution demonstrating South Central Regional Transit District's commitment to implement the Service Expansion Policy (SEP) and to provide sufficient local funding to support the Section 5307 grant funds from Fiscal Year 2022 onward. Sun Metro is currently the designated recipient for FTA 5307 funds and is requesting this resolution as part of SCRTD's request for this year's FTA allocation.

RECOMMENDED MOTION:

Your decision to authorize the chair to sign a resolution demonstrating SCRTD's commitment to implement the SunMetro Service Expansion Policy (SEP). Staff recommends approval.

SUPPORT INFORMATION:

- PowerPoint Presentation
- Draft Resolution
- DISCUSSION/OPTIONS:

This item is to be discussed during the September 25th Board Meeting.

South Central Regional Transit District

Board Agenda Item No. 14

September 25, 2024

AGENDA ITEM NO. 14:

Discussion and Resolution supporting SCRTD's application for FTA 5310 funds in FY 2026 (Federal Fiscal Year 2025), requesting \$238,000 for the purchase of two new electric vans for hybrid microtransit service.

Staff is submitting documentation for the El Paso MPO FTA 5310 project call, due on October 4th. This project call is for funding specifically from the FTA 5310 program, which funds programs that target the elderly and those with limited mobility. SCRTD plans to use the funds to purchase two new vans for expanded hybrid microtransit service, which will be used for door to door service to transport the elderly and those with limited mobility. The vans will also be available for the general public to use as an on-demand service, which will increase fare collection and ridership for the service.

If awarded, the federal share of this grant request would be \$202,300, while SCRTD's local share would be \$35,700. Staff is exploring other options to cover the local match (TDCs and the NM Match Fund).

RECOMMENDED MOTION:

Your decision to authorize the chair to sign a resolution supporting the application for FTA 5310 funds.

SUPPORT INFORMATION:

- PowerPoint Presentation
- Draft Resolution
- DISCUSSION/OPTIONS:

This item is to be discussed during the September 25th, 2024 Board Meeting.

South Central Regional Transit District

Board Agenda Item No. 15

September 25, 2024

AGENDA ITEM NO. 15:

Informational presentation on Longevity Pay policies.

RECOMMENDED MOTION:

No action requested

SUPPORT INFORMATION:

- PowerPoint Presentation
- Draft Resolution
- DISCUSSION/OPTIONS:

This item is to be discussed during the September 25th, 2024 Board Meeting.

Resolutions:

**South Central Regional Transit District
Resolution Number: FY25-12**

**A RESOLUTION APPROVING THE SOUTH CENTRAL REGIONAL TRANSIT
DISTRICT HUMAN RESOURCES HANDBOOK UPDATE FOR SEPTEMBER 2024**

WHEREAS The South Central Regional Transit District Board of Directors met in a meeting on September 25, 2024, in the Doña Ana County Offices, 845 N, Motel Blvd.; Las Cruces, NM, and

WHEREAS Staff provided details on amending the Human Resources Manual to reflect better the changes needed to keep the plan up to date; and,

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District that:
Passed, Approved, and Adopted by the governing body at this meeting of September 25, 2024.

ADOPTED AND APPROVED THE 25TH DAY OF SEPTEMBER 2024.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

**South Central Regional Transit District
Resolution Number: FY25-13**

A RESOLUTION APPROVING FY2026 FINANCIAL ASSISTANCE \$330,000 FOR SECTION 5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES GRANT PROGRAM

WHEREAS, the Federal Transit Administration (FTA) under Section 5310 provides financial assistance to enhance mobility for seniors and individuals with disabilities and

WHEREAS, the organization is eligible to receive \$330,000 for FY2025 to support transportation services and programs for these populations and

WHEREAS, this financial assistance will directly benefit seniors and individuals with disabilities by improving their access to essential services and promoting independence,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of [Organization Name], that the FY2025 financial assistance of \$330,000 under Section 5310 is hereby approved, and the necessary measures shall be taken to utilize these funds effectively.

BE IT FURTHER RESOLVED that the Executive Director is authorized to take all necessary actions to ensure compliance with grant requirements and to oversee the implementation of projects funded by the grant.

ADOPTED AND APPROVED THE 25TH DAY OF SEPTEMBER 2024.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

**South Central Regional Transit District
Resolution Number: FY25-14**

**A RESOLUTION APPROVING FY2026 FINANCIAL ASSISTANCE \$2,320,339.93
FOR SECTION 5311 RURAL GRANT PROGRAM**

WHEREAS, the Federal Transit Administration (FTA) under Section 5311 provides financial assistance to support public transportation in rural areas and

WHEREAS, the organization is eligible to receive \$2,320,339.93 for FY2025 to support rural public transportation services and

WHEREAS, this financial assistance will enhance transportation options for rural residents, ensuring they have access to essential services and improving the quality of life in these communities,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of South Central Regional Transit District that the FY2025 financial assistance of \$2,320,339.93 under Section 5311 is hereby approved, and the necessary steps shall be taken to utilize these funds efficiently and in compliance with federal regulations.

BE IT FURTHER RESOLVED that the Executive Director is authorized to take all necessary actions to ensure compliance with grant requirements and to oversee the implementation of rural transportation projects funded by this grant.

ADOPTED AND APPROVED THE 25TH DAY OF SEPTEMBER 2024.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

**South Central Regional Transit District
Resolution Number: FY25-15**

A RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT (“MOA”) BETWEEN THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT, NORTH CENTRAL REGIONAL TRANSIT DISTRICT, AND THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR A COMPENSATION STUDY

WHEREAS The South Central Regional Transit District Board of Directors met in a meeting on September 25, 2024, in the Doña Ana County Offices, 845 N, Motel Blvd.; Las Cruces, NM, and

WHEREAS, the Districts employ employees in a number of different positions and roles; and

WHEREAS the Districts wish to study the compensation and classification of employees are other similarly situated entities to provide competitive compensation to attract and retain employees; and,

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District that: Passed, Approved, and Adopted by the governing body at this meeting of September 25, 2024.

ADOPTED AND APPROVED THE 25TH DAY OF SEPTEMBER 2024.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

**South Central Regional Transit District
Resolution Number: FY25-16**

**A RESOLUTION TO APPROVE THE ESTABLISHMENT OF DESIGNATED GRANT
RECIPIENT STATUS**

WHEREAS, The South Central Regional Transit District Board of Directors met in a meeting on September 25, 2024, in the Doña Ana County Offices, 845 N, Motel Blvd.; Las Cruces, NM, and;

WHEREAS, The South Central Regional Transit District wishes to pursue a change in the current fiscal and grant status with the New Mexico Department of Transportation and the Federal Transit Administration;

WHEREAS, The South Central Regional Transit District has determined that it is eligible to become a designated grant recipient for all federal grants within the urban areas of the Mesilla Valley Metropolitan Planning Organization (MPO) and El Paso Metropolitan Planning Organization (MPO);

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District that the District will pursue the designated grant recipient status in the next fiscal year 2026: Passed, Approved, and Adopted by the governing body at this meeting of September 25, 2024.

ADOPTED AND APPROVED THE 25TH DAY OF SEPTEMBER 2024.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

**South Central Regional Transit District
Resolution Number: FY25-17**

A RESOLUTION DEMONSTRATING SOUTH CENTRAL REGIONAL TRANSIT DISTRICT'S COMMITMENT TO IMPLEMENT THE SERVICE EXPANSION POLICY (SEP) AND TO PROVIDE SUFFICIENT LOCAL FUNDING TO SUPPORT THE SECTION 5307 GRANT FUNDS BEGINNING FISCAL YEAR 2022.

WHEREAS, the South Central Regional Transit District is committed to implement the Service Expansion Policy (SEP) and to receive Section 5307 grant funds annually, beginning Fiscal Year 2022; and

WHEREAS, the South Central Regional Transit District commits necessary funds as local non-federal match required for participation in federal assistance programs administered by the Federal Transit Administration annually, beginning Fiscal Year 2022; and

WHEREAS, the Executive Director or their designee is authorized to submit and approve requests for reimbursement from the Federal Transit Administration or otherwise draw against available grant funding; and

WHEREAS, Community Support: the Transit District has provided transit service within the proposed service area for seven years increasing service to meet service demand and has experienced ridership growth each year with the exception of the 2020 pandemic. Letters of community and stakeholder support are provided from local government agencies; and

WHEREAS, The District is committed to supporting a regional fare structure, as such, it is a participant in the regional fare analysis study and expects to match its current fare policy to the regional fare policy once the study is completed; and

WHEREAS, The District does not provide ADA Complementary Paratransit Service because the SCRTD transit services are designated by the New Mexico Transit and Rail Division (NMDOT) as commuter service with limited stops, a letter from NM DOT documenting this designation is provided;

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District that this resolution is Passed, Approved, and Adopted by the governing body at this meeting on September 25, 2024.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

**South Central Regional Transit District
Resolution Number: FY25-18**

**A RESOLUTION EXPRESSING SUPPORT FOR THE SOUTH CENTRAL
REGIONAL TRANSIT DISTRICT'S FEDERAL FISCAL YEAR 2025/FISCAL YEAR
2026 FTA 5310 APPLICATION**

WHEREAS, the South Central Regional Transit District will submit an application for the El Paso MPO's FTA 5310 Project Call on October 4th, 2024; and

WHEREAS, the South Central Regional Transit District commits to providing the required local match for the grant; and

WHEREAS, the South Central Regional Transit District commits to using the proposed rolling stock within the El Paso MPO Boundaries;

NOW, THEREFORE, BE IT RESOLVED by the South Central Regional Transit District that this resolution is Passed, Approved, and Adopted by the governing body at this meeting on September 25, 2024.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director