



South Central Regional Transit

Finance Officer's Report – Adam S. Shea

Board of Directors Meeting

June 28, 2023

FY2024 Budget Presentation

SOUTH CENTRAL REGIONAL TRANSIT

| FISCAL BUDGET PROPOSAL | FY2024 | | | |
|---|--------------|------------|------------|--------------|
| | Descriptions | TOTAL | 5311-50% | 5307-50% |
| <i>Personnel Services</i> | 1,306,454.19 | 679,176.91 | 627,277.28 | 10.8% |
| Salaries | 1,306,454.19 | 679,176.91 | 627,277.28 | |
| <i>Employee Benefits</i> | 365,504.27 | 192,061.61 | 173,442.66 | |
| FICA/Medicare Tax | 99,943.74 | 51,957.03 | 47,986.71 | |
| Unemployment Tax | 16,585.59 | 8,856.93 | 7,728.67 | |
| Health Insurance and Life | 139,035.20 | 74,250.73 | 64,784.47 | |
| Retirement - PERA & PERA Smart Save | 109,939.73 | 56,996.92 | 52,942.81 | |
| <i>Travel & Maintenance</i> | 390,900.00 | 195,450.00 | 195,450.00 | |
| Travel - Reimbursement | 26,900.00 | 13,450.00 | 13,450.00 | |
| Fuel - WEX | 300,000.00 | 150,000.00 | 150,000.00 | |
| Maintenance on Vehicles | 64,000.00 | 32,000.00 | 32,000.00 | |
| <i>Supplies</i> | 35,600.00 | 17,800.00 | 17,800.00 | |
| Equipment & Uniforms | 2,400.00 | 1,200.00 | 1,200.00 | |
| Shop Supplies & Shop Tools | 8,400.00 | 4,200.00 | 4,200.00 | |
| Safety Equipment / Training | 16,000.00 | 8,000.00 | 8,000.00 | |
| Fareboxes | | | | |
| Supplies (Covid19) | 8,800.00 | 4,400.00 | 4,400.00 | |
| <i>Insurances</i> | 32,342.00 | 16,171.00 | 16,171.00 | |
| General Liability | 849.00 | 424.50 | 424.50 | |
| Property Insurance | 538.00 | 269.00 | 269.00 | |
| Auto Insurance | 22,889.00 | 11,444.50 | 11,444.50 | |
| POL Insurance | 932.00 | 466.00 | 466.00 | |
| Workers Comp Insurance | 7,134.00 | 3,567.00 | 3,567.00 | |
| NM Municipal League - NMSIF | - | - | - | |
| <i>Projects</i> | 33,500.00 | 16,750.00 | 16,750.00 | |
| SBLB, LLC - On Call Project Consulting | 5,000.00 | 2,500.00 | 2,500.00 | |
| SBLB, LLC - Facilityh Update Consulting | 10,000.00 | 5,000.00 | 5,000.00 | |
| Bus Stop Refurbishing | 18,500.00 | 9,250.00 | 9,250.00 | |
| <i>Contractual Services</i> | 96,940.00 | 48,470.00 | 48,470.00 | |
| FineLine Graphics/Del Valle/Mason | - | - | - | |
| Legal Fees | 15,000.00 | 7,500.00 | 7,500.00 | |
| Professional Fees & Svcs/Audit | 20,000.00 | 10,000.00 | 10,000.00 | |
| Alarm Monitoring / Airtime | 12,000.00 | 6,000.00 | 6,000.00 | |
| Services - Payday HCM fees/Janitorial | 20,500.00 | 10,250.00 | 10,250.00 | |
| RC Creations/Misc | 2,500.00 | 1,250.00 | 1,250.00 | |
| Zia Therapy | | - | - | |
| Vanpool Tech Support | 6,000.00 | 3,000.00 | 3,000.00 | |
| IT Services / Web Services | 3,600.00 | 1,800.00 | 1,800.00 | |
| Drug & Alcohol Testing / Physicals / Background Check | 2,540.00 | 1,270.00 | 1,270.00 | |
| Printer (in-house) | 4,800.00 | 2,400.00 | 2,400.00 | |

| FISCAL BUDGET PROPOSAL | FY2024 | | | |
|-------------------------------------|---------------------|---------------------|---------------------|--------------|
| | Descriptions | TOTAL | 5311-50% | 5307-50% |
| Signs | 10,000.00 | 5,000.00 | 5,000.00 | |
| <i>Operating Costs</i> | <i>170,005.00</i> | <i>90,372.50</i> | <i>79,632.50</i> | |
| Advertisements/Promotional | 2,500.00 | 1,250.00 | 1,250.00 | |
| Bus Facility Lease | 10,740.00 | 10,740.00 | - | |
| Cell phone / T-Mobile / Internet | 18,000.00 | 9,000.00 | 9,000.00 | |
| Conf/Seminars/Quickbooks/MS | 12,750.00 | 6,375.00 | 6,375.00 | |
| Office Equipment / COVID-19 Exp | 7,500.00 | 3,750.00 | 3,750.00 | |
| Postage | 450.00 | 225.00 | 225.00 | |
| Radios | 12,500.00 | 6,250.00 | 6,250.00 | |
| Facilty Maintenance | 12,500.00 | 6,250.00 | 6,250.00 | |
| Subscription/Dues/Chamber/Bank Fees | 13,500.00 | 6,750.00 | 6,750.00 | |
| Taxes & Licenses | 4,500.00 | 2,250.00 | 2,250.00 | |
| Interest Expense | 2,565.00 | 1,282.50 | 1,282.50 | |
| Utilities | 12,500.00 | 6,250.00 | 6,250.00 | |
| Repaid Loan | 60,000.00 | 30,000.00 | 30,000.00 | |
| Total Expenses | 2,431,245.45 | 1,256,252.02 | 2,349,986.88 | 12.9% |

| Central Regional Transit District | | | | | | |
|--|--------------------|----------------------|----------------------|------------------------|------------------------|------------------------|
| Operating Revenue | | Budget-FY2020 | Budget-FY2021 | Budget-FY2022 | Budget-FY2023 | Budget-FY2024 |
| <i>Membership Dues</i> | | | | | | |
| CITY OF LAS CRUCES | | \$ 49,980.00 | \$ 49,980.00 | \$ 49,980.00 | \$ 55,692.50 | \$ 55,692.50 |
| DONA ANA COUNTY | | \$ 43,164.00 | \$ 43,164.00 | \$ 43,164.00 | \$ 53,955.00 | \$ 53,955.00 |
| SUNLAND PARK | | \$ 7,208.00 | \$ 7,208.00 | \$ 7,208.00 | \$ 9,010.00 | \$ 9,010.00 |
| TOWN OF MESILLA | | \$ 1,124.00 | \$ 1,124.00 | \$ 1,124.00 | \$ 1,405.00 | \$ 1,405.00 |
| VILLAGE OF HATCH | | \$ 843.00 | \$ 843.00 | \$ 843.00 | \$ 1,053.75 | \$ 1,053.75 |
| CITY OF ANTHONY | | \$ 4,680.00 | \$ 4,680.00 | \$ 4,680.00 | \$ 5,850.00 | \$ 5,850.00 |
| CITY OF ELEPHANT BUTTE | | \$ 732.00 | \$ 732.00 | \$ 732.00 | \$ - | \$ - |
| VILLAGE OF WILLIAMSBURG | | \$ 229.00 | \$ 229.00 | \$ 229.00 | \$ 229.00 | \$ 229.00 |
| Subtotal | | \$ 107,960.00 | \$ 107,960.00 | \$ 107,960.00 | \$ 127,195.25 | \$ 127,195.25 |
| <i>Grants & MOU</i> | | | | | | |
| | 5311 | | | | | |
| Dona Ana County GRT | P2101004 | \$ 479,000.00 | \$ 479,000.00 | \$ 723,000.00 | \$ 725,000.00 | \$ 635,000.00 |
| NMDOT 5311 (carry over) | MO1791 - Rural | | | | \$ 171,452.70 | |
| NMDOT 5311 (carry over) | MO1791 - Intercity | | | | \$ 201,395.05 | |
| NMDOT 5311 (carry over) | MO1833 - Rural | \$ 90,419.53 | \$ 175,867.52 | \$ 222,608.05 | \$ 441,457.93 | \$ 115,308.07 |
| NMDOT 5311 (carry over) | MO1833 - Intercity | | | \$ 78,754.42 | \$ 237,708.11 | \$ 58,013.17 |
| NMDOT 5311 | Rural & Intercity | | | | | \$ 968,174.20 |
| City of Las Cruces - Zia Therapy | | | | | \$ 1,627.40 | |
| Contracted Transit | | | | \$ 4,350.00 | | |
| Subtotal | | \$ 569,419.53 | \$ 654,867.52 | \$ 1,028,712.47 | \$ 1,778,641.19 | \$ 1,776,495.44 |
| | 5307 | | | | | |
| Mesilla Valley MPO (local) | | | | | \$ 49,009.00 | \$ 53,000.00 |
| TX DOT 5307 Funds | | | | | | |
| Security | | | | | \$ 6,962.00 | \$ 8,354.00 |
| Maintenance Staff | | | | | \$ 21,000.00 | \$ 25,200.00 |
| Sunland Park Facility Lease | | | | | \$ 45,000.00 | \$ 53,000.00 |
| Facility Supplies & Cleaning | | | | | \$ 15,000.00 | \$ 18,000.00 |
| Fuel | | | | | \$ 36,000.00 | \$ 43,200.00 |
| TX DOT 5307 Funds (carry over) | | | \$ 18,500.00 | | | \$ 410,291.00 |
| TX DOT 5307 Funds | | | | | \$ 523,282.00 | |
| Subtotal | | \$ - | \$ 18,500.00 | \$ - | \$ 696,253.00 | \$ 611,045.00 |
| <i>Other Source Revenue</i> | | | | | | |
| Bus Fares/Ticket Sales | | \$ 12,500.00 | \$ 84,000.00 | \$ 23,339.34 | \$ 44,000.00 | \$ 50,000.00 |
| Advertising Revenue | | \$ 10,000.00 | \$ 12,000.00 | \$ 8,000.00 | \$ 8,000.00 | \$ 8,000.00 |
| DMV FEES | | | \$ 37,500.00 | \$ 50,000.00 | \$ 66,666.69 | \$ 55,000.00 |
| Gillig Warranty | | | | | \$ 450.00 | |
| NM Division of Vocational Rehabilitation | | | | | \$ 45.00 | |
| Miscellaneous / Other Revenue | | | | | \$ 8,004.04 | |
| Subtotal | | \$ 22,500.00 | \$ 133,500.00 | \$ 81,339.34 | \$ 127,165.73 | \$ 113,000.00 |
| TOTAL OPERATING REVENUES | | \$ 699,879.53 | \$ 914,827.52 | \$ 1,218,011.81 | \$ 2,729,255.17 | \$ 2,627,735.69 |

| South Central Regional Transit District | | | | | |
|---|--------------------------|-----------------|-----------------|-----------------|-----------------|
| Capital Appropriations | | Budget - FY2022 | Budget - FY2022 | Budget - FY2023 | Budget - FY2024 |
| 5310 | | | | | |
| Van - Expansion - Anthony | | | | | \$ 108,059.00 |
| Van - Expansion - Sunland Park | | | | | \$ 108,059.00 |
| Subtotal | | \$ - | \$ - | \$ - | \$ 216,118.00 |
| 5311 | | | | | |
| NM Legislature Pilot Van Program | | \$ 90,000.00 | \$ 90,000.00 | \$ 26,210.00 | |
| Subtotal | | \$ 90,000.00 | \$ 90,000.00 | \$ 26,210.00 | \$ - |
| Local Funds | | | | | |
| Dona Ana County (local) | | | | \$ 200,000.00 | \$ 300,000.00 |
| State Legislature (Bus Local Match) | G2822 | | | \$ 200,000.00 | \$ 100,000.00 |
| State Legislature (Bus Local Match) | HB505 | | | | \$ 300,000.00 |
| Capital Reserves | | | | | \$ 110,000.00 |
| Subtotal | | \$ - | \$ - | \$ 400,000.00 | \$ 810,000.00 |
| 5307 | | | | | |
| Signs & Poles | | | \$ 16,800.00 | \$ 9,200.00 | \$ 13,718.00 |
| Buses | | | | | \$ 118,400.00 |
| Service Truck | | | | \$ 39,400.00 | |
| Subtotal | | \$ - | \$ 16,800.00 | \$ 48,600.00 | \$ 132,118.00 |
| 5339 | | | | | |
| NM DOT 5339 Facility | MO1791 Rural 5339 | \$ 100,000.00 | \$ 102,900.13 | \$ 128,625.13 | \$ 112,288.10 |
| NM DOT 5339 Non-Revenue Vehicle | | \$ 104,000.00 | \$ 35,004.00 | \$ 43,755.00 | |
| NM DOT 5339 Bus Rehab | MO1791 Rural 5339 | | | \$ 8,610.30 | |
| Charging Stations | No Low Grant | | | | \$ 216,766.00 |
| CMAQ Funds | | | | \$ 1,100,000.00 | |
| CMAQ Funds - Misc. | | | | | \$ 63,000.00 |
| Zero Emissions | 5339 | | \$ 20,000.00 | \$ 20,000.00 | \$ 12,611.68 |
| Subtotal | | \$ 204,000.00 | \$ 157,904.13 | \$ 1,300,990.43 | \$ 704,665.78 |
| 5339(a) | | | | | |
| NM DOT 5339 (Bus) FY22 Carryover | | | | \$ 135,253.00 | \$ 108,202.40 |
| NM DOT 5339 (Bus) Matching Funds | One Bus Local | | \$ 27,000.00 | \$ 27,050.60 | \$ 27,050.60 |
| NM DOT 5339 (Replacement Bus) | Creative Bus Sales, Inc. | | | | \$ 108,900.04 |
| NM DOT 5339 (Bus) | No Low Grant - 2 Buses | \$ 216,000.00 | \$ 217,103.05 | \$ 278,418.00 | \$ 217,312.50 |
| NM DOT 5339 (Replacement Bus) | | | | \$ 208,125.05 | \$ 362,086.40 |
| Subtotal | | \$ 216,000.00 | \$ 244,103.05 | \$ 648,846.65 | \$ 823,551.94 |
| 5339(b) | | | | | |
| CMAQ-Flex Buses | | | | | \$ 202,414.00 |
| CMAQ Funds - Buses | | | | | \$ 1,866,592.00 |
| Electric Buses, Charging Equipment, Training & Property | | | | \$ 3,071,882.00 | \$ 2,500,000.00 |
| Electric Buses, Charging Equipment & Training | | | | \$ 2,511,882.00 | \$ 1,650,000.00 |
| Subtotal | | \$ - | \$ - | \$ 5,583,764.00 | \$ 6,219,006.00 |
| TOTAL REVENUES | | \$ 510,000.00 | \$ 508,807.18 | \$ 8,008,411.08 | \$ 8,605,459.72 |