

**ITEM #6 January 25 Minutes**

**South Central Regional Transit District  
Board of Directors Meeting  
Wednesday,  
January 25, 2023 - 1:30 PM**

**MINUTES**

**MEMBERS PRESENT:**

Javier Perea, RTD Chair, City of Sunland Park  
Nora Barraza, RTD Vice Chair, Town of Mesilla  
Majorie Powey, Village of Williamsburg  
Manuel Sanchez, Doña Ana County  
Diana Murillo, City of Anthony

**MEMBERS ABSENT:**

Yvonne Flores, City of Las Cruces  
Robert Martinez Peter Atencio, Village of Hatch  
Sharon Thomas, Citizens Advisory Committee

**SCRTD STAFF:**

David Armijo, SCRTD Executive Director  
Sara Vasquez, SCRTD  
Cristina Gamboa, SCRTD  
Sarah Portillo, SCRTD  
Adam Shea, SCRTD

**OTHERS PRESENT:** Becky Baum, RC Creations, LLC, Transcriptionist

**1. CALL TO ORDER**

Javier Perea called the meeting to order at approximately 1:30.

**2. PLEDGE OF ALLEGIANCE**

ALL STAND FOR THE PLEDGE OF ALLEGIANCE.

**3. ROLL CALL**

A quorum was determined to be present.

**4. APPROVAL OF THE AGENDA**

There were no changes to the agenda. Motioned by Nora Barraza, second by Manuel Sanchez. Passed unanimously.

**5. PUBLIC INPUT**

David Armijo reported on the activities of the WTEP committee. They have done a 2040 plan and would like to present their plan to this committee.

**6. APPROVAL OF SCR TD MEETING MINUTES OF December 28, 2022**

There were no changes to the minutes. Motioned by Nora Barraza, seconded by Manuel Sanchez. Passed unanimously.

**7. EXECUTIVE DIRECTOR'S REPORT**

David Armijo gave the Executive Director's report. Legislature is in their second week of session. The two items that SCR TD is mainly interested in is funding for electric buses and a facility to house and charge those buses. Equipment has been ordered already. A member of the Las Cruces Chamber of Commerce goes up to Santa Fe every year for Las Cruces Day. Mr. Armijo will be attending. Results are expected to be known at the end of next month.

**8. APPROVAL OF ANNUAL OFFICER BOARD APPOINTMENTS AND APPROVAL OF RESOLUTION FY23-18**

Current positions are: Javier Perea, Chair; Nora Barraza, Vice-Chair; Diana Murillo, Treasurer; Yvonne Flores, Secretary.

Majorie Powey moved to leave all incumbents in their current positions.

Motioned by Majorie Powey, seconded by Manuel Sanchez. Passed unanimously.

Resolution FY23-18 is regarding this same vote. Javier Perea entertained a motion to approve this resolution as above.

Motioned by Nora Barraza, seconded by Manuel Sanchez. Passed unanimously.

**9. A RESOLUTION APPROVING THE SCR TD MEETING SCHEDULE FOR THE YEAR 2023**

Motioned by Nora Barraza, seconded by Diana Murillo. Passed unanimously.

**10. RESOLUTION FY23-20: DISCUSSION AND APPROVAL OF THE AMENDMENT TO FY2023 FINANCIAL STATEMENTS AND BUDGET AS OF DECEMBER 2022**

A slide show was presented. Adjustments will increase the balance in several accounts due to exceeding the expected expenditures. Bus stops have been refurbished, office equipment

has been purchased, new people hired, and drug/alcohol/background checked, and various other supplies and labor expenses.

A concern was raised that there are too many changes being made to the budget on a regular basis. The budget was once presented and amended monthly, but now it is done quarterly. FTA has to be notified quarterly of what the budget is, and there must be board resolutions to approve the changes. A suggestion was made to set up a firmer budget and change fewer things in the future.

Motioned by Diana Murillo, seconded by Nora Barraza. Passed unanimously.

**11. DISCUSSION AND APPROVAL THE SECOND QUARTER REPORT FY2023**

Motioned by Nora Barraza, seconded by Diana Murillo. Passed unanimously.

**12. DISCUSSION OF THE PROCUREMENT MANUAL CONFLICT OF INTEREST POLICY**

This is a conflict of interest statement that must be signed by all Board Members to be able to receive the FTA monies legally. The signed document will be filed as part of the Procurement Handbook. It may be signed electronically.

**13. CLOSED SESSION**

Motioned by Manuel Sanchez, seconded by Diana Murillo. Passed unanimously.

Salaries were discussed in closed session. When open session was reconvened and quorum redetermined, Javier Perea entertained a motion to approve David Armijo's salary at \$105,560 yearly, effective January 1, 2023.

Motioned by Manuel Sanchez, seconded by Diana Murillo. Passed unanimously.

**14. BOARD COMMENT**

Manuel Sanchez is excited to be back with SCRTD. He appreciates connecting communities and providing transportation services and wants to help do so.

Javier Perea welcomes Manuel Sanchez and looks forward to working with him. Congratulations to all newly elected Board Members.

**15. ADJOURNMENT (2:41 p.m.) - Next meeting February 22, 2023**

  
Chairperson