



**South Central Regional Transit District Board of Directors Meeting
Wednesday, November 18, 2015 -- 1:30 PM
Dona Ana County Government Center
Commission Chambers
845 North Motel Boulevard Las Cruces, NM 88007
MINUTES**

- I. Call to Order** – Chairman Wayne Hancock called the meeting to order at 1:39 pm.
- II. Pledge of Allegiance:** Pledge of Allegiance was led by Chairman Wayne Hancock
- III. Roll Call (Sign In)** – Jay Armijo, Executive Director, SCCOG, did a roll call of SCRTD Board members. With four members present and one on participating via telephone, a quorum was established.

Present at the meeting:

Board Members:

Wayne Hancock, RTD Chair, Doña Ana County
Javier Perea, RTD Vice Chair, Sunland Park
Nora Barraza, Town of Mesilla
Greg Smith, RTD Treasurer, City of Las Cruces
Via Telephone: Majorie Powey,
Village of Williamsburg

Members Absent:

Steve Green, RTS Secretary, City of TorC
Gerald LaFont, City of Elephant Butte
Sharon Thomas, Citizen Advisory

SCCOG Staff:

Jay Armijo, SCCOG Executive Director
Katherine Gervasio, SCCOG

Guests:

Tom Murphy, MVMPO
Michael McAdams, MVMPO
Charles Clements
Michael Bartholomew, CLC Roadrunner Transit
Cindy Corona, Ocotillo Institute
Bill Hargrave, UTEP/CERM
Michelle DelRio, UTEP/CERM
Sharon Gilsdorf, Zia Therapy Center Inc.
Joseph G. Ardin, Zia Therapy Center Inc.

Via Telephone:

Efren Mechum, EPMPO
Marcy Eppler, NMDOT
Delilah Garcia, NMDOT

- IV. Approval of / Changes to Agenda:** Having established a quorum, Chairman Hancock requested that items 12, 11, & 13 (in that order action items) be moved to the beginning of the agenda, as one of the voting members may need to leave the meeting early. *Member Smith made a motion to approve the agenda with the proposed suggestions by Chairman Hancock, Member Barraza Seconded. Motion Carried Unanimously.*

Per§10-15-1-J, in accordance with the Open Meetings Act, NMSA 1978, A motion to enter closed session to review the recommendation of the Executive Director Review Committee and the possibility of selecting an Executive Director or Interim Executive Director for the SCRTD and establish contract negotiation parameters pursuant to the Open Meetings Act, was made by Member Smith and seconded by Member Barraza. A roll call vote was taken to enter closed session

Roll Call:

<i>Wayne Hancock—Yes</i>	<i>Nora Barraza—Yes</i>
<i>Javier Perea—Yes</i>	<i>Majorie Powey—Yes</i>
<i>Greg Smith—Yes</i>	

Per§10-15-1-J a motion was made to enter back into open session by Member Smith and seconded by Member Barraza. A roll call vote was taken and a declaration was made by Chair Hancock noting that nothing was discussed in the closed session other than the recommendation of the Executive Director Review Committee and the possibility of selecting

an Executive Director or Interim Executive Director for the SCRTD and establish contract negotiation parameters.

Roll Call:

Wayne Hancock—Yes

Nora Barraza—Yes

Javier Perea—Yes

Majorie Powey—Yes

Greg Smith—Yes

V. Action Items:

- a. Resolution directing the Chair to negotiate an at will employment contract with the selected Executive Director pending the interview and contract approval of the board. *Member Barraza made a motion to approve, Member Perea Seconded. Motion Carried Unanimously.*
- b. Don Templeton Advertising. *Member Smith made a motion to approve the contract agreement with Don Templeton Advertising, Member Barraza Seconded. Motion Carried Unanimously.*
- c. Approval of the Fiscal Agent Contract with SCCOG—*Member Perea made a motion to approve the fiscal agent contract with the SCCOG, Member Barraza Seconded. Motion Carried Unanimously.*
- d. City of Las Cruces Office MOU—*Member Barraza made a motion to approve the MOU with the City of Las Cruces, Member Perea Seconded. Motion Carried Unanimously.*
- e. Z-Trans Contract—*Member Smith made a motion to approve the contract with Z-Trans to continue providing services to the East Mesa area, Member Perea Seconded. Motion Carried Unanimously.*

VI. Approval of Minutes from last meeting: *Minutes from September 30th SCRTD meeting were presented, Member Perea made a motion to approve the minutes of September 30th, 2015, Member Smith Seconded. Motion Carried Unanimously.*

VII. Treasurer's Report: There were no changes to the report presented last month. A check will be sent out to Digital Solutions for \$75.82.

VIII. Public Input: None

IX. Presentations:

- a. **HIA Project—UTEP/CERM:**
 - i. Michelle DelRio, Project Manager for the Health Impact Assessment (HIA) provided the members with a preliminary report of their finding so far in their study being conducted over and 7-8 month period. Project Transportation Matters is a health impact assessment (HIA) which aims to assess the impact on health in regards to the proposed transit system. The goal of the study is to collect information regarding the impacts once access to healthcare was available.
- b. **Commuter Rail Study:**
 - i. Activities presented in the study will be update information in the 2009 commuter rail study that was done using census data from the year 2000, bringing that up to date using the 2010 census data and the 2013 American Community Survey data. In addition, updating the economic condition that have changed since the first study, reviewing the growth and freight traffic due to the changing market conditions across the border, the growth of the shipping conditions across the border, including the activity at Santa Teresa and how that has effected the demands for rail. Also, the study will show where the resources have emerged, particularly from the federal government that were not available before.

- c. **Mesilla Valley MPO:**
 - i. Tom Murphy had three items for the Board—
 - 1. In cooperation with NMSU and their investigation of the Arrowhead interchange, the MVMPO is updating their travel demand model particularly the transit routes within that model.
 - 2. Installation of automatic passenger counters on two Roadrunner Transit buses to assist in identifying which routes are most utilized and the times they are used most frequently.
 - 3. Beginning work on the FY17-18 Unified Planning Work Program.

X. Advisory Input Committee:

- a. **LC Roadrunner**—Nothing to report at this time
- b. **Empowerment Congress**—Nothing to report at this time

XI. Discussion Items:

- a. **Routes**—Ernie Harp reported that Greg White removed several stops from the pilot program that ended up being put back into the routes. The rights of way issues are the only things holding us back from going full operation.
- b. **Buses**—Chairman Hancock informed the Board that there are currently two busses in the SCRTD possession, the other three will be arriving next week.

XII. Comments

- a. **SCRTD Board:** Member Smith commended Chairman Hancock for his hard work and the busses look great! Chairman Hancock extended the compliment right back to the board acknowledging the teams' effort in moving the SCRTD forward.
- b. **Public:** There were no comments from the public.

XIII. Adjournment: *Chairman Hancock called the meeting adjourned.*

Approved by:

Wayne D. Hancock, SCRTD Chairman

Date