



SOUTH CENTRAL REGIONAL TRANSIT

DISTRICT BOARD OF DIRECTORS

**Board Meeting
AGENDA**

Wednesday, January 23, 2019, 1:30 PM

The following is the agenda for a meeting of the Board of Directors of the South-Central Regional Transit District to be held Wednesday, January 23, 2019 at 1:30 PM, at the Dona Ana County Government Center, 845 North Motel Boulevard Las Cruces, New Mexico 88007.

Digital recordings and/or minutes will be made and will be available on request.

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Call to Order

1. Pledge of Allegiance
2. Roll Call
3. Changes to the agenda
4. Public Input
5. Approval of SCRTD Meeting Minutes of November 28, 2018
6. Financial Report for the Period Ending December 31, 2018 – Velma Navarrete
7. Executive Director's Report- David Armijo
8. Discussion items
 - a. 54 Legislature First Session 2019 Capital Outlay Request – Update
 - b. Las Cruces Day in Santa Fe
 - c. Books on the Bus
 - d. Las Cruces Transportation Policy Review Committee
 - e. Santa Teresa Border Area Transportation Plan—Sharon Thomas
 - f. Workforce Connection Transportation Committee—Sharon Thomas
 - g. SCRTD Meeting Schedule for the Year 2019
 - h. STS Contract Early Closeout February 28, 2019
9. Action items:
 - a. A Resolution approving the Financial Statements as of December 31, 2018.
 - b. A Resolution approving Budget Adjustments as of December 31, 2018.
 - c. A Resolution approving the SCRTD Meeting Schedule for the Year 2019
 - d. A Resolution approving the Early Closeout of the STS Contract, February 28, 2019.
10. Board Comment
11. Adjourn

ITEM #5 – MINUTES

South Central RTD

Board of Directors Meeting

Wednesday, November 28, 2018 - 1:30 PM

Dona Ana County Government Center

845 N. Motel Blvd., Las Cruces, NM 88007

Mesilla Valley Intermodal Transit Terminal

300 W. Lohman Avenue, Las Cruces, NM 88005

MINUTES

MEMBERS PRESENT:

Nora Barraza, RTD Vice Chair, Town of Mesilla

Jack Eakman, City of Las Cruces

Billy Garrett, RTD Secretary, Dona Ana County

Gerald LaFont, City of Elephant Butte

Majorie Powey, Village of Williamsburg, attending by telephone

MEMBERS ABSENT:

Javier Perea, RTD Chair, City of Sunland Park

Diana Trujillo, City of Anthony

Steve Green, City of T or C

James "Slim" Whitlock, Village of Hatch

SCRTD STAFF:

David Armijo, SCRTD Executive Director

Velma Navarrete, SCRTD

OTHERS PRESENT: Sharon Thomas, Citizens Advisory Member
Jay Armijo, SCCOG
Mike Bartholomew, RoadRUNNER Transit
Michael McAdams, MPO
Becky Baum, RC Creations, LLC, Transcriptionist

1. PLEDGE OF ALLEGIANCE (1:32 PM)

Perea: Good afternoon everyone. Welcome to this regular meeting of the South Central Regional Transit District. Today is November 28, 2018. It is 1:32 p.m. This session is now in order. If we can please rise for the pledge. Mayor Barraza if you can please us please.

ALL STAND FOR THE PLEDGE OF ALLEGIANCE.

2. ROLL CALL

Perea: All right. If I can have a roll call, please.

Baum: Certainly. Javier Perea.

Perea: Present

Baum: Majorie Powey.

Powey: Present, by phone.

Baum: Thank you. Nora Barraza.

Barraza: Here.

Baum: Jack Eakman.

Eakman: Here.

Baum: Billy Garrett.

Garrett: Here.

Baum: Gerald LaFont.

LaFont: Present.

Baum: Diana Trujillo.

Trujillo: Here by phone.

Baum: By phone. Thank you. James Whitlock, absent. Steve Green, absent. You do have a quorum.

Perea: Thank you very much. All right. And just for the record I want to let the record so that there was an executive session on November 1, 2018 at 1:00 p.m. at the Move-It Center and that was to discuss personnel matters pursuant to NMSA 10-15-1-HH ().

3. CHANGES TO THE AGENDA

Perea: Moving on. Item number three, changes to the agenda. Are there any changes to the agenda?

Barraza: Mr. Chair.

Perea: Madam Mayor.

Barraza: I'm not sure, I caught part of the conversation. I know that Commissioner Garrett must leave, and I don't know if you want to move the action items up before discussion items or how you want to work that so that we do have a quorum in order to take of action.

Perea: I believe item six, seven, eight, and nine are kind of connected. If we were to discuss those items first and then do public input and item number 5.

Barraza: Yes. I just want to make sure we have a quorum to take care of action. Okay.

Perea: Is everyone okay with that.

Barraza: I'm fine.

Perea: So, at this moment I'll entertain a motion ... yes.

Trujillo: If I need to I have a virus and I've been throwing up so I'm not feeling good.

Perea: Okay.

Barraza: Okay.

Perea: So then at this moment I would entertain a motion to approve the agenda as amended with item six, seven, eight, and nine and the closed session, and then discussion item four and five after the closed session and the action item of the Executive Director's contract after item 10 in open session.

Eakman: Mr. Chair. Could I request an addition to the agenda? And that would be a discussion on the December meeting.

Perea: Okay. We consider during board comment. That work?

Eakman: That would work fine. Thank you. And then I'd move approval of the agenda as revised.

Perea: So, I have a motion on the floor made by Councilor Eakman. Is there a second?

Barraza: Second.

Perea: The motion has been seconded by Mayor Barraza. Any other discussion? Seeing one. All those in favor say aye.

MOTION PASSES UNANIMOUSLY.

Perea: All opposed say nay. Abstentions. Motion carries unanimously. The agenda order has been approved.

6. FINANCIAL REPORT FOR THE PERIOD ENDING October 31, 2018

Perea: Okay, we jump over to item number six, Financial report for the period ending October 31, 2018.

Navarrete: Good afternoon Board Member, Chair. So, I'm going to move forward with the PowerPoint presentation over to the financial part. Did I move too forward too much?

Armijo: It's a different one. Look for finance on there. Click on that one. It's a different PowerPoint. You need to close this one and go to the next PowerPoint.

Navarrete: Okay. I got it. Okay we are starting off with the account balances at the end of the month. I believe everybody has these sheets, so this is where we were at October 31st. Those are our three accounts with a total of \$64,559.44. Are there any questions regarding this slide? It just to depict a picture of where we were at on October 31st.

Barraza: Chair. I just have a quick question.

Navarrete: Yes ma'am.

Barraza: Mr. Chair. If I may?

Perea: Madam Mayor.

Barraza: On the Operating Account, is that for our fuel? What exactly comes out of the Operating Account? Everything except Payroll?

Navarrete: Everything except Payroll.

Barraza: Okay. Thank you.

Navarrete: Yes. You're welcome. Any further questions? So, moving on to the next slide which is the expenditures portion of the report. What you see highlighted and you probably have it in grey is the month of October Expenditures and they're average compared to the previous month, though ones that may stick out would be where we have requested a revision request and those are also highlighted, they're next to the Budget Column. That is because we needed to move some money around

to cover some expenses that came up; for example, for the training that David attended to become certified as a procurement officer for the District. So, we had to pay \$140 and there was only \$250 in there, so we're asking for \$300. So, if you see these revision requests we move some money around in order to cover these expenses. I stand for any questions regarding these revisions.

Perea: Any questions for the Board? And we should be at a 33%, is that correct?

Navarrete: Yes, that is correct Mr. Chair. We should be at a 33%. Some experiences are little higher and so given that reason we're asking for revisions and in the future, we may ask for other revisions too, but however if you look at some expenses in the budget they haven't even really been touched, so that's where we would move money around.

Armijo: I also want to make the point if you look at the year-to-date at the very bottom we're at 28% and we should be I believe at 33%, Velma.

Navarrete: Thirty-three, yes.

Armijo: So, we're below budget for Expenditures.

Navarrete: So overall, we're doing well.

Armijo: How about Revenue?

Navarrete: So, moving onto Revenue. We're only missing two of our membership dues and that's the City of Anthony and the City of Truth or Consequences. Other than that, we received the membership dues as you have seen in the past and we were up to date as of October 31st on the County GRT. And the funds from the 5311 grants. Then ridership is steadily increasing every month, bringing us to 2,809.56. And then we invoiced the second 5311 grant, but it has not yet been received.

Armijo: I also want to make one note, in discussions tomorrow with La Clinica for purchase of some advertising for the District, so I'm hoping that we can make a good enough deal with them. They advertise with us quite extensively in our first year and we haven't had an agreement with them for some time, but I think this is a great opportunity, so hopefully we'll get that moving and we'll be able to reflect that in the budget for next month, or the next time we come back.

Perea: Any other questions on the Revenues?

Armijo: I have one more footnote on the Revenues. I believe you're still waiting on the payment for the coupons that we sold?

Navarrete: I believe so.

Armijo: About \$1,400.

Navarrete: \$1,500.

Armijo: \$1,500.

Navarrete: Yes.

Armijo: So, if that were reflected here our revenues would be quite a bit higher. Who's that with?

Navarrete: It was SLS Start and they are providing coupons to ...

Armijo: Schools.

Navarrete: And people that I believe looking for jobs and things like that so that they can't, so that they have a ride to go apply at different places.

Armijo: Okay.

Barraza: Mr. Chair.

Perea: Madam Mayor.

Barraza: Okay, so on the Revenue page, year-to-date we have received \$354,000-plus, is that correct?

Navarrete: Actually, that number is not correct. I apologize. The 5311 grant I misstated that amount and it is not \$131,494.05, it's actually \$78,611.25. So, the total is \$301,256.45.

Perea: That was \$301,000.

Navarrete: \$301,256.45.

Armijo: Not including the money that's been submitted for October. The \$40,000. That's not included in that.

Navarrete: That's not included. No, the \$40,000.

Barraza: Because it was invoiced and not received, correct?

Armijo: Correct.

Navarrete: The \$40,798.95. Right.

Barraza: So that's in that column. Now on the very last column, the Revenues over Expenses that shows \$56,493, can you please explain to me what that is?

Navarrete: So that's where we divided, I don't believe that amount is correct either since it is, since the \$354,000 is off.

Perea: Well the difference would be the \$78,000 and that would be an additional deficit of \$78,000.

Armijo: Well let me explain. So, the number as listed is based on the \$354,000 minus the previous page for Expenditures are at \$299,000. So that number's correct based on what we posed. What we're saying is that we haven't resolved the \$131,000 as the correct number. In fact, I actually show it higher than the \$78,000 and closer to \$88,000, so we're working with the State on this number right now. So, we'll have that resolved when we come back next month. So that number I think will be a little higher. But the differential is that we have more revenue than we have expenses, even if you don't include the \$40,000.

Barraza: And so, on that last column, the Revenues over Expenses, what is that amount? I don't understand what this amount is. Because I mean from where I'm sitting, okay so I'm seeing an expenditure page and it shows me a year-to-date expenditure on that column at the very end that we have a total expense of \$299,026.14. And now with the numbers that you just gave me Velma, you said the year-to-date received payments or cash that we have received is \$301,256.45.

Navarrete: So, you would subtract the ...

Barraza: That from the \$299,026.14 which only leaves us like \$1,000.

Navarrete: Correct.

Armijo: No. That's not correct.

Navarrete: Well, but, because ...

Armijo: Let me say it again. So, the number \$56,000 that shows here is correct on the numbers that you have in front of you based on what we sent out last Friday. Now since then we've begun resolving that we have a problem with the number that's on the column that's \$131,494. She gave you a different number. That number is not certified by the numbers that we have from the State, so that is not in conclusion. So, for this report we show the \$56,000, we don't show that including the \$40,000 that's been billed that's subject to being received. The worst case scenario then, what she is trying to explain to you is if the numbers are lower, then we're still above the level of expenditure for the month, not including the \$40,000, it hasn't come in or what we're going to adjust that number to.

Barraza: So, I guess my next question would be that, so in reality we cannot approve the Financial Statements because they are not correct.

Navarrete: Well, we need to confirm and get the number correct from the State for the 5311 grants, that's where we stand right now. But this is where we were when the packet was sent out and what I have here in my hands is what I've been working on since Friday.

Barraza: Thank you.

Perea: Commissioner.

Garrett: This is just a very minor thing compared to what we just were talking about. The column on the Revenue page that says Revenue that's right next to Support and Revenue. That's actually the Budgeted Revenue, right?

Navarrete: Yes.

Garrett: My suggestion is because if you look at the previous page where we're looking at Expenditures, we have a budget column and my suggestion is that we have a budget column for Revenue so that it's clear that that's what we're anticipating based on our initial budget. Does that make sense?

Navarrete: So, add another column to the Expenditures?

Garrett: No. Just change the heading. The second column over that says Revenue, could that say Budget.

Navarrete: Oh, so, okay, I see what you're saying.

Garrett: Does that make sense to the rest of the Board?

Barraza: Mr. Chair.

Perea: Madam Mayor.

Barraza: Commissioner Garrett. So, I think it does reflect that because under the Revenue page where the second column says Revenue.

Garrett: Yes.

Barraza: It lists the dollar amounts that we are anticipating in terms of budget.

Garrett: Right.

Barraza: And that shows the grant total on the bottom. Is that the column you're talking about?

Garrett: I'm saying that should, at the top of it should say Budget.

Perea: Budgeted Revenue.

Garrett: Because the entire page is about revenue.

Barraza: Right. You're correct.

Armijo: That makes sense.

Garrett: And so, then I still want to make sure that I'm understanding here. The year-to-date received, the line that says \$131,494, that's not a correct number, is that.

Armijo: Which line item?

Garrett: This is on the Revenue sheet and it's the NMDOT 5311.

Navarrete: 5311.

Garrett: Without the asterisk.

Armijo: That's what we're trying to confirm. Right.

Garrett: We're trying to ...

Armijo: Right.

Garrett: Okay.

Armijo: And that's what we figure we'd do it midyear because obviously that \$131,000 is not correct, so we can't be above the revenue we projected, so we have to resolve that. And we couldn't resolve that before this had to go out on Friday.

Garrett: Okay. And we have two 5311 grants.

Armijo: Correct. And if the second grant starts October 1st with the new fiscal year, that's the \$382,000, and that's the line item that's been invoiced but not received.

Garrett: Okay, so the one without the invoice is actually closing out the other, the grant from the previous year.

Armijo: Correct.

Garrett: Okay, and so what we should be looking at is that the year-to-date ...

Armijo: Should be zeroed out because ...

Garrett: Should be zeroed out. All right.

Armijo: And the problem is that we haven't received that information from the State. In fact, we got the information earlier this week that even on the October invoice, that the person who was handling this is on vacation until tomorrow because of Thanksgiving, which is why we couldn't resolve this last week and they haven't had a chance to complete the review of all the incoming for October and we're still waiting out the final closeout for last fiscal year. We haven't gotten our receipt back from them.

Garrett: Okay. And the year-to-date number at the bottom of 33%, that's ...

Armijo: Our fiscal year first four months.

Garrett: Okay, but that would be the year-to-date divided by the budget amount.

Armijo: Correct.

Garrett: And it doesn't include the \$40,000.

Armijo: Correct.

Garrett: Okay. All right. So really what the budget, what the financials are showing us is that we're continuing to stay in the black.

Navarrete: Yes.

Garrett: And that we're also continuing, one of the things that I'm happy with is to see that we did you know make a contribution to the reserve so we're continuing to build that up. We have billed additional funds, and then of course there will be yet additional billings.

Armijo: Right.

Garrett: So, what we're doing is continuing to, that the amount of money that we have coming in is still exceeding the amount that we're paying out, just in real simple terms.

Armijo: Yes. That's correct.

Garrett: We're gradually building up the reserves, but the other thing I would just note in terms of looking at the expenditures, even though that's 28%, there are a number of these things that are at 100% or 60% or something like that, that appear to me

to be, that's the extent of any charges that we're going to be making where it's like half the year as opposed to, that all these numbers should be at the 33%.

Armijo: Correct. The one other point that needs to be noted, we have yet to figure out how to show that, is that we cannot get paid for the first 30 days in our two grants, both with the County nor the State, so we have to submit. We tend to submit within the first week. This month I think we did November 9th because the holiday or the election. So, November 9th we submitted our billings to the County and the State. We're getting paid this week from the County, that's secured and then the state is up in the air. We hope we get paid this month as we normally due, but that means we tend to have to go 60 days without revenue which is quite frankly well over \$100,000. So even though we're showing the numbers as we can, there's a lot of money that we're not able to get, so that creates a challenge to cash flow.

Garrett: Okay. All right. Thank you.

Perea: Any other questions?

Barraza: Mr. Chair.

Perea: Madam Mayor.

Barraza: I'm so sorry. Okay. So Commissioner Garrett just brought up a good point too in terms of those percentages on year-to-date, they have already been expanded that reflects way above the 330% that we should be at and I think, I know like the insurances that are probably a one-time payment, those are probably where you get that high percentage, but on other areas I guess I'm more concerned like with the fuel that we're at 41% and we're only so many months into the year that we're probably going to end up having to transfer money in there to cover those expenses, so I just guess I feel uncomfortable approving a budget that we're not sure of, that the staff still has questions on what actually was received from the DOT 5311. And for my part I would just feel uncomfortable approving something that's no accurate.

Perea: So also, with the change from the \$131,000 to \$78,000, obviously the year-to-date received payment would be at \$301,256.45.

Navarrete: Yes.

Perea: And that would be the year-to-date at 28% revenues, correct? So, there'll still be a match between the year-to-date from the budget to the revenues.

Barraza: And that also would change the percentage of the 33% year-to-date, that total will also change.

Perea: Okay. Any other questions? Seeing none. Any more?

Navarrete: No.

Perea: That covers that.

Navarrete: That covers that Mr. Chair. Thank you.

7. EXECUTIVE DIRECTOR'S REPORT

Perea: Executive Director's report.

Eakman: Mr. Chair. Could I just make an observation?

Perea: Yes sir.

Eakman: Regarding cash.

Perea: Yes sir.

Eakman: I took the total budget divided by 365 days, we have 22 days of cash available.

Perea: Okay.

Eakman: And I consider that a very important number to monitor for the future.

Barraza: I agree.

Armijo: Can you add in the 60 days we haven't gotten paid? See what that would work out too. I think it might give us a little more time. Thank you.

Again, for the record, David Armijo, the Executive Director. This will be the Executive Director's report. I broke this up into six areas which will include some of the items that are on our discussion list for the next item coming up. I'm going to talk a little bit about Outreach Activities, ridership, and I'm going to focus on the Purple line because I made a presentation to the El Paso MPO in November on our 5310 grant, then I'm going to talk a little bit about the Policy Review Committee and some issues with what we're working on there. And I'll have a little bit of discussion on the 5311 fiscal year grant that we have out right now that we submitted, that's going to be going through a public review. Every year we go through the RPO up in Sierra County for those meetings, I'm sure that they'll schedule those sometime soon, and then we're going to have a little bit of discussion, there's a potential for another grant on the 5310 in El Paso, what's called the Seniors and Disability grant. Talk a little bit about the 54 Legislative Capital Outlay Request, so it's that time of the year where the folks are going to be meeting and actually their deadline is next month, in December, so we're working on that. In fact, I had a conference call this morning with Doreen Gallegos, so she's offered some help and I'll try to fill in a little bit of that. I didn't have the information all for me at the time I mailed this out on Friday, but I finished up over the weekend, so we'll go through that.

First one is in reverse order, this is the Discovery Child Development Center. Now we get a lot of requests to come out and bring a bus or do something. I really couldn't say not to a bunch of kids, so I have a lot of cuter pictures, believe me. We actually have, they completely filled the bus, almost to the point of standing room only. There's a lot more kids. This is a small group that they were bringing together a picture with a bus. It's kind of an interesting thing that the

earlier exposure you can have for kids that get on a bus, they feel comfortable with it, it's probably the best thing we can probably do with that.

In addition to that, I've been attending both the MPO Technical and Policy Committees, both here in Cruces and in El Paso. El Paso had a very interesting one last month and we have our Javier Perea is now the chair of that illustrious group and they had a long discussion about the next 2035 land and highway, I-10, and the new expressway that's going to be O'Hare Road and all these different things. I don't think anyone left the room happy at that point. There were at least two Council members for the City that were very unhappy and challenged the District Engineer and his numbers and so on and so forth. What I can say to you that I took away from that is our area going to Chaparral which right now is under construction just shy of that, they go into construction on that bridge in two years, it's really going to affect our service as we go up to the Community College and beyond. But they're counting on that becoming the expressway and being the way to get you to the 375 and quite frankly you go past and around El Paso. The real issue is in difficulty for the I-10 and it's traveled, and this is important to how we connected to New Mexico, is the fact that I think the quote from the State Engineer was "I-10 is done." Something along those lines. Maybe I think his wording was a little stronger than that, but basically what he really meant to say is that everything, every bridge, every ounce of land or everything through there's going to be redone over the next 15, 18 years, so basically, he said I-10 will not ever not be in construction. There'll be something under construction over the next 15-20 years. That was the message that they weren't happy with over at the City. So very interesting. I think most interesting is what happens to us at Chaparral as that bypass goes through and what does for us, transportation and in our community out there connected to Otero County with Doña Ana, so a lot of exciting issues in transportation.

Other meetings I went to, I've been attending for some time what they call We-Tech which is the far west transit group. They're an interesting group of the providers, mostly people who are doing the 5310, a lot of the paratransit, but I will say this for the MPO, they do a good job of bringing everybody together and working on some of those and love to see our MPO get that opportunity sometime in the future. I'm looking back here. K know they have a plan to come up in the next two years, but that was very good and so very educational and it's good that we are trying to build relationships with those other providers.

I like to show this bus, I'll go just real quickly because I know we have other things to get to. This is the bus that we got, our first bus after the initially five buses and I'll cover that in a minute from the state back in 2015, so we got tis back in, came on board January 2017, but we ordered it back in 2016 when we first got the grant and this is the smaller but, it's got 12 seats, two wheelchair tie downs, plus the driver, so maximum if you include the driver would be 15 passengers. But this is a really good bus. We are looking to order more in this vintage size. We think a lot more of these, we also have the midsize ones that are 18-20 passengers, and then we have the bigger buses that are 28.

Typical example of the people riding the bus. The grant that we got two years ago was \$109,000 that did provide services for the folks primarily between Anthony and Sunland Park. Some of the benefits of this grant was at the time we only had three trips a day on the Purple line, we had a morning trip, midday, and the evening. We were able with the resources to get an operator and a dispatcher and began the process of moving to four roundtrips a day and now we're actually at five trips a day, so the ridership on this has been quite extensive. I'm not sure how well you can see that, maybe on your printed page, but the ridership on this year over year is up 68% between the first year and the second year. I think my calculations, and Jack I might challenge you if you run your numbers in there. I think if you take it from the very first to the peak two years later it's about 380% is what I came up with, 384%, something like that. So progressively we went up. What I take from this slide more than anything else is that we're able to leverage the dollars from this grant to help us to move more quickly to add more service, more trips, which help us to get more ridership. I think when people have choices, in their case the buses now operate about every two hours over a 10-hour period as opposed to a 10 hour period where we ran about every four hours isn't quite as attractive.

Policy Committee. So, we're now on the Policy Committee. I attend that monthly. We have a meeting coming up I believe on the 19th of December. It's a very good committee looking at certain issues and projects. So, we have an unresolved issue, I'm still working and having discussions with Z-Trans, but one of the things that came to my knowledge was the fact that when we first started this project about five years ago, the City of Las Cruces was paying for the contract with those. It was initially \$8,000 and then \$10,000. That's moved up to \$12,000 two years ago and so I offered, and they said they would consider meeting with us on December 19th and considering the possibility that the committee might pick up either a share of this, of the funding for the current year, if not all of it, assuming it'll probably be a split deal and I'll show you that in a minute. So, there's 20 stops on this route, 16 of those are in either in Doña Ana county with eight of the 16 being in the City of Las Cruces and I'll show you that list here. The Orange route stops do make connections at the Move-It Center so you can connect to our services, SCRTD, or the RoadRUNNER services. Highlighted are the wheelchair sops that they identified. If you look at the top list both stops one and two and then the stops 19 and 20 I think should be the same, you have a situation where those are the ones that are in Alamogordo or Otero County. The rest, the remaining stops are all in Doña Ana with about half of those stops being the City of Las Cruces. I'm hopeful that we might be able to get some supports from the City to become a partner in this and then we'd be able to continue our relationship with Z-Trans.

Moving on, so the grant that we have submitted that's going for review and you'll be asked today on the resolution to approve, this is the third grant in the last three years for the 5311 rural transit. This is the backbone of our funding. We get about 55% of our funds from the Federal government through the State of New Mexico's DOT (Department of Transportation) and then the balance comes from the local match that we use either through membership fees or primarily the County

funds that we get each year at \$350. However, just as tried a year ago to get more money, I wrapped this number up to the point that it's a little bit larger. Let me show you the comparison. So, in this slide what you'll see is the current fiscal year grant that we just talked about a moment ago, the \$40,000 that's yet to come in. That has a total dollar of \$424,506 in Federal, \$313,459 in local. We get \$350,000 from the County, so you can see the line show, this really come from the County for a total of \$737,000. In this grant we've ramped it up to \$896,575, it's on the total on the right and I call them. The difference is an additional \$158,000. We'd asked for this a year ago, we didn't get the additional money. They did give us an additional \$11,000 but that was primarily based on our first year ridership. Ridership for the second year is up 61% of we're hopeful that with the additional ridership and commitment and revenues, the State will respond much more positively. The State will not make this decision until April and it won't affect us and get awarded until probably May. That's atypical timeframe that they do. So, the hope would be that this will go through. That gives us some time to work with the County to see whether or not the County can pick up some of the difference here of the \$158,000 coming in. So even if it was a 50/50 share we would need about another \$75,000 or more from the County in order to be able to make this match.

Additionally, on the El Paso one, this one's a little more limited. There's only about \$445,000 plus or minus available and that's split between capital and operating, so I'm not sure with three other grantees and we took down last year because we had a two-year grant that expires this coming March, whether or not there'd be much of any funds. We still have the benefit, we already have the capital equipment because we have the bus that we used last time, so we could just make that available and just ask for operating funds. One possibility might be to look for an area in our service area that maybe is under represented, it could be Chaparral to the east side, picking up that area in Otero that's not connect now or it could be some parks of Sunland Park where we might be able to work and integrate our services with the 81 that's in Sunland Park now, but picking up that area around Santa Teresa where the new facility is, Stampede. I always forget that name. Stampede. It's kind of an interesting name that they chose. But any rate, so I'm working on that. The deadline for that's December 7th. I'm more in the open to any feedback anyone has. All I have to do between now and December 7th is code in what we're asking for. I still have a few more weeks before that presentation goes through the process. Any questions?

Garrett: Mr. Chair.

Perea: Commissioner Garrett.

Garrett: Do we have another funding source for seniors and individuals with disabilities for the metro area around Las Cruces?

Armijo: I'm glad I have some people here from Las Cruces. So currently the only funding that's being expended on either 5310 or doing the demand response, on-call services for seniors and disabled is really RoadRUNNER, and they're pretty much limited to their City jurisdiction or within the jurisdiction of the bus services that are

within the City jurisdiction. That leaves a lot of people without service. So, there is really no on-call type of service demand in any of the rest of Doña Ana County. So, this might be an opportunity to do a pilot to see what type of services we might want to grow to the future. Since we haven't had a dedicated funding source, we stayed away from this, I believe, and Michael here can certainly correct me, but I believe from a recent presentation he made on this the City of Las Cruces RoadRUNNER I believe 28% of their total budget goes to the paratransit and that service area. Am I right? There we go. It's a lot of money. So, if you look at our numbers and were to extrapolate that same number to our budget, as you can see for the earlier slide, we would need anywhere from \$150,000 to \$200,000 just to get in the game if we began that road. So, we probably want to be very careful about we do this and what we might want to do, but this does give us an opportunity to maybe get a neighborhood or some little part of the community and see how we want to do that.

Garrett: Well I mentioned that partly because I know that there are residents that are outside the City limits of Las Cruces and there's a very large population in this part of the County that needs this service. I mean that's something that I've been hearing about for years. Haven't heard so much of that as an issue in the south, now I'm not disputing the south and it's like all this needs to be solved at some point, but I would encourage that we would balance what we do.

Armijo: Right.

Garrett: So that we're not leaving out that large population that's aging that's around Las Cruces. That includes Mesilla and Picacho Hills. I mean we say, "Oh these are wealthy people." But they do not necessarily have the money and they don't have the resource to address the need in terms of some of the mobility issues.

Armijo: You're correct. And not only do they not have it, the State of New Mexico does not either. The State of New Mexico 5310 grant program is only capital, where as in El Paso it's capital and operating, so there's a little bit more of assistance there and it's ongoing. So, once you're in the pipeline your chances of continuing to get funding as long as you do the job is pretty much apparent.

Garrett: Let me just ask, is this tied in to the MPO district around El Paso.

Armijo: Yes, I was about to say that.

Garrett: And that's why you're talking about that.

Armijo: That's why I'm talking south. Thank you. I meant to make that more clearer in the presentation. I apologize. So, we're limited by the urbanized area of the Metropolitan Planning Organization of El Paso County which actually picks up pieces of Anthony, surprisingly, all the way down into Santa Teresa and Sunland Park. Sunland Park already has a program that they're funded and working with Sun Metro, so we're actually looking at what we could do separately. I actually met with the folks at the Cedar Center right there near the City Hall and had some discussions about their services. They have a very viable senior center, but I'm

not sure, I'm sure our Chair could probably fill us in on what kind of services they have.

Perea: Different conversation.

Armijo: It's a different conversation. So, there's opportunities there. I see the biggest hole is Santa Teresa. I think there's an effort there. And of course, Santa Teresa's is like, as you just heard with Picacho as have and have-nots type of situation depends on which zip code we're talking about in that regard.

Garrett: Mr. Chair. Mr. Mayor. The break line is Berino. So, let's just remember that.

Armijo: Okay. Thank you. All right let me move on. Almost done with my last section. So, Legislature, this is an interesting one. During the election period, what I can say outside of whatever, I've had the opportunity along with others I know like Sharon Thomas who unfortunately could not be here today, so I've had some discussions. I've even had members of our legislative delegation come up to me and say, "And by the way, you know we have some funds this year and you might've read about it and so." And in fact, I guess we can (*inaudible*) our Senator Steinborn who said that "Now's the time to ask, and better to ask for more than less." So, what I want to go through here and what I'm going to show you a spreadsheet on how this could work based on those conversations. So, I also looked at the fact that when you do this, last year we had an opportunity to get a bus up in Hatch and unfortunately got it through the legislature and then got it vetoed by the Governor. But the key is to have this in our ICIP program, we do, we just approved that back in June and we updated some of our things and so there's a number of list items on that list. So, what I've broken that down to is three different asks and like I said at the outside I did have a brief conversation with Representative Gallegos earlier today. So, in looking at the things that could help the district and give us some support to our foundation, there's a listing within our ICIP for more vehicles. There's certainly a list in there for capital, and one of those big capital ones is a bus facility, so went backwards here, but if you read from the bottom up, you'll see that it's been four years since we've got a distribution from the legislature. At that time four years ago is when we got the five buses, about \$440,000. In today's dollars that would just over \$500,000, they're up well over 20%, so I think about \$520,000, something like that. So when you look at what I've put down the list, although we do have an order and we placed an order for another bus that we could use for Sierra County since it's so far away, it's best to probably have two buses up there with one as a spare in case there's a problem with a bus because you don't want to send a bus all the way out in Cruces or Anthony to respond to that. So, I've put down a bus for Sierra. Also put a bus for Hatch, and then I put the facility which actually in our ICIP program is \$383,000 which includes design, acquisition, and so on and so forth. I narrowed it down to simply acquisition because we're in a facility, so we could potentially buy that one, acquisition and about \$50,000 for construction which is really doing the parking lot and then another \$50,000 for equipment inside the facility. And so assuming that, what that would do for us is it then has the return in investment to the district where we wouldn't be paying for the rent or lease of a facility which is about \$20,000 a year, so you have that built in savings, so that

acquisition has a great return investment over the next decade, it'll be well over \$200,000, just by getting that and putting that in our asset portfolio. The two vehicles certainly don't hurt to have more vehicles and we can work that through as the service grows and hopefully as I said earlier we get the grant, we have more money, we can run the services certainly to Hatch and hopefully we can make that connection to Sierra County. So, this is kind of what I have in place for the ASK, I haven't submitted anything. I wanted to get the feedback of Board. We also have in the ICIP program money for shelters and stops and other things. I didn't put that in there because I know it takes, between getting the right-of-way and all the other stuff, it'll actually take me two years before I can get a bus shelter or bench out there, at least that. I'm sure my associates here from RoadRUNNER can probably speak to that as well. So, it's hard to fast track those issues. Yew we need those facilities, but maybe the other issues as I laid out, the buses and the facility might have more quick benefit to the District. Any questions? So, strategy makes sense? Good. All right. Well thank you.

This is just a look at the facility we have. We just got our sign up, so we actually have a name. It just has a logo and the street address. So, I was questioned about the street address because I thought you know if I didn't put that on there I could take the sign and take to wherever we go, but I'm optimistic that we'll be there for a period of time. Those are the buses that pull out about a month ago when we still had light in the morning, because those are about 6:15 I believe. And as you can see they don't line up real well because we're parked on dirt or heavy gravel so that would be better if we can get to the point where get an asphalt base on there, so I chose that selectively and you can actually see a little bit of the front gate on the other photo. And I you have any questions I'll be happy to take those.

- Perea: Any questions?
- Armijo: Thanks for the feedback.
- Perea: Questions? Thank you, David.
- Armijo: You bet.
- Barraza: Thank you.

8. DISCUSSION ITEMS

- a. FY2020 NM DOT Section 5311 Rural Transit Grant**
- b. FY2020 El Paso Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant**
- c. 54 Legislative First Session 2019 Capital Outlay Request**

THE ABOVE WERE DISCUSSED IN THE EXECUTIVE DIRECTOR'S REPORT.

Perea: So that takes to item 8a, that's FY2020 NM DOT Section 5311 Rural Transit Grant. Well do we need to go over any of these discussions? I think it was pretty much covered in your presentation?

Armijo: Yes.

9. ACTION ITEMS

a. A Resolution approving the Financial Statements as of October 31, 2018.

Perea: So then can we jump over to item number 9a; a resolution approving the Financial Statements as of October 31, 2018.

Garrett: Mr. Chair. Before we do that. I'm wondering if we can postpone that until the next meeting

Perea: Yes.

Garrett: So that we have the accurate information for that. So, since it's on the agenda, do we need a motion to postpone?

Perea: I would entertain that.

Garrett: The issue ... Councilor Eakman, are you going to propose that we not have a meeting in December?

Eakman: That is my proposal, yes, because it's scheduled for the day after Christmas.

Garrett: In that case, the motion to postpone would need to be for the meeting in January.

Perea: For the next regular Board meeting.

Garrett: For the next regular Board meeting. Okay, if it's all right with you I'll move to postpone the approval of the resolution approving the Financial Statements as of October 31, 2018 until the next regular meeting of the Board.

Perea: So, I have a motion on the floor made by Commissioner Garrett. Is there a second?

Barraza: Second.

Perea: The motion has been seconded. Any discussion on the postponement? Seeing none. All those in favor say "aye."

MOTION PASSES UNANIMOUSLY.

Perea: All opposed say "nay." Abstentions. Motion carries unanimously. Item nine A has been postponed.

b. A Resolution approving the Budget Adjustments as of October 31, 2018.

Garrett: Mr. Chair.

Barraza: Mr. Chair.

Perea: Commissioner Garrett.

Garrett: Well if I understood correctly the budget adjustments that have been made were made because the specific accounts didn't have enough money in them and so it doesn't seem to me that this makes a difference in, this isn't about the financial statement as such, it's simply correcting the amount in the budget if you will, and so I wouldn't think that this would be problematic to pursue. So, on that basis I move approve of Resolution approving Budget Adjustments as of October 31, 2018.

Perea: So, I have a motion on the floor made by Commissioner Garrett. Is there a second?

Eakman: Second.

Perea: The motion has been seconded. Any discussion on that item? Seeing none. Let me have a roll call on the matter please.

Baum: Javier Perea.

Perea: Yes.

Baum: Majorie Powey.

Powey: Yes.

Baum: Nora Barraza.

Baum: Yes.

Baum: Jack Eakman.

Eakman: Yes.

Baum: Billy Garrett.

Garrett: Yes.

Baum: Gerald LaFont.

Garrett: Yes.

Baum: Diana Trujillo.

Trujillo: Yes.

Perea: Motion carries unanimously. Item 9b has been approved.

c. A Resolution approving the Submission of FY20 NM DOT Section 5311 Rural Transit Grant.

Perea: Moving on to item nine C, a Resolution approving the Submission of FY20 NM DOT Section 5311 Rural Transit Grant.

Eakman: I would move approval.

Perea: I have a motion on the floor made by Councilor Eakman to approve item 9c. Is there a second?

Trujillo: I second.

Perea: I believe that was Mayor Trujillo who seconded.

Trujillo: Yes.

Perea: Okay. Any discussion on item 9c? Seeing none. Let me have a roll call vote on the matter please.

Baum: Javier Perea.

Perea: Yes.

Baum: Majorie Powey.

Powey: Yes.

Baum: Nora Barraza.

Baum: Yes.

Baum: Jack Eakman.

Eakman: Yes.

Baum: Billy Garrett.

Garrett: Yes.

Baum: Gerald LaFont.

Garrett: Yes.

Baum: Diana Trujillo.

Trujillo: Yes.

Perea: Motion carries unanimously. Item 9c has been approved.

d. A Resolution approving the submission of the FY20 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant

Perea: Item 9d, a Resolution approving the submission of the FY20 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant.

Garrett: So, moved.

Perea: I have a motion on the floor to approve made by Commissioner Garrett.

Barraza: Second.

Perea: the motion has been seconded by Mayor Barraza. Any discussion? Seeing none. Let me have a roll call vote on the matter please.

Baum: Javier Perea.

Perea: Yes.

Baum: Majorie Powey.

Powey: Yes.

Baum: Nora Barraza.

Baum: Yes.

Baum: Jack Eakman.

Eakman: Yes.

Baum: Billy Garrett.

Garrett: Yes.

Baum: Gerald LaFont.

Garrett: Yes.

Baum: Diana Trujillo.

Trujillo: Yes.

Perea: That a yes? Motion carries unanimously. Item 9d has been approved.

e. A Resolution approving the submission of the Capital Outlay Request for the 54 Legislature First Session 2019

Perea: Item 9e, a Resolution approving the submission of the Capital Outlay Request for the 54 Legislature First Session 2019.

Barraza: Mr. Chair. I make a motion for approval of the resolution.

Perea: I have a motion on the floor made by Mayor Barraza. Is there a second?

Garrett: Second.

Perea: The motion has been seconded by Commissioner Garrett. Any discussion by the Board?

Garrett: Mr. Chair.

Perea: Commissioner.

Garrett: I would just like to say that I appreciate the initiative and the work that the Director has shown in terms of development of the various grant applications and working on the Capital Outlay request.

Perea: Fantastic. Any other discussion? Seeing none. Let me have a roll call vote on the matter please.

Baum: Javier Perea.

Perea: Yes.

Baum: Majorie Powey.

Powey: Yes.

Baum: Nora Barraza.

Baum: Yes.

Baum: Jack Eakman.

Eakman: Yes.

Baum: Billy Garrett.

Garrett: Yes.

Baum: Gerald LaFont.

Garrett: Yes.

Baum: Diana Trujillo.

Trujillo: Yes.

Perea: Motion carries unanimously. Item 9e has been approved.

10. CLOSED SESSION: PERSONNEL MATTERS

a. Action Items: Executive Directors Contract

Perea: At this moment I would entertain a motion to go into closed session to discuss the Executive Director evaluation and contract as authorized by NMSA 1978 Section 10-15-1-H (2) regarding personnel matters.

Barraza: Mr. Chair. I so make that motion.

Perea: I have a motion on the floor made by Mayor Barraza. Is there a second?

Eakman: Second.

Perea: Motion has been seconded. Let me have a roll call vote.

Baum: Javier Perea.

Perea: Yes.

Baum: Majorie Powey.

Powey: Yes.

Baum: Nora Barraza.

Baum: Yes.

Baum: Jack Eakman.

Eakman: Yes.

Baum: Billy Garrett.

Garrett: Yes.

Baum: Gerald LaFont.

Garrett: Yes.

Baum: Diana Trujillo.

Trujillo: Yes.

Perea: Motion carries.

CLOSED SESSION 2:26 THROUGH 3:26 P.M.

Perea: So, we'll reconvene in open session, and let the record show that only those items on the agenda were discussed and no decision was made in closed session. If I could just have the determination of quorum once more, please.

Baum: Javier Perea.

Perea: Present.

Baum: Majorie Powey.

Powey: Yes.
Baum: Nora Barraza.
Baum: Here.
Baum: Jack Eakman.
Eakman: Here.
Baum: Billy Garrett is now absent.
Baum: Gerald LaFont.
Garrett: Yes.
Baum: Diana Trujillo.
Trujillo: Here.
Baum: You do have a quorum.
Perea: All. Fantastic.

a. Action Item: Executive Director's Contract

Perea: So that puts back on to item number 10a, which is the Executive Director's Contract.

Barraza: Mr. Chair.

Perea: Madam Mayor.

Barraza: I just would like to make a motion that we approve the Executive Director's contract with some few minor typos that are being corrected.

Perea: Perfect. And I just want to clarify that one typo does include the changing of date from 2021 to 2022 to make sure it's a two year contract. Any other discussion? So, I do have a motion on the floor. Is there a second?

Eakman: I second it.

Perea: The motion has been seconded by Councilor Eakman. Any other discussion? Hearing no other discussion. Let me have a roll call vote on the matter please.

Baum: Javier Perea.

Perea: Yes.

Baum: Majorie Powey.

Powey: Yes.

Baum: Nora Barraza.

Baum: Yes.
Baum: Jack Eakman.
Eakman: Yes.
Baum: Gerald LaFont.
Garrett: Yes.
Baum: Diana Trujillo.
Trujillo: Yes.
Perea: Motion carries unanimously. Congratulations Mr. Armijo.

4. PUBLIC INPUT

Perea: And then we move on to item four, public input. No public.

5. APPROVAL OF SCRTD MEETING MINUTES OF October 17, 2018

Perea: We move on to item number five, approval of the SCRTD minutes of October 17, 2018.
Eakman: Move approval.
Perea: I have a motion on the floor to approve the minutes for October 17, 2018. Is there a second?
Barraza: Mr. Chair. I make that second.
Perea: I have a motion and a seconded. Any other discussion? Seeing none. All those in favor say aye.

MOTION PASSES UNANIMOUSLY.

Perea: All opposed say nay. Abstentions. Motion carries unanimously. The minutes for October 17, 2018 have been approved.

11. BOARD COMMENT

Perea: That takes us over to Board comments.
Eakman: Mr. Chair.

Perea: Councilor Eakman.

Eakman: I would like to recommend that we not have a meeting in December since the date for that meeting falls the day after Christmas and might prove quite difficult to have a quorum on that date. Would you accept a motion on that?

Perea: I think if we just have consensus we should be okay.

LaFont: Sounds good to me.

Perea: Seeing there are no issues, then we can work with the proper channels to cancel the meeting. It's up to me? Then it's cancelled then. All right. Any other Board comments?

Barraza: Mr. Chair. Just two comments I have.

Perea: Madam Mayor.

Barraza: I'd like to make a suggestion that on our packets that if could have the pages numbered. It just makes it so much easier to reference when someone is speaking on that to just have those pages numbered. And just the other is to thank Mr. Armijo for the great job that he is doing for the SCRTD. In the time that I have been on the RTD Board it has grown significantly. He's done what we were setting out to do many years ago and it's finally happened, and I just want to thank him for his hard work and his commitment to the RTD. And just for the record to reflect that his contract is being extended for two years and with a \$2,000 pay increase a year. Okay. Thank you.

Perea: Any other Board comments? Well thank you very much to everyone who is here today. I think a fairly long meeting. But I appreciate the hard work and dedication that everyone puts into this and I hope that everyone had a very happy Thanksgiving and I do hope that everyone has a very Merry Christmas as well, and a Happy New Year as well. I'm sure there are a lot of new things that we're going to experiencing the upcoming year, but I hope you all enjoy this time with your friends and family, and Happy New Year. Thank you.

Powey: The same to all of you.

12. ADJOURNMENT (3:32 PM)

Perea: If there's no objection this meeting is now adjourned, and it is 3:32 p.m.

Chairperson

ITEM #6 – FINANCIAL REPORT OCTOBER 2018

South Central Regional Transit District

12/31/2018 Account Balances

Money Market Account * 4524	\$12,051.79
Operating Account * 2003	\$15,323.81
Payroll Account *2011	<u>\$50,380.89</u>

Total Cash on Hand at 12/31/2018	<u><u>\$77,756.49</u></u>
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Expenditures - December

FY19 July thru December 2018							
Descriptions	Budgeted Expenses	Revision Request	YTD	Dec-18	Accrued Not paid	% YTD	Remaining Balance
<i>Personnel Services</i>							
Salaries	390,833.60		\$ 185,804.22	\$ 34,685.46		48%	205,029.38
<i>Employee Benefits</i>							
FICA/Medicare Tax	29,898.00		\$ 15,179.80	\$ 2,617.70		51%	14,718.20
State Unemployment Tax	10,002.90		\$ 7,176.56	\$ 186.36		72%	2,826.34
Workers' Comp Insurance	22,481.00		\$ 12,728.16	\$ 1,491.00		57%	9,752.84
Health Insurance and Life	52,962.00		\$ 17,581.31	\$ 3,827.80		33%	35,380.69
Retirement - PERA	26,048.00		\$ 15,561.35	\$ 2,557.36		60%	10,486.65
<i>Travel</i>							
Travel - Reimbursement	4,000.00		2,003.87	975.65		50%	1,996.13
FUEL	78,000.00		\$ 47,889.27	\$ 7,263.97		61%	30,110.73
Maintenance on Vehicles	40,000.00		14,825.60	9,565.82		37%	25,174.40
<i>Supplies</i>							
Supplies	6,800.00	1,500.00	\$ 7,284.89	\$ 1,849.83		88%	1,015.11
<i>Insurances</i>							
General Liability - Workers Comp	2,376.00	3,000.00	4,689.61	1,491.00		87%	686.39
Automobile Insurance	74,000.00		\$ 25,192.78	\$ 4,552.46		34%	48,807.22
D&O Insurance	2,640.00		1,302.49	1,302.49		49%	1,337.51
<i>Contractual Services</i>							
Professional Fees & Svcs/Audit	8,500.00		1,371.05	-		16%	7,128.95
Legal Fees	2,500.00			-		0%	2,500.00
Services ADP FEES/Janitorial/RC Creations	4,366.00	3,500.00	\$ 5,380.63	\$ 1,250.45		68%	2,485.37
SCCOG	5,000.00		5,000.00	-		100%	-
STS, NM	98,500.00	(32,000.00)	\$ 51,291.64	\$ 8,350.20		77%	15,208.36
Zia Therapy	12,000.00		\$ 5,000.00	\$ 2,000.00		42%	7,000.00
Camino Real	4,500.00		3,000.00	3,000.00		67%	1,500.00
FineLine Graphics	2,500.00		1,554.00			62%	946.00
<i>Operating Costs</i>							
Advertisements/Promotional	150.00		43.29	-		29%	106.71
Conf/Seminars/Training	550.00	300.00	840.00	-		99%	10.00
Postage	50.00		50.00	-		100%	-
Office Equipment	500.00		449.20	109.20		90%	50.80
Subscription/Dues	500.00	115.00	611.54	500.00		99%	3.46
Asset Management	200.00					0%	200.00
Telephone - Cell phone	7,200.00		\$ 2,803.80	\$ 435.44		39%	4,396.20
Reserve	57,427.79		9,571.30			17%	47,856.49
Bus Rental	300.00					0%	300.00
Rent- City of Anthony	650.00		\$ 350.00	\$ -		54%	300.00
Bus Facility Lease	23,400.00		\$ 8,775.00	\$ 1,950.00		38%	14,625.00
Utilities/Internet/Etc.	1,500.00		\$ 359.96	\$ 222.03		24%	1,140.04
<i>Capital Assets</i>							
Capital Assets	87,780.55						87,780.55
Total Expenses	\$ 1,058,115.84	(23,585.00)	\$ 453,671.32	\$ 90,184.22	\$ -	43%	580,859.52

Revenues – December

Dec-18							
Support & Revenue	Budgeted Revenue	Revision Request Increase/ (Decrease)	Y-T-D Received PMT	Invoiced But Not Received	% Y_T_D	Remaining Balance	Revenues over Expenses
Membership Dues							
CITY OF LAS CRUCES	\$ 49,980.00		49,980.00		100%	\$ -	
DONA ANA COUNTY	\$ 43,164.00		43,164.00		100%	\$ -	
SUNLAND PARK	\$ 7,208.00		7,208.00		100%	\$ -	
TOWN OF MESILLA	\$ 1,124.00		1,124.00		100%	\$ -	
VILLAGE OF HATCH	\$ 843.00		843.00		100%	\$ -	
CITY OF ANTHONY	\$ 3,510.00			3,510.00	0%	\$ 3,510.00	
CITY OF ELEPHANT BUTTE	\$ 732.00		732.00		100%	\$ -	
CITY OF TRUTH OR CONSEQ	\$ 3,315.00	-		3,315.00	0%	\$ 3,315.00	
TOWN OF WILLIAMSBURG	\$ 229.00	-	229.00		100%	\$ -	
						\$ -	
Dona Ana County GRT	350,000.00	-	145,722.31	29,166.67	42%	\$ 175,111.02	
NM DOT 5310	70,224.44				0%	\$ 70,224.44	
NMDOT 5311	127,453.35	(41,394.16)	86,059.19		68%	\$ -	
NMDOT 5311*	382,333.05		75,677.49	38,487.51	20%	\$ 268,168.05	
Bus Fares/Ticket Sales	12,000.00		4,587.21		38%	\$ 7,412.79	
Advertisement Revenue	6,000.00				0%	\$ 6,000.00	
Misc. Revenue							
TOTAL REVENUES	\$ 1,058,115.84	\$ (41,394.16)	\$ 415,326.20	\$ 74,479.18	39%	\$ 533,741.30	\$ 36,134.06
* Funding Begins October 1st, 2019							

ITEM #7 – EXECUTIVE DIRECTOR’S REPORT - ORAL PRESENTATION

ITEM #8 – DISCUSSION ITEMS

- a. 54 Legislature First Session 2019 Capital Outlay Request – Update
- b. Las Cruces Day in Santa Fe
- c. Books on the Bus
- d. Las Cruces Transportation Policy Review Committee
- e. Santa Teresa Border Area Transportation Plan—Sharon Thomas
- f. Workforce Connection Transportation Committee—Sharon Thomas
- g. SCRTD Meeting Schedule for the Year 2019
- h. STS Contract Early Closeout February 28, 2019

ITEM: #9 – ACTION ITEMS:

- a. A Resolution approving the Financial Statements as of December 31, 2018.
- b. A Resolution approving Budget Adjustments as of December 31, 2018.
- c. A Resolution approving the SCRTD Meeting Schedule 2019
- c. A Resolution approving the Early Closeout of the STS Contract, February 28, 2019.

ITEM #9 – RESOLUTIONS

South Central Regional Transit District

Resolution Number: _____

A Resolution approving the Financial Statements and Budget as of December 31th, 2018.

WHEREAS, the South Central Regional Transit District Board of Directors met in a meeting Wednesday, January 23th, 2019 in the Dona Ana County Offices, 845 N. Motel Blvd., Las Cruces, N.M.; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South Central Regional Transit District does hereby approve the Financial Statements and Budget as of December 31st, 2018.

ADOPTED AND APPROVED THE 23th DAY OF January 2019.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

South Central Regional Transit District

Resolution Number: _____

A Resolution approving the South Central Regional Transit District Fiscal Year 2018-2019 Budget Adjustments.

WHEREAS, the South Central Regional Transit District Board of Directors met in a meeting Wednesday, January 23th, 2019 in the Dona Ana County Offices, 845 N. Motel Blvd., Las Cruces, N.M.; and,

WHEREAS, the South Central Regional Transit District accepts the Fiscal Year 2018-2019 Budget Adjustments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South Central Regional Transit District does hereby approve the Fiscal Year 2018-2019 Budget Adjustments.

ADOPTED AND APPROVED THE 23th DAY OF January 2019.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

South Central Regional Transit District

Resolution Number: _____

A Resolution approving the South Central Regional District Board Meeting Calendar for 2019.

WHEREAS, the South Central Regional Transit District Board of Directors met in a meeting Wednesday, January 23th, in the Dona Ana County Offices, 845 N. Motel Blvd., Las Cruces, N.M.; and,

WHEREAS, the South Central Regional Transit District Board accepts the monthly meeting calendar whereby the Board meets on the fourth Wednesday of each month at 1:30 p.m.; and,

WHEREAS, the South Central Regional Transit District Board accepts the location of these meetings to be in the Dona Ana County Offices, 845 N. Motel Blvd., Las Cruces, N.M.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South Central Regional Transit District does hereby approve the Meeting Calendar for 2019.

ADOPTED AND APPROVED THE 23th DAY OF January 2019.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director

South Central Regional Transit District

Resolution Number: _____

A Resolution approving the termination of STS of New Mexico, LLC Contract Year Three, effective February 28, 2019.

WHEREAS, the South Central Regional Transit District Board of Directors met in a meeting Wednesday, January 23rd, 2019 in the Dona Ana County Offices, 845 N. Motel Blvd., Las Cruces, N.M.; and,

WHEREAS, the South Central Regional Transit District accepts the Contract Agreement with STS of New Mexico, LLC;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South Central Regional Transit District does hereby approve the termination of the Contract Agreement with STS of New Mexico, LLC effective February 28, 2019.

ADOPTED AND APPROVED THE 23th DAY OF JANUARY 2019.

Javier Perea, SCRTD Board Chair

ATTEST:

David Armijo, Executive Director