



---

SOUTH CENTRAL REGIONAL TRANSIT DISTRICT BOARD OF  
DIRECTORS

**Special Board Meeting  
AGENDA**

Wednesday, July 11, 2018, 1:30 PM

The following is the agenda for a special meeting of the Board of Directors of the South Central Regional Transit District to be held by phone on Wednesday, July 11, 2018 at 1:30 PM or in person at the Mesilla Valley Intermodal Transit Terminal (MVITT) located at 300 W. Lohman Avenue.

Digital recordings and/or minutes will be made and will be available on request.

The SCRTD does not discriminate based on race, religion, sex, sexual orientation, gender identity, color, ancestry, serious medical condition, national origin, age, or disability in the provision of services.

Dial In-Access 1-515-604-9000  
Enter Code: 196466

Access to a complete packet is available at [SCRTD.ORG](http://SCRTD.ORG)



Call to Order

1. Roll Call
2. Changes to the Agenda
3. Public Input
4. Approval of SCRTD Meeting Minutes of June 27, 2018
5. Financial Report for the Period Ending June 30, 2018- Katherine Gervasio
6. Action items:
  - a. A Resolution approving the Financial Statements as of June 30, 2018
  - b. A Resolution of the State of New Mexico PERA
7. Board Comment
8. Adjourn

**South Central RTD Board of Directors Meeting  
Wednesday, June 27, 2018 - 1:30 PM  
Dona Ana County Government Center  
845 N. Motel Blvd., Las Cruces, NM 88007**

**MINUTES**

**MEMBERS PRESENT:** Javier Perea, RTD Chair, City of Sunland Park (arrived 2:09)  
Majorie Powey, Village of Williamsburg, attending by telephone  
Nora Barraza, RTD Vice Chair, Town of Mesilla  
Jack Eakman, City of Las Cruces  
Billy Garrett, RTD Secretary, Dona Ana County  
Gerald LaFont, City of Elephant Butte  
Diana Trujillo, City of Anthony

**MEMBERS ABSENT:** James "Slim" Whitlock, Village of Hatch  
Steve Green, City of T or C

**SCCOG STAFF:** Katherine Gervasio, SCCOG Fiscal Administrator  
Kathy Elverum, SCRTD Fiscal Clerk  
Jay Armijo, SCCOG Executive Director

**SCRTD STAFF:** David Armijo, SCRTD Executive Director  
Leticia Lopez, Transit Supervisor  
Merlinda Barela, Dispatcher

**OTHERS PRESENT:** Rosa de la Torre-Burmeister  
Becky Baum, RC Creations, LLC, Transcriptionist

Barraza: Okay, it is 1:30. Welcome to our monthly scheduled South Central Regional Transit District Board of Directors meeting. Today is Wednesday June 27, 2018.

**1. PLEDGE OF ALLEGIANCE (1:30 PM)**

Barraza: If we can all start with the Pledge of Allegiance. If we could all please stand.

ALL STAND FOR THE PLEDGE OF ALLEGIANCE.

Barraza: Thank you.

**2. ROLL CALL**

Barraza: Kathy, if we could have a roll call please.

Elverum: Mayor Perea.

Barraza: Just for the record, Mayor Perea will be arriving later, but he will be here.

Elverum: Mayor Barraza.

Barraza: Here.

Elverum: Commissioner Garrett.

Garrett: Here.

Elverum: Councilor Eakman.

Eakman: Here.

Elverum: Mayor Green. Trustee Powey.

Powey: Here.

Elverum: Councilor LaFont.

LaFont: Present.

Elverum: Mayor Trujillo.

Trujillo: Here.

Elverum: Trustee Whitlock. You do have a quorum.

Barraza: Thank you Kathy.

### **3. CHANGES TO THE AGENDA**

Barraza: At this time the next item is changes to the agenda. And the only change I would like to make is if the Board approves, under action items for Resolution approving the Financial Statements as of May 31, 2018, a Resolution of the State of New Mexico Deferred Compensation Plan, and a Resolution approving a contract with STS of New Mexico, LLC. If we could add those to a consent agenda.

Eakman: I would so move.

Barraza: Okay. We do have a motion on the floor.

Garrett: Second.

Barraza: By, and I'm going to call you Board Members because it's hard for me to remember everyone's title, but Board Member Eakman made the motion and it was seconded by Board Member Garrett. Any discussion regarding the agenda?

Powey: Could you repeat those two please?

Barraza: The three items Majorie are, The Resolution approving the Financial Statements as of May 31, 2018, which are action items a., d., and e.

Powey: Right. Okay.

Barraza: Those are the three action items. But that's not to say under the discussion, under the Executive Director's report that Mr. Armijo will give us an update on those. Okay.

Powey: Okay. All right. I understand.

Barraza: Mr. Garrett.

Garrett: Madam Chair. You're proposal is to have a., d., and e. handled as a consent item?

Barraza: That is correct.

Garrett: And we would do that at the beginning of action items or when would we do that?

Barraza: Right now as we approve the agenda.

Garrett: Okay. Wasn't sure exactly where that fit.

Barraza: Yes.

Garrett: Very good.

Barraza: Okay. Any further discussion? Seeing none. Kathy if we could poll the Board please?

Elverum: Mayor Barraza.

Barraza: Yes.

Elverum: Commissioner Garrett.

Garrett: Yes.

Elverum: Councilor Eakman.

Eakman: Yes.

Elverum: Trustee Powey.

Powey: Yes.

Elverum: And Mayor Trujillo.

Trujillo: Yes.

Elverum: Gerald LaFont.

LaFont: Yes.

Elverum: It is unanimous.

Barraza: Thank you.

#### 4. PUBLIC INPUT

Barraza: At this time we have public input. The public is invited to come to the podium, state your name for the record.

Burmiester: Good afternoon Board Members. My name is Rosa, you want the long version, Rosa Maria de la Torre-Burmiester, but you can call me Rosa. I'm the Director of NMSU's Trio Upward Bound program. First of all I wanted to thank Mr. David Armijo for inviting me and also for his assistance with our summer program. In terms of that, it's about education. So I'm going to give you a little information about what Trio Upward Bound is, if I've got a few minutes. I do have some handouts. I don't know when you want me to go ahead and hand them out?

So I've been in education for about 30 years and my last position was at Dona Ana Community College as the Director for the Center for Career Instant Success. Whenever I've been involved in education there's always a need for various things. One of the reasons I decided to go with Trio Upward Bound was because I wanted to be proactive and help high school students make a decision on where they wanted to go because I always saw the other end, meaning the college graduate say "I graduated with this. Now what can I do?" So when this opportunity came up with Trio Upward Bound, Trio Upward Bound is a program that is federally funded by the United States Department of Education. We are 100% funded by them. We are housed at New Mexico State University. We've been there actually since April 1989, so it has been a good 26 years. What we do is we serve eligible high school students from the Gadsden Independent School District and the Las Cruces Public School District, it's a total of 90 students. Our mission is to assist these students to successfully complete high school and enter post secondary education. Our purpose is to develop those skills and motivation to complete a program in secondary education and to enter and succeed a program of post secondary education. In order to join they go through an intensive application process. So we want students that are from Gadsden High School, Santa Teresa, Mayfield High School, Ocate High School, and Las Cruces High School. Why? That's how the grant was written in that order.

What we do is again they have to be eligible, be first generation, low-income, and/or academic need. Our 90 students that we serve in an academic year we provide year round assistance. So we have UB after school which are meetings with my coordinators to keep them motivated to complete high school. UB Saturday's, we meet once a month during the academic year, meaning fall and spring semester at New Mexico State University to start introducing them to higher education, but we're still motivating and continuing that high school experience. We offer committees or programs for our students to participate in LEED and learn and understand committee and service. We also have knowledge sessions for not only the students but also their parents to assist them in understanding higher education, because it is confusing, especially when you have to complete the admissions application, the FAFSA, the ACT, and all that gets to be a little intense for them.

We do provide incentives to our students. We provide stipends during the time that they do participate. We take roll call. We do everything for that. This year I'm introducing something called "Got It 24/7" which is a 24/7 tutoring application for them. So we've already gone through IT compliance at NMSU, they reviewed it and it's something that our students are going to be using starting September. And 24/7 what it means, if they have a question in geometry all they have to do is text it and they'll get someone to assist them. They have a question in chemistry, in whatever subject area that they're having difficulty in, we will be able to assist them that way. And during the summer program I just renamed this, this is our Crimson Summer Institute. So

what it consists of is two programs; we've got the Aggie Academy and we've got the Aggie Bridge. The Aggie Academy is for those continuing high school students, typically 60-65 students that participate six weeks in the summer at New Mexico State University. And then we also have the Aggie Bridge students. Our Aggie Bridge students are high school graduates. They graduated in May and our Aggie Bridge is a transition kind of program. We help them register for Summer Session 1. We pay for their housing. We pay for their meals and we support every facet in terms recreational cultural activities.

One of the main things that our program does and this is where South Central Regional Transit came in play and we thank them so much for helping us this summer is transportation from Gadsden and Santa Teresa to New Mexico State University. We transport them because it is difficult for their parents and/or for the student to get here, so we pay a certain amount. We've been paying quite a bit and thanks to the partnership with South Central Regional Transit they were able to assist us by helping us out on the Fridays, so for six weeks. However, I want to see how we can elaborate, how we can develop this to even more during the academic year, not just the summer. Again you're impacting a lot of people, so thank you. Not only parents, no only our students, because they appreciate a bus with seatbelts and air conditioning and great personnel that really care about them, that's what I've heard because I do get feedback. In fact that's going to be on my program evaluation, how was the transportation in terms of what we were providing with Boone transportation and South Central Regional Transit, so that's one of the things we want to evaluate. But we want to see how we can work together, collaborate, because we see ourselves being here for quite a long time and we do make an impact with these 90 students and throughout. We've got a waiting list of students that want to participate. This is going to be ongoing. Again we have been funded until 2022. We'll expect to be rewriting the grant in 2021 and I'm sure we'll have 90 students.

In addition, just so you know, we also started another Trio Upward Bound for Alamogordo and Hatch Valley. That is something that we just started in October, so they've only been in operation for about six months, seven months or so, but they're doing awesome. But this is just to follow-up on what's available for these students. I mean education is, without that education you know they're not going to get it. And why do have a passion for it, I'm one of those low-income first generation students like many, maybe many of you are. I'm originally from Ciudad Juarez. I started in the field picking onions earning five-cents a bucket. And my father, bless his soul, he said "Mija, I want you to get out from under the sun." So I stepped under a tree. He said "No, that's not it mija. I want you to really get an education. I never had that opportunity." And I did. I went to Fairacres Elementary, Court Junior High. I'm a graduate from Mayfield. Graduate from New Mexico State. I traveled for about 17 years. I was in Africa due to some great experience at New Mexico State. Most recently I completed my Masters with a 4.0 magna cum laude. And this is what I want to tell the students, that they can do it. You know you hear that cliché, but the only way you can do this is to be someone, a mentor to them, a guide, and it's not just lip service because I hear that every time. I wish I would've had a counselor, a program like this that I knew about because honestly I wouldn't be an administrator I'd probably be a scientist or space engineer or something like that and that's what I want them to aspire to. So these are the programs that we are providing for them. But again we need to have that transportation, that mobility to bring them on to campus that is worthy. I mean because if we're paying an exorbitant amount and I'm open to tell you how much we're paying, we're probably paying close to \$20,000, \$22,000 and that's in transportation and to me that's not a good amount.

Again I just took over about a year ago. After a year my boss said "You know what, you can start making changes." I was saying "Great." So this summer we started an ACT prep academy because the students need to be taught what is college preparation. So they've been in an intense five-week ACT prep academy at Dona Ana Community College and New Mexico State University, we're working with Bureau College of Osteopathic Medicine and UNM Pharmacy

and different institutions like that to provide STEM. And again without that transportation, again the education that we would be able to provide to those students. So again I thank the Board for listening to me. I thank Mr. Armijo and his staff, they've been wonderful and hope to elaborate and continue this partnership because not only is it valuable to us, it is valuable to the entire New Mexico State University. And my supervisor is excited to see what we can work together.

Barraza: Thank you so much. We appreciate those kind words. And I know for the Members of the Board it means a lot because we know that hopefully the direction that we're going in is making a difference, especially to students.

Burmiester: Well we appreciate that.

Barraza: Thank you. Thank you so much.

Burmiester: Thank you.

D. Armijo: If I can just add a couple of quick points.

Burmiester: Yes.

D. Armijo: So right now we're doing it, this Friday I think will be our last Friday.

Burmiester: July 6th, next Friday.

D. Armijo: Okay. Next Friday, so we have two more Fridays. We picked up about 28 plus or minus kids all the way down south as far as Sunland Park.

Burmiester: Santa Teresa.

D. Armijo: Santa Teresa and worked our way up at just after 7:00 in the morning so they come in here at New Mexico State by 8:00.

Burmiester: Yes sir.

D. Armijo: And then we pick them back up to take them back out after noon. So it's really an interesting group of young kids because they're giving up a part of their summer to do this so I think that's a great opportunity. And it's about 28 kids, so we fill the bus.

Burmiester: Yes, you do. Yes, so it's great. So thanks again.

Barraza: Very good.

D. Armijo: Thank you.

Barraza: Thank you Ms. Burmiester.

## **5. APPROVAL OF SCRTD MEETING MINUTES OF MAY 23, 2018**

Barraza: Okay, at this time if we can have approval of the SCRTD meeting minutes of May 23, 2018.



Eakman: Move approval.

Trujillo: Second it.

Barraza: We do have a motion on the floor by Board Member Eakman, seconded by Board Member Trujillo. Any discussion regarding the minutes? Seeing none. Kathy would you do a roll call please for approval?

Elverum: Mayor Barraza.

Barraza: Yes.

Elverum: Commissioner Garrett.

Garrett: Yes.

Elverum: Councilor Eakman.

Eakman: Yes.

Elverum: Trustee Powey.

Powey: Yes. Can you hear me?

Elverum: I can now. Thank you. Councilor LaFont.

Powey: Sorry.

LaFont: Yes.

Elverum: Mayor Trujillo.

Trujillo: Yes.

Elverum: It is unanimous.

Barraza: Thank you Kathy.

## **6. FINANCIAL REPORT FOR THE PERIOD ENDING MAY 31, 2018**

Barraza: Okay, the next item is Financial Report for the period ending May 31, 2018. Katherine, please.

Gervasio: These are the financials through May 31st and they're located on page 13 and 14 of your packet. There are a few end of the year budget adjustments, we're trying to anticipate through June so that you're next meeting won't have as many adjustments to cover all the line items. The major ones are probably to salaries and then fuel of course because of the raising costs at the pump. Are there any questions on the expenditures?

Barraza: Katherine, I do have one question. So you said there was a difference, especially in salaries.

Gervasio: The offset is on the COG contract.

Barraza: Okay. Very good.

Gervasio: Because we've been under-expending on the COG contract.

Barraza: Okay. Thank you.

Gervasio: To anticipate any lack in any of the other General Ledges.

Barraza: And I think overall the expenditures all are all within our budget.

Gervasio: Yes, within the budget. I don't think there's much risk of going over budget by the end of the year.

Barraza: Okay.

Gervasio: I know a couple of buses; one had major repairs that is in the shot, engine blew; a couple of air conditioners went out, but I think the District itself is still going to end within the budget.

Barraza: Okay. Good. Thank you.

Gervasio: And then the next page are the revenues. There are no budget requests for the revenues. If you'll notice under Dona Ana County there's \$58,000 invoiced but not received, we actually did receive that. We got in one about a week and a half ago and then the other one came in last week. And then the District also received the 5311 yesterday, so the revenue is coming in for May.

Barraza: Okay. Do any of the Board Members have any questions for Katherine? Okay, seeing none. Thank you Katherine.

## **7. EXECUTIVE DIRECTOR'S REPORT**

Barraza: Mr. Armijo, Executive Director's report.

D. Armijo: Good afternoon. We have a new person doing the minutes and her name is Becky Baum, so introducing names would be very important, so I'm David Armijo, Executive Director, on the record.

As I get started on these key points, I did want to indicate one of the reasons Katherine was able to report that revenues are moving in a little bit quickly is we've really done an excellent job this last month. In fact, we were able to expedite and get payments going to the State and to the County I believe by June 6th, it was like in the first week. It was like a record for us. Still a little slower than we want. I mean it's interesting that we're electronic with the State but it still seems to take a couple of weeks before they go through their process. The County has done extremely good job. We really are amazed, and in fact they asked us to expedite so they can close this month our June payment, so for the first time in the 12 months we actually have submitted this week the month for June and you'll see it in the report. We used the midpoint of our ridership for the month and then wrote the report relative to that and then actually did comparisons year and I include that in the report, I'll get to that in just a moment. So we actually may see additional revenue before the first of the month. I don't anticipate we'll get that too much before Fourth of July, but hopefully we'll have that soon.

I know you can't really see this really well but I thought I'd throw this up there. We've been working with Michael McAdams who is here in the audience from the MPO and so he helped us adjust and now you can see with the new Regional Transit Map, the blue route really sticks up right there in the middle and you can see that change that we put in there where we come over and I'll talk a little bit about that, it's actually gone very very successfully on the ridership side.

So ridership, always a point of discussion. I had an opportunity to make a presentation before the Transportation Committee that the City's got looking at it and it was really nice opportunity to meet and get some feedback from a number of folks who are on the City Council, last week. So I presented this slide and it's a slide that I use that identifies that the ridership we use is really based on unlinked trips and then part of the comparison with that is that we did about 18,800 last year in the Fiscal Year that ended September. This year we're already well over, actually this slide is now a little bit dated, we're over 20,000. I still think that we're going to get very very close to 30,000 for the year. We ranked in our grant that we just got last month, so in this first year with the 18,800 we actually came out number 15 out of 22. Now I never get excited unless I'm in the top five or top ten, but you know in this situation given the fact there's been a lot of issues about ridership, I think the fact that in our first year we're not in the top ten but we're not in the bottom five as well and so it does say something about the planning that went on for a number of years to get the system going. I do believe that number is going to move up very very close to tenth. My estimate would be around eleventh, but our numbers are very solid for the year.

I helped produce this slide. It's interesting, this slide shows where we've gone in the last two years through May. May is the biggest month we've had, it's 2,789. In this chart the graph for the current Fiscal Year which is not complete because we're using the Federal Fiscal Year which runs through September, is in the red and then the blue is down below. I used the comparison because when I've shown this graph elsewhere I've had people say "Well it looks like your ridership is flat" and I go "Well actually if you look year over year ridership is quite substantial." Then if you look at it this way and take it completely out over 20 months, then you kind of see something growing here. It almost looks to me like maybe like a Godzilla or something, the back of some kind of creature. It does show how we've been moving up and up, and yes it shows a little bit down on the winter months when you have fewer days, holidays, and so on, but it is continuing to climb up, so now we're at the 2,789.

This month, this is the part of what I use for the County grant for the month. Through the first two weeks of the month we're already at 1,693 I believe that is, so if we double down and we get ten days, we had 11 days in the first part of the month, we could very close come to 3,000, so this is definitely an up. Now keep in mind we're down 20% with that number, because 20% of our ridership are what we just heard earlier, it's students and all that. Students are out. We're getting some student ridership of course for special projects, and we're still getting service to New Mexico State University, but even with that and DAAC and everything else, our ridership is up which means we're getting other ridership and perhaps it's still with students that are riding our buses to get around to the malls, they're just not going to school is my point. So it's a different dynamic for that, but last year at this time, if I go back, you can see that in June we actually started to see the ridership drop from 1,878 to 1,860, so we're at 1,768 to 1,600, we're already at that in the first two weeks of the month. That's my point. So the numbers are definitely moving up and so the market place, the foundation of the service is growing and has grown into a different world where people are now accustomed to using it. Now if we take this and look at the current Fiscal Year right now that ends this month, we're at 27,664 and we only have two weeks still left which means that we'll definitely go up over 28,000 and most likely at 29,000 for the Fiscal Year. Now whether or not the NTD year goes over 30,000 is yet to account and that's going to take it's ridership up through September, so very good numbers. Also to point out is the blue as we had a lot of discussion, I'll show you the map now. The blue is having a good month partly because

it's also picking up a lot of those students that we're talking about right now, but it had a great month in May. We made the change in May and went from 216 to 340, not a great number but for the blue line it's a fabulous number. For this month because we have those extra student trips, it'll probably go around 500 for the month, so again a very good system and I think the planning for that worked out for us all. People in Mesquite sorely appreciate that.

So transition, lot's been going on since we last met. I just found out this morning we need to do a resolution on the PERA account. I have to find out how long we can go without that. We might have to have a special meeting on that. I know we can't change today's agenda, I just got that request from the State this morning. We've created an account for the PERA under SCRTD, the current account has been under the COG, so the way it's going to work is they're going to transition the ten employees that are currently in PERA into this new account which has now been set up. So I think the timeline will probably be fine, if we have to wait another month, but I'll know more from them. Also we created all the other CAPAS account, the State Unemployment account. We created our own employee account number EAN. Working with the tax support code as to what our pricing's going to be as far as what we could bill for that. And Workforce Solutions, we worked very well with them and they were able to help us shift all the employees that are currently in the New Mexico ERISA. So ERISA's going to go ahead and extend it so everybody just slides right in without having to refill out some forms. They've opened the door for some employees on some benefits that they still want an opportunity to make changes like death benefits, things like that, that are optional. But otherwise all the transition is done and in place, so we should be fine. So the group plan benefits go through. They're actually bringing in some of their staff to meet with our staff on July 12th, help us with the training, make sure that that works out fine and then of course we did an extension of the COG agreement so the COG will still stay with us through the coming month as we make these transitions. I was able to on the Facility Agreement I got the authority last month, so I was actually able to negotiate a cost reduction of about \$200 a month on that, so about 10%. We've actually now included the electric and water into the agreement so that's all paid for which is a great deal for us because you never know what those costs could be, especially right now with electric prices being as high as they are and water's not cheap either. So that works out pretty well.

The ICIP program is done. I entered in all the codes. I'll be asking for your approval today on the resolution for that. Essentially what we've really done in the coming year is really try to move out over the five-year period the different contracts we had. I updated the plan to include the bus that's going to come in this year with a new 5310 grant, updated the plan to include us beginning to look at a permanent facility of some kind. We won't be doing that in the next Fiscal Year 2019, but perhaps in 2020 we'll want to look at funding opportunities and if in fact we have a different administration up north, maybe there's an opportunity that we could see some funds next year. We almost got a bus on that thing but the buses are in the place, in the schedule. I updated the plan all the way through to include opportunities each year going out and actually a scale going up because I expect the cost is going to go up, so it won't be an \$878,000 bus, it'll be more like \$136,000, \$138,000 so on.

So I think the plan is a good plan. I sent that out to you all. It's not significant changes, it's mostly moving the numbers around. I think what I did do in the plan that was missing before is it now has our current operational costs as we go forward and so it really reflects a good document right now as to who we are, what we're doing, and I think it's something that maybe in the coming year we might want to break off into a workshop and talk specifically about that and how the future of the organization is going to work around that because that really is a very critical document. I know this because I know when we had an opportunity, the Legislature contacted me a few months ago, I sent you all e-mails, I think it was around February, March, they asked us "Do we want money for a bus?" I said "Yes." "Do we have it in the plan?" "Yes, we do have it in the plan." So having that planning ahead is really important but that doesn't mean that we've thought

through everything so I think an opportunity to sit through, work through it. This is a really good document. I'm very proud of this document right now and I think it plays very well to us. It also exposes some of the challenges to the district as far as funding and how we go forward.

August service change, it's good that we had Rosa here today to talk about school. Believe it or not we're only six weeks away from the service change. We printed a small amount of schedules anticipating that, so we're using those up as we go. We will be looking at three key things coming year, what other school trips, we're now talking to other schools, sort of Gadsden now is talking to us quite a bit about what we can do with them, how we can improve the connectivity. A lot of the issue of why people ride or don't ride is whether or not, they might be able to get there on the bus but can they get back and whether or not we can do any more added trips and that's going to really depend on how our budget goes forward. So we'll continue to work with the schools for August and then we'll look at what opportunities this is. I like the schools because you know it's great to have the repetitive trips. It's definitely adding just with the one school on six Fridays will probably add 800 trips to our bottom line, so that adds up over time, so that's good to have. Any questions on the report?

Barraza: Any questions from the Board? No? Okay, thank you Mr. Armijo.

## **8. DISCUSSION ITEMS**

### **a. Agency Budget FY2018**

Barraza: Discussion item is the Agency's Budget for Fiscal Year 2018. Mr. Armijo.

D. Armijo: Okay, so let me talk about the budget report and I'm sorry it took so long to get that to you, it's certainly been a lot of work on my plan dealing with the transition. So just as an overview, I'll first go back to where we were last month, talk a little bit about the Fiscal Year comparison, what are we doing in the coming year compared to last year, what are some of the changes on our contracts. So I'll do a two-year budget comparison, look at revenues, and how the grants affect our bottom line. So the current year, if you look at what we just went through in May you'll see the number is \$941,184. The next budget year will be \$1,058,115. So it's an increase of over \$116,000. What's in that? Well the biggest part of that is the 14-passenger bus that we're getting on our 5310 grant which is \$87,780. So if you take the difference, then really the year over year growth is going to be between \$9,160. Some of that additional revenue is coming from the 5311, they gave an extra 2%, so added in some revenues there. It's also having the revenue of nine members now in compared to eight members a year ago, so a little more revenue also came from membership and that's kind of where the Fiscal Year growth came to.

Some of the specific changes, obviously we've had reduction in the COG contract. STS contracts as well. Because with STS we assumed some of the responsibilities of operations which meant once upon a time dispatch, we took that over from them and of course the fiscal opportunities that come from the COG. Those are being offset with reductions but also increases, so the increases would be in the two staff positions; Transit Supervisor which we brought forward a few months ago, and then the Finance Manager, which will be assuming those responsibilities for the fiscal requirements. I did do a parallel. I'm sure you have the handouts, it's easier to look at than what I have here on the slide. And as you can see the lion's share of the cost growth on those two positions is reflected in the budget. I did work with Katherine and she did come up with some good opportunities. She had this spreadsheet which is the third page I think in your handout that I sent to you last night. There's a separate handout there you can go to. Katherine did a very good job of identifying each of the positions and the financials for those positions. The difference in Katherine's assumption than my assumption is that she had a 40-hour workweek

paid, or 2,080 hours. The average employee, and that was the other handout I sent to you last night, which is the RAB guide is you can see on the left the second column, most of the employees work somewhere in the area around 35 hours. It actually works out to just under 35 hours a week and so when you calculate that on an annual basis the seven operators actually comes to just under, I think it was around 2,000 hours, so it ends up being closer to six full time FTE as opposed to seven, so when you have a 35-hour week it's bended and you're actually getting a little bit less. You get one extra person to cover some of the shifts which is very important since we've got shifts starting at 6:30 in the morning running until 6:00, 7:00 at night and so you have to be able to work those people in and have breaks and so on. So that really changed the dynamic and I think the difference between our two assumptions, I think the original number that Katherine had at the full time 40 hours was \$427,100, my number was close \$390,000 I believe, something in that area so that's a difference of really one person position in that. But on the other hand we're still paying benefits on seven positions as opposed to six so that cost gets picked up elsewhere in the budget for that. So that's where we came to those numbers. So when we look at the comparison year over year, yes the employee numbers go up, I stay with Katherine's numbers so the FICA, Medicare costs went up over last year from \$21,000 to \$29,000, left worker's compensation pretty much the same, then we had the other items, there's a little bit of an adjustment but everything's pretty much the same as it was before. A little more cost on the fuel last year, the fuel prices actually have started coming down. I'm also anticipating some cost savings because we were in the transit facility so we won't have the deadhead which is about 10-15%. That goes away so we should have a better year, but if not, then again that would be adjusted.

The bottom line goes down to the reserves. So the reserve went from \$7,300 last year to just over \$57,000, so we still have a very sold amount of money available if in fact any of these projections are off. In fact we're far better off starting this Fiscal Year than we were a year ago. So a lot of the cost savings in those adjustments on the contracts has shifted either to those two new employees we've added and/or to the reserves. Any questions at this point?

Barraza: Mr. Armijo. My only question is, is I'm looking at the budget, I know on your fuel cost you have \$6,000 less. Is that being realistic?

D. Armijo: Yes it is. As I just said, fuel prices are actually coming down right now. The number that's the 84 is projected this year with all the increases, so I anticipate the numbers to come down a little bit. The other part of it is, we're reducing the deadhead costs which is 15% of the total by virtue of operating our services beginning with the August service change out of the new facility. So the cost savings for that alone is going to be about \$10,000, \$15,000 and I've only adjusted it by \$6,000. So I anticipate coming in over on that, but then if gas prices rebound again and go back up, then that could be a problem, then the numbers would come out of our reserves.

Barraza: So that would come out of the reserves.

D. Armijo: Yes, if we fall short. I'm hoping that we won't.

Barraza: Okay. Thank you.

D. Armijo: But that's a very good question. Thank you for that. You're absolutely correct. We're all concerned about that. I'm happy I'm seeing gas prices below \$3 a gallon right now. My pump we pay less than the taxes on that, so we're paying much less than that on our contracts. But it's certainly higher than it was than we started at this time last year, and we have made adjustments for that.

Barraza: Do we have any questions from the Board? Commissioner Garrett.

Garrett: Thank you Madam Chair. Do we start off with any cash?

D. Armijo: Yes.

Garrett: Okay.

D. Armijo: Last year I believe it was \$34,600, you remember that one Katherine? I think that's what we had when we closed out the budget last year. I think that's what we had in cash.

Gervasio: That was cash as of June 30th.

D. Armijo: Correct, last year.

Gervasio: But of course that's the bank balance on June 30th, so there were expenses that were paid, so that was eaten up a little bit with any outstanding invoices that were paid in July.

D. Armijo: Correct. I think this year with the monies that are coming in, and you just addressed them a moment ago, we've been averaging kind of a net if you look at your bottom line numbers in your reports of close to \$40,000, but its float. I think when we close the books, especially if we're able to get the money in from the County for June, our numbers will be much higher. Do you want to give a projection of what you think it'll be?

Gervasio: Oh I'd hate to predict that actually. I'm sorry.

D. Armijo: We both look at the numbers.

Gervasio: So on Friday, I don't know if the County money will come in by Friday. As of Friday you're looking at probably, let's see we're down to probably about \$30,000 on Friday. So your cash will be about the same as last year, but that's just because I don't know if the County money would come in. I'm not counting that and that can come in two weeks after July.

D. Armijo: So that County money were to come in or get booked, because it can still be booked to June if it comes in July.

Gervasio: The revenue will be booked in June. Yes.

D. Armijo: So assuming that, then our number will be closer to \$50,000 plus, but there are other ancillary debts that still have to be paid so I'm going to say \$40,000 and go with that.

Barraza: And that was my question is do we have outstanding invoices that we have not.

Gervasio: There are. We actually because of 5311 which was substantial at \$45,000 came in yesterday. We're moving through the, there was about \$70,000 outstanding but that's also because we haven't drawn down anything for June. So you had the \$45,000 that came in, that leaves about \$30,000. The June money from the Dona Ana County should come in, that's another \$30,000, so I mean it's coming in. I don't know where we'll end up just because that's up the County and the 5311.

D. Armijo: So I'll go with my \$40,000 guess. It's going to be close. It'll certainly be above \$30,000. But the bottom line is we're holding pretty much and we started last year with a projection of only \$7,300 in reserve, so we programmed this year over \$57,000, so I think we're moving in the right direction where we need to be and then revenues are starting to come in for next year.

Barraza: For next year. Commissioner Garrett.

Garrett: Thank you. Certainly the County budget we as part of the budgeting process look at what we have in terms of cash on hand as an assumption for the beginning of the year and then when we get the closeout then you get the official numbers, so it's not that we're starting with zero and we're ending with zero. We don't have anything here, but we're certainly moving in the right direction by starting to make a particular point of increasing the reserves. I think that was something that a number of us were concerned with and I think that's a smart move. Thank you.

Barraza: Okay. Thank you.

D. Armijo: That's it.

Barraza: Any other questions from the Board? Okay. Majorie any questions?

Powey: Excuse me, I was on mute. I have a question. Have you hired your financial person yet?

D. Armijo: No, we're still doing the recruitment and we've gotten several candidates already. We've also been working with the Workforce Connections, there was a little bit of delay there but we're working with them and they've identified some other candidates as well.

Barraza: Very good.

D. Armijo: So we'll probably close that out in the next two weeks if we have enough qualified candidates.

Barraza: Very good. Okay. Thank you Mr. Armijo. For the record Mayor Perea has arrived and I will turn the meeting over back to our Chairperson.

## **9. ACTION ITEMS**

Perea: Thank you Mayor and I appreciate you running the meeting in the meantime. I did fall behind schedule and I got stuck in traffic in El Paso. So we're on item number nine. What did you put on the consent agenda?

Barraza: So under the consent agenda Mayor Perea, action items: a. Resolution approving the Financial Statements as of May 31, 2018; and the Resolution of the State of New Mexico Deferred Compensation Plan; and the Resolution improving a contract with STS of New Mexico, were approved through a consent agenda on the regular agenda approval.

Perea: So action has already been taken on those.

Barraza: So that action has been taken, yes sir.

Perea: Fantastic.



**a. A Resolution approving the Financial Statements as of May 31, 2018**

- VOTED ON VIA THE CONSENT AGENDA, APPROVAL OF THE AGENDA

**b. A Resolution approving the District Budget for Fiscal Year 18-19**

Perea: So that puts us at item nine b., a Resolution approving the District Budget for Fiscal Year 18-19.

Barraza: Mr. Chair I would like to make a motion that we approve the District Budget for the SCRTD for Fiscal Year 2018-19.

Perea: I have a motion on the floor by Mayor Barraza. Is there a second?

Garrett: Second.

Perea: Motion has been seconded by Commissioner Garrett. Any other discussion by the Board? Seeing none. Can we have a roll call on the matter please?

Elverum: Mayor Perea.

Perea: Yes.

Elverum: Mayor Barraza.

Barraza: yes.

Elverum: Commissioner Garrett.

Garrett: Yes.

Elverum: Councilor Eakman.

Eakman: Yes.

Elverum: Trustee Powey.

Powey: Yes.

Elverum: Councilor LaFont.

LaFont: Yes.

Elverum: Mayor Trujillo.

Trujillo: Yes.

Elverum: It is unanimous.

Perea: Motion carries.

**c. A Resolution approving the submission of the FY2020-2024 ICIP to the DFA**

Perea: Item nine c., a Resolution approving the submission of the FY2020-2024 ICIP to the DFA.

Garrett: So moved.

Perea: I have a motion on the floor made by Commissioner Garrett to approve item nine c. Is there a second.

Barraza: Second.

Perea: The motion has been seconded by Mayor Barraza. Any discussion by the Board? Seeing no discussion. Let me have a roll call vote on the matter please.

Powey: No, I have a question.

Perea: Go ahead.

Powey: Sorry, I'm on the phone. Okay, my question earlier was, you know from going to the meeting for ICIP, my understanding is that your representatives for your area get a certain chunk of money and they make some recommendations about how ICIP is funded, depending on what is being asked for in your area. Is that ...

Perea: Did you get cut off Trustee Powey? Hello?

D. Armijo: While she's waiting to come back if I may.

Perea: Certainly.

D. Armijo: I had this discussion with Director Powey before the meeting. So where she was going with that part of that is she wanted to know have we talked to our Representatives, have we prepared them for this and the answer is a little bit of both, yes and no. In other words, we have made them aware of our needs. I've had several meetings with them over the last year so they're aware of that. Are they aware of what's in the current one, no. So that's something if this is approved today I would certainly send that out to those Representatives to have that information and offer any further discussion with them, especially in anticipation of the coming year.

Perea: Commissioner Garrett.

Garrett: Thank you. The appropriations that are available from our State Representatives and State Senators are not the only funding source for ICIP projects, correct? And so I think an important ...

Powey: Hi. I'm sorry. I just got cut off. I don't know what happened.

Perea: Commissioner Garrett's giving a response right now.

Powey: Okay.

Garrett: We're building on the question that you were asking, maybe do you want to finish your question?

- Powey: Let me explain what happened yesterday in the hospital meeting I was at. Don Arthur Smith has said very clearly to all the municipalities in Sierra County that we can only put one thing on our ICIP. Our hospital is in trouble. They floated a bond issue for \$31 million which we will never be able to pay back and we have a building half completed. He said if you expect to get any help from the State, every community which is four, Williamburg, Elephant Butte, the County, and the City, have to have only one item on ICIP or else we won't fund you for anything. So we're going to do that. But my understanding from going to other ICIP meetings is that there is a limited pot that is given to your Representatives. So my question, and I had e-mailed David was, was there any discussion with like Mary Kay Papen about what you're asking for? That is it.
- Garrett: And just to briefly recap, I think that the point the Executive Director made was that the deligation from this area is aware of in general what we're interested in, but not the specifics of the document that we have before us today. Is that correct?
- D. Armijo: That's correct. And the plan is to share that with them and offer an opportunity to meet with them individually so that they would be more knowledgeable.
- Powey: Yes, that's really crucial.
- Garrett: The point that I wanted to make is that to the extent that there might be a match involved in a funding source that it might be important to look at what our deligation can bring to these projects, but I would not at this point assume that we're hamstrung in funding sources. I think that we need to explore any and all possibilities.
- Powey: Right.
- Garrett: There are some of these projects that potentially could be supported by the Colonias Trust Fund. And I think we're going to need to think about how to build support but we also need to explore what the full range of sources are because I don't think it's just limited to what our Representatives and State Senators have available. But it's important that all these are on that list or then we're out of luck completely.
- Powey: Right. But I agree with you. The Colonias Funding is another area to look at because you guys are right there.
- Garrett: This is certainly benefiting the unincorporated parts of the County in that sense as well as some of the other incorporated areas that are designated as colonias. I just thing it's important that we, your point is important that we're just putting the stuff on the list is just the first step. The ultimate objective is to persuade other people to support these projects.
- Powey: Right.
- Garrett: Thank you.
- Perea: Trustee Powey does that answer your question?
- Powey: Yes.
- Barraza: Mr. Chair.

Perea: Madam Mayor.

Barraza: And just for clarification, don't you have to be a member of the Colonias Board in order to be able to apply for that type of funding?

Garrett: I think that the County certainly has money that comes through the County that is based on Colonias projects. So all I want to say is let's not assume that the only source we have are the amounts that are available through our Representatives and our State Senators, and let's find out what's involved and if in order to compete for a certain funding source we have to be a member, well how do you get to be a member? I think following up on the overall sentiment of let's be proactive about this and not leave any stone unturned.

Barraza: Mr. Chair. And I agree with Commissioner Garrett is we need to look at other types of funding that are available out there. Chances are that we are asking our Legislatures for a certain amount of money to fund a complete project that that's probably not going to happen, that we probably have to come up with the match elsewhere. And I know that's been the scenario for the Town of Mesilla is that we've had to look for additional funding to complete our projects and that is one of the items I think that legislatures look at when they're funding or trying to appropriate some monies to different entities or organization is that we can come up with additional funding to finish that project or in this particular case, Capital Outlay. So those are the areas we definitely need to look at are additional funding sources. Thank you.

Perea: Any other questions? Seeing none. Let me have a roll call on the matter please.

Elverum: Mayor Perea.

Perea: Yes.

Elverum: Mayor Barraza.

Barraza: Yes.

Elverum: Commissioner Garrett.

Garrett: Yes.

Elverum: Councilor Eakman.

Eakman: Yes.

Elverum: Trustee Powey.

Powey: Yes.

Elverum: Councilor LaFont.

LaFont: Yes.

Elverum: Mayor Trujillo.

Trujillo: Yes.

Elverum: It is unanimous.

Perea: Motion carries.

**d. A Resolution of the State of New Mexico Deferred Compensation Plan**

- VOTED ON VIA THE CONSENT AGENDA, APPROVAL OF THE AGENDA

**e. A Resolution approving a contract with STS of New Mexico, LLC**

- VOTED ON VIA THE CONSENT AGENDA, APPROVAL OF THE AGENDA

**10. BOARD COMMENT**

Perea: We're on item number 10, Board comments.

Eakman: If I might Mr. Mayor.

Perea: Councilor Eakman.

Eakman: Mr. Armijo mentioned that he appeared at the Transportation Policy Review Committee of the City, I think it was just last week. And he was excellently received by that group. And I think the support from the City is unquestioned on the benefit of the SCRTD both to the entire community and also to the City of Las Cruces. I wanted him to know that he also did a very excellent job of representing each of you. Thank you.

Perea: Fantastic. Any other comments? Seeing none.

Powey: Yes. This is Majorie Powey. So I have a question David about when we might have something at least locally in this area and do I need to help arrange a meeting?

D. Armijo: Yes you need to help arrange meetings, I'll start from there.

Powey: Okay.

D. Armijo: We do have an opportunity, the new bus that will come in for the 5310 grant while it's for enhanced seniors and people with disabilities, we have been given the authority if we run the service as we decided, we talked about doing up in Sierra County and back down here into our County and connecting to the Veterans facility and so on and so forth, that we would be able to use 5311 operating funds. So the bottom line is that bus funding becomes accessible to us after October 1st, but then the time it takes to get the order in, I don't think we'll see the bus before midyear in our budget, maybe even after the first of the year. So there is an opportunity we have several months ahead or half a year to figure out how to deal with some of the assumptions of funding and whether or not we would use that bus for that service. But I know we've had some meetings already with the County of Sierra and each of the cities and it would be good to pull everybody together again and talk a little bit about what it would take to make that service start and what that service would be and then we can pull that back into the rest of the Board here as well.

Powey: And part of my interest is in seeing a local route as well because I just dealt with a woman this morning who lives out in Williamsburg and has no transportation and she's 58 so the senior van won't take her and we have no local transportation. So she's walking into town about four miles there and back to shop for groceries and she's not in good health.

D. Armijo: That's crazy.

Powey: But there are no other options. She doesn't have a car.

D. Armijo: Director if I may you bring up a good point. In the initial work that I had done on the project, I had looked at it being and you might recall this, I made the presentation last November in Williamsburg, that I was looking at this as probably two-fold. Initially there would be some kind of a local shuttle, could be operated by one bus operator a day that could actually work up in the Sierra County area or through a contract, and we looked at some opportunities and what we could do to maintain and manage that. Then I think the secondary one is actually having a route that actually initiates early morning hours between Williamsburg and Las Cruces with a stop in Hatch. So those are the kinds of things we need to get to and the real question is funding more than anything else. But part of the problem, at least one of the vehicles has been solved, getting another vehicle hopefully that could be solved through the ICIP and with our Legislative deligation for next year. So I think going in as I said earlier looking at our financials, things are looking a little better for us and I think at this moment what we need is stronger commitments. I'd certainly like to see if we could get Sierra County committed and back on board and of course working with T or C as well. So yes, if you could help me facilitate we should go out and have another meeting whenever we think we can do that this summer.

Powey: I'd like ...

Perea: Trustee Powey? You still on the line? Any other Board comments?

Barraza: Yes Mr. Chair. I was just thinking as Trustee Powey was speaking, many years ago there was that JARC program that was out of T or C or Elephant Butte and it was, was it a van Jay or a minibus.

J. Armijo: Mr. Chairman, Members of the Board. The Council of Governments used to operate a 5311 program. It was Job Access and Reverse Commute. It was funded 50% under NMDOT and we used TANF funding to match the other half. While if you remember the State of New Mexico's TANF fund went broke and essentially wiped out our programs.

Barraza: What type of a vehicle did you have?

J. Armijo: We were running two 12-passenger vans at the time. One from Hatch back into Truth or Consequences and back in Sierra County. One that did the local route there in Sierra County.

Barraza: Okay. Thank you Mr. Chair. So what I was thinking is it possible to do something on that scale to start service up in Sierra County, a smaller bus and then just service that area there versus having to come into Dona Ana County or this area in particular and just start focusing on a route within that community and then expand from there? And maybe, it's been so long ago, I don't even remember if it was successful program that you all had but I mean it's something to consider.

- D. Armijo: Yes, in fact one of the things we had other discussions down in Santa Teresa about how we could use vans or something to begin with. And one of the discussions I'm having with the New Mexico DOT is to whether or not as they're trying to relaunch their van program statewide and whatever, is can we tap into that. I'll have more details in about a month. But I think that's not a bad way to start.
- J. Armijo: Mr. Chairman if I could. I do know that in Sierra County mostly in the City limits but the Sierra County has taken the initiative to implement like a weekend program with local businesses to give people a ride from the lake into town and back out, between restaurants and bars and things like that and that's something that's happening on Saturday nights, I'm not completely sure but I know the county manager has been involved in it as well as the local senior center as they are helping provide some of the vans, and I think the County and the businesses are paying for the fuel and the insurance. So they do have some limited services. Mostly to attract the visitors that come to the lake to restaurants and bars.
- Barraza: Mr. Chair. To add to that there was an article in the Sun News regarding the new brewery you have over there, but it indicated that service that you're talking about Jay that can help since there are not Uber drivers or taxi I guess, that they mention that type of service that you're talking about for the brewery.
- J. Armijo: Yes, and that was kind of the spark for the service if you will because it's one of those establishments that stays open till midnight on the weekends. There are other restaurants and bars that do the same thing. I think they got most of the press out of that, but there are several businesses involved in it and that was kind of the igniter for them looking "Hey, how can we get people to come to our establishment because there is no taxi service, there is no Uber in Truth or Consequences, people don't want to take a chance to get a DWI," that kind of thing.
- Trujillo: Mr. Chair. I have a question. So David when you are moving to the new facility, I had some questions from some residents. Can people go to the facility to be able to get a schedule there?
- D. Armijo: Yes.
- Trujillo: At Anthony Drive. Or even wait for the bus there? Are you going to have anything there or is it still going to be across the facility?
- D. Armijo: All three. Yes, actually we are. We're actually looking at putting in some kind of a little protection area within one of the shelters inside the building, so the building would be AC'ed and so yes we would do that. I've had some discussions with the broker about what could be done because there's also some property next door that has not been developed and so on and so forth. We have had some challenges where we are now near the Sheriff's Department. This past week the Sheriff asked some of the people who were waiting for a bus stop, to leave. So and it gets awfully hot out there. There is no shelter. So yes, the answer is we will be able to have them do that, and we'll work with them. We may in fact be in discussions with the City because I think there is some accessibility out there and that could become an ICIP program or project or maybe develop. It would be good to have it in front of our station if we could.
- Trujillo: Okay.
- D. Armijo: So some day we'd like to move it over. So we'll do all three.

Trujillo: All right. Thank you.

Perea: Any comments, question? Trustee Powey are you on the line?

Powey: Yes. I kept losing you guys. I don't know what happened.

Perea: Did you have any other questions or comments?

Powey: No.

Perea: Okay. Fantastic.

#### **11. ADJOURNMENT (2:32 PM)**

Perea: I guess that covers the agenda for today. If there's no objection this meeting is now adjourned. I do have 2:32 p.m.

---

Chairperson



**#6 Action Items:**

- a. A Resolution approving the Financial Statements as of June 30, 2018
- b. A Resolution of the State of New Mexico PERA

South Central Regional Transit District						
FY 17-18 EXPENDITURES as of 06.30.18- Non Closeout						
Descriptions	Budget	Revision Request Increase/	Y-T-D	Invoices Accrued but not paid	%	Remaining
<b>Personnel Services</b>						
Salaries	332,901.11		321,791.71	9,409.63	99%	1,699.77
<b>Employee Benefits</b>						
FICA/Medicare Tax	25,189.10		24,349.22	709.88	99%	130.00
WC/SUTA	4,502.90		3,193.94	180.71	75%	1,128.25
Workers' Comp Insurance	26,100.00		25,356.00		97%	744.00
Health Insurance	35,678.46		34,301.95	544.09	98%	832.42
Retirement - PERA	24,577.15		22,878.26	696.31	96%	1,002.58
<b>Travel</b>						
Travel - Reimbursement	3,000.00		2,295.77		77%	704.23
FUEL	89,886.31		89,082.97		99%	803.34
Maintenance on Vehicles	47,155.54	2,500.00	48,514.95		103%	-1,359.41
<b>Supplies</b>						
Supplies	8,000.00		7,876.27	120.19	100%	3.54
<b>Insurances</b>						
General Liability	2,376.00	(1,000.00)	1,372.00		58%	1,004.00
Automobile Insurance	74,000.00	(5,000.00)	64,003.66		86%	9,996.34
D&O Insurance	2,640.00		2,640.00		100%	0.00
<b>Contractual Services</b>						
Professional Fees/Audit	9,500.00		9,500.00		100%	0.00
Legal Fees	1,000.00		717.84		72%	282.16
Contract Services						
SCCOG	76,442.51		70,843.08	3,354.30	97%	2,245.13
STS, NM	140,037.31		118,398.90	21,259.48	100%	378.93
Zia Therapy	12,000.00		12,000.00		100%	0.00
We Are It		2,707.82	2,707.82			
RC Creations		190.23	190.23			
Camino Real	5,676.77	530.00	6,202.40		109%	-525.63
FineLine Graphics	2,500.00	480.00	1,678.83	1,299.75	119%	-478.58
<b>Operating Cost</b>						
Advertisements	150.00	(58.05)	-		0%	150.00
Conf/Seminars/Training	250.00		144.95		58%	105.05
Postage	50.00		-		0%	50.00
Office Equipment	-		-		0%	0.00
Subscription/Dues	500.00		500.00		100%	0.00
Asset Management	350.00	(350.00)	-		0%	350.00
Telephone	8,200.00		7,663.38	474.32	99%	62.30
Reserve	5,900.45		146.77		2%	5,753.68
Bus Rental	1,620.63		1,620.63		100%	0.00
Rent- City of Anthony	3,500.00		3,150.00		90%	350.00
<b>Capital Assets</b>						
Capital Assets	-	-	-			0.00
Total Expenses	\$ 943,684.24	\$ 0.00	883,121.53	38,048.66	98%	25,412.10
Total Expenditures				\$ 921,170.19		

<b>FY 17-18 REVENUE</b>						
<b>South Central Regional Transit District</b>						
<b>Support &amp; Revenue</b>	<b>Revenue</b>	<b>Revision Request Increase/ (Decrease)</b>	<b>Y-T-D Received PMT</b>	<b>Invoiced But Not Received</b>	<b>% Y_T_D</b>	<b>Remaining Balance</b>
Membership Dues						
CITY OF LAS CRUCES	\$ 49,980.00		\$ 49,980.00		100%	\$ -
DONA ANA COUNTY	\$ 43,164.00		\$ 43,164.00		100%	\$ -
SUNLAND PARK	\$ 7,208.00		\$ 7,208.00		100%	\$ -
TOWN OF MESILLA	\$ 1,124.00		\$ 1,124.00		100%	\$ -
VILLAGE OF HATCH	\$ 843.00		\$ 843.00		100%	\$ -
City of Anthony	\$ 3,510.00		\$ 3,510.00		100%	\$ -
CITY OF ELEPHANT BUTTE	\$ 732.00		\$ 732.00		100%	\$ -
CITY OF TRUTH OR CONSEQ	\$ 3,315.00	-			0%	\$ 3,315.00
TOWN OF WILLIAMSBURG	\$ 229.00	-	\$ 229.00		0%	\$ -
						\$ -
Dona Ana County GRT	350,000.00	-	350,000.00		100%	\$ -
						\$ -
El Paso MPO 5310	42,905.00		42,905.00		100%	\$ -
NMDOT 5311	103,403.00		98,108.31		95%	\$ 5,294.69
<b>NMDOT 5311*</b>	<b>314,315.00</b>	<b>18,465.89</b>	<b>291,960.50</b>	<b>40,820.39</b>	<b>106%</b>	<b>\$(18,465.89)</b>
Bus Fares/Ticket Sales	9,400.24		10,583.27		113%	\$ (1,183.03)
Advertisement Revenue	12,056.00		0.00		0%	\$ 12,056.00
Misc. Revenue	1,500.00		1,500.00		100%	\$ -
<b>TOTAL REVENUES</b>	<b>\$ 943,684.24</b>	<b>\$ 18,465.89</b>	<b>\$ 901,847.08</b>	<b>\$ 40,820.39</b>	<b>96%</b>	<b>\$ 1,016.77</b>
* Funding Begins October 1st, 2018						
			<b>Total Accrued Revenue</b>	<b>\$ 942,667.47</b>		

**South Central Regional Transit District**

**Resolution Number: \_\_\_\_\_**

**A Resolution approving the Financial Statements and Budget Adjustments as of June 30<sup>th</sup>, 2018.**

**WHEREAS**, the South Central Regional Transit District Board of Directors met in a meeting Wednesday, July 11<sup>th</sup>, 2018 in the Dona Ana County Offices, 845 N. Motel Blvd., Las Cruces, N.M.; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the South Central Regional Transit District does hereby approves the Financials and Budget Adjustments as of June 30<sup>th</sup> , 2018.

**ADOPTED AND APPROVED THE 11<sup>th</sup> DAY OF JULY, 2018.**

---

Javier Perea, SCRTD Board Chair

ATTEST:

---

David Armijo, Executive Director



South Central Regional Transit District  
300 West Lohman Avenue, Suite 115 • Las Cruces, NM 88005 • 575-323-1620

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING AFFILIATION WITH THE PUBLIC EMPLOYEES RETIREMENT ASSOCIATION AND  
PARTICIPATION IN MUNICIPAL GENERAL MEMBER COVERAGE PLAN 1**

**WHEREAS**, the Public Employees Retirement Act, NMSA 1978, Sections 10-11-1, et seq. (1995), establishes the Public Employees Retirement Association and provides for retirement benefits for employees of affiliated public employers; and,

**WHEREAS**, the South Central Regional Transit District is not presently an affiliated public employer; and

**WHEREAS**, the governing board of the South Central Regional Transit District has determined that the interests of the South Central Regional Transit District general employees will best be served by affiliation with the Public Employees Retirement Association for purposes of providing South Central Regional Transit District general employees with the benefits of a retirement program; and

**WHEREAS**, the governing board of the South Central Regional Transit District understands that affiliation with the Public Employees Retirement Association is irrevocable; and

**WHEREAS**, the Public Employees Retirement Act authorizes Municipal General Member Coverage Plan 1 (NMSA 1978, Section 10-11-45 through Section 10-11-49) which provides a plan for retirement of two percent (2%) of final average salary per year of service for both TIER 1 and TIER 2 members which would then provide for fifty percent (50%) of final average salary after 25 years of service with a maximum of ninety percent (90%) of final average salary after 45 years of service, under which the municipal employer contributes eight and one-half percent (8.5%) of the member's salary to the state retirement fund and the member employee contributes seven and four tenths percent (7.4%) of salary; and

**WHEREAS**, the governing board of the South Central Regional Transit District has determined that the adoption of PERA Municipal General Member Coverage Plan 1 is in the best interest of the South Central Regional Transit District and of its municipal member employees; and

**WHEREAS**, the governing board of the South Central Regional Transit District has made and will make necessary budgetary provisions to comply with the Public Employees Retirement Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE SOUTH CENTRAL REGIONAL TRANSIT DISTRICT:

That the South Central Regional Transit District shall be an affiliated public employer as provided for in the Public Employees Retirement Act, as amended, or any successor act or acts, such affiliation to be effective the 1<sup>st</sup> day of \_\_\_\_\_, July 2018; and,

That the Public Employees Retirement Association Municipal General Coverage Plan 1 be, and the same hereby is, irrevocably adopted as the retirement plan for municipal employees of the South Central Regional Transit District.

**PASSED, SIGNED, APPROVED AND ADOPTED** this 11<sup>th</sup> day of July 2018.

\_\_\_\_\_  
Javier Perea, Mayor, Sunland Park

ATTEST: \_\_\_\_\_

David Armijo, Executive Director