



South Central Regional Transit District Board of Directors  
Wednesday, June 28, 2017 -- 1:30 PM  
Doña Ana County Government Center  
Commission Chambers  
845 North Motel Boulevard Las Cruces, NM 88007

MINUTES

- I. **Call to Order** – Chairman Javier Perea called the meeting to order at 1:30 pm.
- II. **Pledge of Allegiance:** Pledge of Allegiance was led by Chairman Javier Perea
- III. **Roll Call (Sign In)** –Jeannie Jacka, SCCOG Fiscal Clerk, did a roll call of SCRTD Board members. With four (4) members present and one participating via telephone, a quorum was established.

**Present at the meeting:**

**Board Members:**

Javier Perea-Chairman-Mayor of Sunland Park  
Jack Eakman, Councilor, City of Las Cruces  
Billy G. Garrett, RTD Treasurer, Dona Ana County  
Commissioner  
Robert E. Torres, Village of Hatch  
On the phone: Trustee Marjorie Powey, Village of  
Williamsburg

**SCRTD Staff:**

David Armijo, SCRTD Executive Director  
Leticia Lopez, SCRTD Dispatcher

**SCCOG Staff:**

Jay Armijo, SCCOG Executive Director  
Katherine Gervasio, SCCOG Fiscal Administrator  
Jeannie Jacka-SCCOG Fiscal Clerk

**Members Absent:**

Nora Barraza-Vice Chairman-Mayor of Town of  
Mesilla  
Steve Green, Mayor City of T or C  
Gerald LaFont, Councilor, City of Elephant Butte

**Guests:**

David Chandler- Center for Neighborhood Tech.  
Michael McAdams, MVMPO  
Michael Bartholomew-CLC Transit  
Gloria Gameros-City of Anthony-Trustee  
Diane Trujillo-Mayor of City of Anthony  
William Provance-DAC Airport  
Sharon Thomas, Citizen Advisory Board  
Greg White-SCRTD volunteer

- IV. **Approval of / Changes to Agenda:** Chairman Perea asked if any changes be made to the agenda. No changes. Motion made by *Councilor Eakman* and 2<sup>nd</sup> by *Trustee Torres*.
- V. **Approval of SCRTD Meeting Minutes of May 24, 2017:** *Councilor Eakman* made the motion to approve the minutes and *Trustee Torres* 2<sup>nd</sup> the motion *Trustee Powey* asked for a correction on the 5-24-2017 minutes to show she was not at the meeting but was on the phone. Motion passed.
- VI. **Treasurer's Report:** *Commissioner Billy Garrett* requested that *SCCOG Fiscal Administrator Katherine Gervasio* give the Financial report. *Ms. Gervasio* reported that as of 05.31.2017, the expenditures were at \$725,269.00 and the revenue was at \$745,000 with no budget adjustments at this time. The farebox has collected \$ 5,006.00. Commissioner Garrett suggested that the Treasurer's Report be given by the Fiscal Agent. SCRTD Executive Director, David Armijo also had a suggestion to make a change on the agenda to show a Budget Report instead of the Treasurer's report. SCCOG Executive Director, Jay Armijo, also had a suggestion that SCRTD Executive Director, David Armijo, eliminate the "Treasurer's report" and move it to a different part of the agenda. Mr. David Armijo agreed to the suggestion. Chairman Perea informed the Board

that the By-laws would need to be reviewed in order to see what to do with the Treasurer position.

- VII. Public Input:** Greg White who is a volunteer for the RTD, spoke about the County Commissioners meeting held on June 27, 2017. Mr. White gave 2 reasons for speaking on behalf of the RTD. His first reason being that he recognized that Commissioner Vasquez was not going to vote on the RTD motion and postponed the motion for 2 weeks. The 2<sup>nd</sup> reason was he hoped to use the Commissioner's name as an introductory with the other Commissioners. Mr. White also informed the Board that he had asked the Commissioners what their concerns were and had a copy of the draft summary letter with all the concerns addressed to give to Commissioner Gonzales. He also presented Chairman Perea a copy of the letter.  
No Further Public Comment.

*Commissioner Garrett* thanked Mr. White for all the work he was doing for the RTD.  
No Further Public Comment.

- VIII. Executive Director's report:** *David Armijo, Executive Director, SCRTD*, spoke on Finance and riderships as the most important item he has been working on. The Grant was renewed by the State of NM but it was reduced from \$ 727,000.00 to \$ 419,000.00. This is about 80% of our budget. All operations will be active.  
The 5310 & 5311 grants in NM is an opportunity on receiving funding. The deadline was on the June 23<sup>rd</sup>, 2017 and there is a Letter of Intent to Apply for these grants in the packet.  
SCRTD Executive Director David Armijo is looking into an opportunity to serve Sierra County in the near future. First, he would like to have conversations with Sierra County Board of Commissioners over the next 2 to 3 months. Mr. Armijo is also wanting to create a Community Outreach for areas such as Sunland Park, Anthony, Las Cruces and Hatch.  
The ridership has risen to 2147. Almost double from last October.  
*Mr. Armijo* is wanting update the By-Laws and the 5-year plan.  
Mr. Armijo informed the Board that the buses acquired from Rio Metro are in the shop ready to get painted.

*Chairman Perea* asked if there were any questions:

*Commissioner Garrett* asked if the special meeting would be held during a regular meeting or would a separate meeting be held? *SCRTD Executive Director, David Armijo* suggested either a July or August monthly meeting would be used for the special meeting since the room was already reserved to go over the By-Laws and 5 Year Plan.

**IX. Discussion items:**

- a. City of Anthony Mayor Trujillo was invited to discuss Membership proposal to join SCRTD:* *SCRTD Executive David Armijo* introduced City of Anthony, Mayor Diane Trujillo to the Board. An invitation to become a SCRTD member was given to the Mayor and the City of Anthony. Mr. Armijo would like to work with Mayor Trujillo and focus on the needs for the City of Anthony. He feels that the heart of Anthony is the center of Doña Ana and together both the City of Anthony and the SCRTD can benefit. Mr. Armijo is looking at private property to park 3-4 buses. This would help reduce the cost in fuel and mileage. Ms. Trujillo asked what the Membership dues would be. Per Mayor Perea, it is \$0.50 per resident. City of Anthony, Trustee Gamos spoke to the Board about a Domicile for the buses. Mr. David Armijo informed Ms. Gamos that it would be for only 3-4 buses at a time but that he was also looking for an office in the Anthony City Hall offices.  
Mayor Trujillo informed the Board that she had received a phone call from Commissioner Vasquez and that he had requested that the City of Anthony keep \$ 75,000.00 in their budget

for the RTD. Her concern was that she wasn't sure why Commissioner Vasquez would make that kind of request. SCRTD Director Armijo informed the board that he wasn't aware of a reason why that request was made but reassured Mayor Trujillo that it did not have anything to do with the South Central Regional Transit Board

**Commissioner Garrett** spoke to the Board about communicating with elected officials to get the correct information. He also would like a Follow-Up done with Commissioner Vasquez.

**b. Rail Feasibility study presentation:** Mr. Chandler, from Center for Neighborhood Technology gave a presentation on the Rail Feasibility study. His findings were shown through a PowerPoint which is included in the packet and also available on the SCRTD website, [www.scrted.org](http://www.scrted.org)

This study has been ongoing for the last two years. The purpose for the study is to see if a Railroad transit would benefit the area in Las Cruces and El Paso at Union Station. There will be stops with intermediate stations between the terminal stations that are owned by BNSF Railroad. A survey was done with 1000 online recipients and all the responses were positive. Mr. Chandler feels that bringing in the Railroad Transit would help people save money in transportation. Councilor Eakman had concerns on the Capital Costs on the Railroad Transit. He stated that once a Railroad transit comes in, you are committed and cannot walk away from it. With the Bus Transit, you have more options available

**c. Notice of Intent to Apply for 5310 & 5311 Grants, Doña Ana and Sierra County:** This discussion item was discussed in the Executive Director's report Line Item #8.

**X. Action--Items.**

**a. New Doña Ana County MOU with SCRTD**

**SCRTD Executive Director David Armijo** informed the Board that Commissioner Vasquez asked to wait 2 weeks in order to view the MOU per a discussion on June 27, 2017 with the Commissioner.

**Item B:4** needs to be a detailed quarterly report. A report is provided monthly and more details will be provided. On the MOU, change the wording to "monthly" instead of "quarterly." Commissioner Garrett informed the Board that he did not know what Commissioner Vasquez concerns were specifically. But he suggested that the MOU could be modified to read "The SCRTD agrees to account for all funds received and will provide Doña Ana County a monthly report of transit statistics and how the funds are utilized to assure compliance. A motion was made by **Commissioner Garrett** to approve the MOU with SCRTD and Dona Ana County with the modification in Item B:1. **Councilor Eakman** 2<sup>nd</sup> the motion. Councilor Eakman asked if the date would be changed. Item B1 would need to be modified to read within 14 days of the ratification of the MOU.

**b. Resolution to Adopt the 2017-2018 Fiscal year Budget:**

**Councilor Eakman** made the motion to adopt the 2017-2018 Fiscal Year Budget, **Commissioner Garrett** 2<sup>nd</sup> the motion. The motion carried and approved.

**c. Resolution to Approve SCCOG Annual Contract as Fiscal Agent:**

**Commissioner Garrett** made a motion to approve SCCOG Annual Contract as Fiscal Agent and **Trustee Torres** 2<sup>nd</sup> the motion. Motion carried and approved.

**d. Resolution to Adopt the second year of the STS Contract to provide operations and maintenance support to the District:** A motion was made by **Councilor Eakman** and 2<sup>nd</sup> by **Trustee Torres**. Motion passed.

e. **Resolution to appoint Billy Garrett as the SCRTD Board Representative to the Camino Real Consortium:** *Councilor Eakman* made the motion and *Trustee Torres 2<sup>nd</sup>* the motion. Motion carried and approved.

f. **Resolution to amend the Membership Fees for 2017-2018 Fiscal Year:**

SCRTD Executive Director stated that the Membership dues have not changed since 2013. Based on population the cost is \$0.50 per person. There has not been any billing or revenue from the City of Anthony. The membership fees will be increased by 2.4%. Motion made by *Commissioner Garrett* and was 2<sup>nd</sup> by *Councilor Eakman*. Commissioner Garrett asked if the membership fee structure was still .50¢ per capita. He also stated that the population has increased and we need to calculate a higher membership fee based on the population increase. The Census used is from 2010 and this is used as the base.

XI. **Board Comments:** No board comments.

XII. **Adjournment:** *Commissioner Garrett* made a motion to call the meeting adjourned. *Councilor Eakman 2<sup>nd</sup>*. Chairman Perea called the meeting adjourned at 3:36.

Approved by:

  
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SCRTD Chairman

8/23/2017  
Date