



**South Central Regional Transit District Board of Directors Meeting**  
**Wednesday, September 30, 2015 -- 1:30 PM**  
**Dona Ana County Government Center**  
**Commission Chambers**  
**845 North Motel Boulevard Las Cruces, NM 88007**  
**MINUTES**

- I. Call to Order** – Chairman Wayne Hancock called the meeting to order at 1:36 pm.
- II. Pledge of Allegiance:** Pledge of Allegiance was led by Chairman Wayne Hancock
- III. Roll Call (Sign In)** – Jay Armijo, Executive Director, SCCOG, did a roll call of SCRTD Board members. With six members present and one on participating via telephone, a quorum was established.

**Present at the meeting:**

**Board Members:**

Wayne Hancock, RTD Chair, Doña Ana County  
Javier Perea, RTD Vice Chair, Sunland Park  
Nora Barraza, Town of Mesilla  
Greg Smith, City of Las Cruces  
Gerald LaFont, City of Elephant Butte  
Sharon Thomas, Citizen Advisory  
Via Telephone: Majorie Powey,  
Village of Williamsburg

**Members Absent:**

Steve Green, City of TorC

**SCCOG Staff:**

Jay Armijo, SCCOG Executive Director

**Guests:**

Tom Murphy, MVMPO  
David Maestas, City of Las Cruces Transportation Dept.  
Michael McAdams, MVMPO  
Charles Clements  
Michael Bartholomew, CLC Roadrunner Transit  
Mary Ann Galindo, Empowerment Congress  
Susan DeMar, NMSU  
P. Eaton, Las Cruces Transportation  
Earnest Harp, Las Cruces Transportation

Via Telephone:

Efren Mechum, EPMPO  
Marcy Eppler, NMDOT  
Delilah Garcia, NMDOT

- IV. Approval of / Changes to Agenda:** *Member Smith made a motion to approve the agenda, Member Perea Seconded. Motion Carried Unanimously.*
- V. Approval of Minutes from last meeting:** *Minutes from June 29<sup>th</sup> were presented, Member Smith made a motion to approve the minutes of June 29<sup>th</sup>, 2015, Member Perea Seconded. Motion Carried Unanimously. Minutes from August 26<sup>th</sup> were presented, Member Perea made a motion to approve the minutes of August 26<sup>th</sup>, 2015, Member Barraza Seconded. Motion Carried Unanimously.*
- VI. Treasurer's Report:** Member Smith, Treasurer SCRTD, presented the Board with financials provided to him by the SCCOG. Total expenditures from July 1, 2014—June 30, 2015 are \$380,607.89. Cash balance as of June 30, 2015 is \$11,438.61. There are addition expenditures that have occurred after this date; however, as of June 30<sup>th</sup>, the aforementioned amount is included in the report.
- VII. Discussion Items:**
  - a. Empowerment Congress—Sharon Thomas informed the members and those present about the Ocotillo Institute for Social Justice Empowerment Congress has a transportation steering committee that meets once a month. They are presently working on three projects areas: Youth, Health, & Transportation. Regarding transportation, they are currently in discussions about the proposed routes of the SCRTD. The group is and willing to continue to support the efforts of the SCRTD.

- b. Roadrunner Transit Report—Mike Bartholomew, City of Las Cruces Roadrunner Transit, updated the members with the project they currently have underway with the MVMPO which includes the development of a new service plan that will be presented to the City Council within the next month.
  - i. Mayor Barraza expressed a concern to the representatives of Roadrunner Transit stating that the residents of the Town of Mesilla are not treated very well when they call in for “Dial a Ride” and she would like to sit with someone from that organization to discuss the issue with them.
  - ii. Sharon Thomas expressed her excitement regarding the placement of the stops being located near grocery stores and call centers.
  - iii. Charles Clements wanted an update on a previous conversation regarding the fares and passes and their coinciding with the already existing transportation services provided through Roadrunner Transit; he was informed by Chair Hancock that those topics are still in discussion.
- c. Additional Stops HIA Recommendations— Sharon Thomas gave a brief overview of the Health Impact Analysis grant received by UTEP, NMSU, and other local agencies. They have conducted surveys of 1,000 people regarding stops and the impacts of health and the transit services provided. They will be presenting their findings to the group once their analyses are complete. Ernie Harp also informed the members that Greg White has been working on the schedules and the stops for the upcoming routes, recently turning in a final product. His only comment was that every stop listed was in the original pilot program and when things are added, others are squeezed out, and the issue of timing is a concern. Chair Hancock mentioned the importance of the HIA in that it will provide a baseline going into operations, at which point there will be an additional study done by the group after services have begun giving a lot of information regarding the effectiveness of the services provided by the SCRTRD and the impact we are having on health and education within the community. Mayor Barraza asked if there was a current map available for the routes, he advised her that they were located on the SCRTRD website, but that he would also provide the members with a copy.
- d. Busses Update—There was a problem getting the digital signs for the front of the busses. The details are worked out. The busses have started to arrive in Albuquerque, and will all be arrived by October 16<sup>th</sup>. The signage (e.g., logos, phone #s, web address, maps) will be the last to go on.

**Per§10-15-1-H, in accordance with the Open Meetings Act, NMSA 1978, A motion to enter closed session to discuss Contract Negotiations with Dona Ana County to become Fiscal Agent and Contract negotiations with Las Cruces Shuttle for Temporary Operation Services, pursuant to the Open Meetings Act, was made by Member Smith and seconded by member Barraza . A roll call vote was taken to enter closed session at**

**Roll Call:**

**Wayne Hancock—Yes**  
**Javier Perea—Yes**  
**Greg Smith—Yes**  
**Nora Barraza—Yes**  
**Majorie Powey—Yes**  
**Gerald LaFont—Yes**

**Per§10-15-1-H a declaration was made by Chair Hancock noting that nothing was discussed in the closed session other than the Contract Negotiations with Dona Ana County to become Fiscal Agent and Contract negotiations with Las Cruces Shuttle for Temporary Operation.**

**VIII. Action Items:**

- a. Resolution to Approve Temporary Services Contract with Las Cruces Shuttle and Delegate Signature Authority to the Chair. *Member Barraza made a motion to approve the Temporary Services Contract with Las Cruces Shuttle Member Perea Seconded. Motion Carried Unanimously.*
- b. Resolution to Approve Fiscal Agent Agreement with Doña Ana County and Delegate Signature Authority to the Chair —Regarding this agreement, a presentation is requested by Doña Ana County for the members, in order to meet certain criteria as defined in closed session. *Member Barraza made a motion to postpone the resolution until more information can be obtained from Doña Ana County, Mayor Nora Barraza Seconded. Motion Carried Unanimously.*
- c. Approval of Executive Director Job Description—It was recommend by the members to change the initial required years of experience from ten (10) to five (5) years of experience. All members present were in favor. Chair Hancock will make those changes to the job description and present the draft to the members. *Mayor Nora Barraza made a motion to accept Sierra County's request to withdrawal from the SCRTD, Member Smith Seconded. Motion Carried Unanimously.*

**IX. Comments**

- a. **SCRTD Board:** Having received a letter from the City of Truth or Consequences requesting a waiver of membership fees until services can be made available in their area, Member Barraza requested that it be placed as an action item on the next meeting's agenda.
- b. **Public:** There were no comments from the public.

**X. Adjournment:** *Chairman Hancock called the meeting adjourned.*

**Approved by:**

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Wayne D. Hancock, SCRTD Chairman

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Date